



AGENDA
ADJOURNED MEETING OF THE BOARD OF DIRECTORS
WEDNESDAY, FEBRUARY 19, 2025 - 9:00 AM
1391 Engineer Street, Vista, CA 92081
Phone: (760) 597-3100 www.vidwater.org

NOTICE FOR PARTICIPATION

In compliance with the Americans with Disabilities Act, if special assistance is needed to participate in the Board meeting telephonically, please contact the Board Secretary during regular business hours at (760) 597-3128. Notification received 48 hours before the meeting will assist Vista Irrigation District in making reasonable accommodations.

The public may participate in this meeting in-person and by teleconference. To join this meeting via telephone, please dial (877) 873-8018; the Pass Code is 474698#.

Public Participation/Comment: Members of the public can also participate in the meeting by emailing your comments on an agenda item to the Board Secretary at BoardSecretary@vidwater.org; such email should include the agenda item number in the subject line and must be received before the time the meeting commences. Members of the public, whether participating in-person or telephonically, may address the Board of Directors in real-time during the public comment period and when specific agenda items are being considered. Please announce your attendance if participating telephonically or fill out a speaker slip if participating in-person if you would like to provide real-time public comment.

1. CALL TO ORDER

2. ROLL CALL – DETERMINATION OF QUORUM

3. PLEDGE OF ALLEGIANCE

4. CONSIDER APPROVAL OF AGENDA

In the case of an emergency, items may be added to the Agenda by a majority vote of the Board of Directors. An emergency is defined as a work stoppage, a crippling disaster, or other activity that severely imperils public health, safety, or both. Also, items that arise after the posting of the Agenda may be added by a 2/3 vote of the Board. Items on the agenda may be taken out of sequential order as their priority is determined by the Board of Directors. The Board may take action on any item appearing on the agenda.

5. ORAL COMMUNICATIONS

Members of the public may address the Board on items not appearing on the posted agenda, which are within the subject matter jurisdiction of the Board. Speakers are asked to limit their comments to five (5) minutes; the total time allowable for all public comment on items not appearing on the agenda at any one meeting may be limited. Comments on items listed on the agenda will be taken before or during discussion of the agenda item. Members of the public desiring to address the Board are asked to complete a speaker's slip available on the table near the entrance of the Boardroom and present it to the Board Secretary prior to the meeting.

6. CONSENT CALENDAR

Any member of the Board, staff or public may request that items from the Consent Calendar be removed for discussion. Items so removed shall be acted upon separately immediately following approval of items remaining on the Consent Calendar.

- A. **Minutes of the Public Affairs Committee meeting on February 3, 2025**
For information only.
- B. **Minutes of the Board of Directors meeting on February 5, 2025**
Recommendation: Approval of draft minutes.
- C. **Ratification of check disbursements**
Recommendation: Adopt a resolution ratifying checks numbered 76599 through 76716 in the amount of \$326,865.28 pursuant to the cash disbursement report detailing expenditures.
- 7. **MAIN REPLACEMENT PROGRAM UPDATE**
Recommendation: Receive informational report on the District's Main Replacement Program.
- 8. **AMENDMENTS TO SECTIONS 3, 4 AND 6 OF VISTA IRRIGATION DISTRICT'S RULES AND REGULATIONS**
Recommendations: 1) Approve amendments to Section 3, Engineering, Section 4, Financial Management, and Section 6, Operations, of Vista Irrigation District's Rules and Regulations; and 2) Adopt Resolution No. 2025-XX to revise and update the language used on easements accepted on subdivision final maps and parcel maps.
- 9. **2025 ASSOCIATION OF CALIFORNIA WATER AGENCIES JOINT POWERS INSURANCE AUTHORITY EXECUTIVE COMMITTEE ELECTION**
Recommendation: Consider request to adopt resolutions concurring in the nomination of Melody McDonald of the San Bernardino Valley Water Conservation District and Randall Reed of the Cucamonga Valley Water District to the Association of California Water Agencies Joint Powers Insurance Authority Executive Committee.
- 10. **MATTERS PERTAINING TO THE ACTIVITIES OF THE SAN DIEGO COUNTY WATER AUTHORITY**
Informational report by staff and Directors concerning the San Diego County Water Authority.
- 11. **MEETINGS AND EVENTS**
 - A. *Reports on meetings and events attended by Directors*
 - B. *Schedule of upcoming meetings and events*
- 12. **ITEMS FOR FUTURE AGENDAS AND/OR PRESS RELEASES**
This item is placed on the agenda to enable the Board to identify and schedule future items for discussion at upcoming Board meetings and/or identify press release opportunities.
- 13. **COMMENTS BY DIRECTORS**
This item is placed on the agenda to enable individual Board members to convey information to the Board and the public not requiring discussion or action.
- 14. **COMMENTS BY GENERAL COUNSEL**
Informational report by the General Counsel on items not requiring discussion or action.
- 15. **COMMENTS BY GENERAL MANAGER**
Informational report by the General Manager on items not requiring discussion or action.

16. CLOSED SESSION – THREAT TO PUBLIC SERVICES OR FACILITIES

Consultation with agency counsel Elizabeth A. Mitchell, Burke, Williams & Sorensen, LLP, General Counsel for Vista Irrigation District, regarding matters posing a threat to the security of public buildings, a threat to the security of essential public services, including water and drinking water, or a threat to the public's right of access to public services or public facilities pursuant to Government Code Section 54957(a).

17. ADJOURNMENT

- *The agenda package and materials related to an agenda item submitted after the packet's distribution to the Board are available for public review in the lobby of the District office during normal business hours.*
- *Agendas and minutes are available at www.vidwater.org.*
- *VID Board meetings are generally held on the first and third Wednesday of each month.*

AFFIDAVIT OF POSTING

I, Ranae Ogilvie, Board Secretary of the Vista Irrigation District, hereby certify that I posted a copy of the foregoing agenda outside the lobby of the District office at 1391 Engineer Street, Vista, California at least 72 hours prior to the meeting, in accordance with Govt. Code Sec. 54954.2(a).

Date: February 13, 2025



Ranae Ogilvie, Board Secretary



STAFF REPORT

Agenda Item: 6

Board Meeting Date:

February 19, 2025

Prepared By:

Ramae Ogilvie

SUBJECT: CONSENT CALENDAR

- A. Minutes of the Public Affairs Committee meeting on February 3, 2025
- B. Minutes of the Board of Directors meeting on February 5, 2025
- C. Ratification of check disbursements

DRAFT COMMITTEE MINUTES FOR INFORMATION ONLY

Not part of the District's permanent record until signed.

MINUTES OF THE MEETING OF THE
PUBLIC AFFAIRS COMMITTEE OF
VISTA IRRIGATION DISTRICT

February 3, 2025

A meeting of the Public Affairs Committee of Vista Irrigation District was held on Monday, February 3, 2025, at the offices of the District, 1391 Engineer Street, Vista, California.

1. CALL TO ORDER

Chair Kuchinsky called the meeting to order at 2:00 p.m.

2. ROLL CALL

Directors present: Kuchinsky and MacKenzie.

Directors absent: None.

Staff present: Brett Hodgkiss, General Manager; Ranae Ogilvie, Secretary of the Board; Shallako Goodrick, Director of Administration; and Brent Reyes, Management Analyst.

Other attendees: Gina DePinto of Raftelis Financial Consultants, Inc. (Raftelis)

3. APPROVAL OF AGENDA

The agenda was approved as presented.

4. ORAL COMMUNICATIONS

No public comments were presented on items not appearing on the agenda.

5. COMPREHENSIVE COST OF SERVICE/WATER RATE STUDY PUBLIC OUTREACH ACTIVITIES

See staff report attached hereto.

Gina DePinto from Raftelis presented an overview of the public outreach activities that could be used to engage ratepayers during the comprehensive cost of service/water rate study process via a slideshow presentation, attached hereto as Exhibit A. She discussed different types community meetings (Town Hall and Open House), various multimedia materials and messaging, the Proposition 218 public hearing and objection process noticing and a tentative activity schedule. Ms. DePinto reviewed additional outreach opportunities that could be considered for further public engagement including a customer email blast (Eblast), stakeholder interviews and surveys, and citizen advisory committees. Staff advised the Committee that they would investigate creating recorded webinars/video presentations in-house related to the rate setting process that could be posted on a dedicated water rate webpage and accessed at any time.

The Committee discussed the information and timeline presented; they supported the District conducting two hybrid town hall/open house community meetings, one before the public hearing notice is

DRAFT COMMITTEE MINUTES FOR INFORMATION ONLY

Not part of the District's permanent record until signed.

mailed and one after. The Committee also concurred with the recommendation to utilize a designated water rate information web page on the District's website, direct mail postcard, a customer Eblast, District newsletter, press releases, on-hold telephone message, bill messaging and on demand webinars to inform and educate the public about the rate setting process.

The Committee recommended advising the Board of the suggested outreach activities and timeline.

6. COMMENTS BY COMMITTEE MEMBERS

Chair Kuchinsky thanked Ms. DePinto and staff for their efforts and requested that staff keep the Board updated on the District's public outreach activities related to the rate setting process.

7. COMMENTS BY GENERAL MANAGER

Mr. Hodgkiss thanked the Committee for their time reviewing and providing feedback on suggested public outreach approaches.

8. ADJOURNMENT

There being no further business to come before the Committee, at 3:40 p.m. Chair Kuchinsky adjourned the meeting.

Peter Kuchinsky II, Chair

ATTEST:

Ramae Ogilvie, Secretary
Board of Directors
VISTA IRRIGATION DISTRICT



Vista Irrigation District

Public Affairs Committee

Rate Study Outreach Activities Discussion – February 3, 2025





Agenda

- 1. Review Planned Outreach Activities and Deliverables**
- 2. Discuss Other Outreach Strategies and Tactics**
- 3. Next Steps**

Planned Activities



Planned Outreach & Budget*

**Portion of the rate study budget dedicated to developing public and community presentations, multimedia materials, Prop 218 Notice, event/meeting logistics, facilitation, and in-person staffing at five public and community meetings by the rates and outreach consultants, excluding hard costs for travel, printing, postage, advertising, or meeting supplies.*

Task	Deliverables	Cost
Community Meetings (2)	Presentations: <ul style="list-style-type: none"> • In person community meetings (2) • Community Engagement Events Develop: <ul style="list-style-type: none"> • Presentations in Microsoft PowerPoint • Promotional and informational materials and displays (digital and print) • Logistical coordination and on-site facilitation of community events 	\$14,975
Multimedia Materials and Messaging	Develop, draft, design, produce: <ul style="list-style-type: none"> • FAQs • Website content, Infographics • Bill stuffer or Direct Mail postcard • Newsletter content • News Release (2) • Video - 2-minute animated "Rates 101 and Prop 218" 	\$4,720
Proposition 218 Public Notice	Develop, draft, design, produce: <ul style="list-style-type: none"> • Legally compliant Proposition 218 notice for staff and legal review 	\$7,910

* Does not include In person Board and Committee presentations and facilitation, respond to questions from the Board/Committee \$17,696

Tentative Schedule

Activity
February
Develop Materials and Webpage, Draft Newsletter content Finalize Video
March
Draft Prop 218 Notice, and Direct Mail (unconfirmed)
April
Earth Day and Other Community Events
June
Postmark Prop 218 Notice
July
Host community engagement events
September
Public Hearing (Rates Effective Dec. 1)

Discussion: Planned Outreach Tactics



Selecting a Level of Engagement

International Association of Public Participation (IAP2) Public Participation Spectrum



Inform



Consult



Involve



Collaborate



Empower

Goal	To provide balanced and objective information in a timely manner	To obtain feedback on analysis, issues, alternatives and decisions	To work with the public to make sure that concerns and needs are considered and understood	To partner with the public in each aspect of decision-making	To place the final decision-making in the hands of the public
Promise	“We will keep you informed.”	“We will listen to and acknowledge your concerns.”	“We will work with you to ensure your concerns and needs are directly reflected in the decisions made.”	“We will look to you for advice and innovation and incorporate this in decisions as much as possible.”	“We will implement what you decide.”

Community Meeting / Town Hall

- Similarly structured with an agenda
- 20-30 presentation followed by Q&A
- Community input is encouraged, but discussion may be more guided
- Some people prefer not to speak up, but could submit questions in writing
- Both meeting formats tend to be “us versus them”



Open House

- Attendees can explore details at their own pace
- More informal, with information stations and displays
- Attendees can ask questions individually rather than in a group setting
- Limited structured discussion; designed for one-on-one engagement with staff and subject matter experts



Newsletter Content



Tentative Topics for Next Quarterly Issue

- Rates 101
- Flume
- Pechsteins
- Exhaustion of Administrative Remedies

Other Planned Outreach

- Dedicated webpage on vidwater.org
 - › Short animated explainer video
 - › Infographics
 - › Carousel graphics
 - › FAQs
- News Releases
- On hold messaging
- City and Chamber postings

Discussion: Unbudgeted Outreach Tactics



Direct Mail

Oversized Postcard

- Cut through digital fatigue
- Recipients must physically interact with an open-faced card
- Noticeable, memorable
- QR code to website page
- Reach customers / public where they are
- Cost effective



Task	Hours	Cost
Design	Incl. in current activities	budgeted
Printing & Postage		\$11,700

Outreach Plan Development

- Research and Analysis, i.e. stakeholder interviews, consumer surveys
- Stakeholder Mapping
- Message Platform
- Public Engagement Strategies and Tactics
- Internal Communication Strategies
- Workflow and Tactical Plan



Time / Cost Estimate

Task	Hours	Cost
Research - Develop digital customer survey, track results, draft and final summary report	6	\$1,800
Research - 8-10 stakeholder interviews, develop questionnaire, draft and final summary report	10-12	\$3,800
Develop Plan – Draft Plan with Key Messages, Stakeholder Mapping, Strategies and Tactics, Implementation Plan	10	\$3,400

Note: There is a value in surveying customers about their experience with the District and perceptions of the value of water. Survey results can establish a baseline to measure future District communication efforts.

Eblast

- Cost-effective communication directly to customers / public
- Share important updates
- Drive traffic to the website with hyperlinks
- Announce meetings and events
- Maintain customer relationships
- Visual and engaging when using photos, infographics, and videos
- Only have emails for electronic customers through Infosend
- Only 50% of customers would receive



A Message for the Year Ahead
 As we welcome 2025, we're thrilled to continue advancing our groundwater sustainability efforts. The Vina Groundwater Sustainability Agency (GSA) is working on several grant-funded projects aimed at improving how we monitor, manage, and use our basin's vital groundwater supply.
 In this newsletter, we recap a few of the GSA's 2024 highlights and share what's on the horizon for the new year. You'll also find ways that you can help achieve our Subbasin's sustainable groundwater goals. Let's dive into the 2024 highlights!

First Public Engagement Meeting for the Lindo Channel Recharge Feasibility Analysis: What We Heard and What's Next
 On November 13, 2024, we hosted our first public engagement meeting for the Lindo Channel Recharge Feasibility Analysis. The event brought together over 25 participants, including community members, environmental organizations, and residents living near the channel.

Task	Hours	Cost
Content	Incl. in current activities	budgeted
		\$150

Citizen Rate Advisory Committee

PROs

- Enhance transparency.
- Connect early on with customers; can help open doors with reticent groups and build trust.
- Ratepayers may provide valuable input and perspectives on a range of issues.
- Build customer engagement and participation.
- Gain diverse perspectives, expertise and specialized knowledge.
- Conflict resolution and consensus building ahead of the Public Hearing.
- Ambassadors representing customer peers.



Citizen Rate Advisory Committee

CONs / Challenges

- Establishing and maintaining advisory committees require staff time, admin support, and funding.
- Can create delays and reputational challenges from members with an agenda or preconceived bias.
- Difficulty recruiting members with diverse perspectives, expertise and specialized knowledge, especially in expedited timeframe.
- Schedule will be extended minimum of six months in order to promote, recruit, and establish Committee bylaws and meeting schedule.



Citizen Advisory Committee

Tentative Meeting Topics

- Rates and Water 101
- Preliminary Financial Plan/Study results
- Consider rate structure modifications
- Review outreach materials and activities



Time / Cost Estimate

Staff Time (GM, Finance Dir., Legal)	200+ hours
Committee Meetings, 1x/month	4-6
Raftelis Change Order Develop materials, virtual participation, and present data	\$10,000

Thank You

Contact

Gina DePinto, APR / gdepinto@raftelis.com

DRAFT MINUTES

Not part of the District's permanent record until approved by the Board of Directors.

MINUTES OF THE REGULAR MEETING OF THE
BOARD OF DIRECTORS OF
VISTA IRRIGATION DISTRICT

February 5, 2025

A Regular Meeting of the Board of Directors of Vista Irrigation District was held on Wednesday, February 5, 2025 at the offices of the District, 1391 Engineer Street, Vista, California.

1. CALL TO ORDER

President Sanchez called the meeting to order at 9:00 a.m.

2. ROLL CALL

Directors present: Olson, Kuchinsky, MacKenzie and Sanchez.

Directors absent: Miller.

Staff present: Brett Hodgkiss, General Manager; Ramae Ogilvie, Secretary of the Board; Lesley Dobalian, Director of Water Resources; Randy Whitmann, Director of Engineering; Frank Wolinski, Director of Operations and Field Services; Shallako Goodrick, Director of Administration; and Elizabeth Xaverius, Administrative Assistant. General Counsel Elizabeth Mitchell of Burke, Williams & Sorensen was also present.

Other attendees: LaVonne Peck of the San Luis Rey Indian Water Authority was present via teleconference.

3. PLEDGE OF ALLEGIANCE

General Manager Brett Hodgkiss led the Pledge of Allegiance.

4. APPROVAL OF AGENDA

25-02-14	<i>Upon motion by Director Kuchinsky, seconded by Director MacKenzie and unanimously carried (4 ayes: Olson, Kuchinsky, MacKenzie, and Sanchez; 1 absent: Miller), the Board of Directors approved the agenda as presented.</i>
----------	---

5. ORAL COMMUNICATIONS

No public comments were presented on items not appearing on the agenda.

6. CONSENT CALENDAR

President Sanchez pulled Consent Calendar items 6.A Grant of Right of Way, 6.B Grants of Right of Way, 6.D Vista Flume Replacement Alignment Study, and 6.G Ratification of check disbursements for further discussion.

DRAFT MINUTES

Not part of the District's permanent record until approved by the Board of Directors.

25-02-15 ***Upon motion by Director Kuchinsky, seconded by Director MacKenzie and unanimously carried (4 ayes: Olson, Kuchinsky, MacKenzie, and Sanchez; 1 absent: Miller), the Board of Directors approved Consent Calendar items 6.C, 6.E, and 6.F.***

C. Waterline Project Approval

See staff report attached hereto. Staff recommended and the Board approved this waterline project for Bobier Elementary site improvements within approximately 10.02 gross acres owned by the Vista Unified School District, located at 220 West Bobier Drive, Vista (LN 2023-037; APN's 161-053-08, -10, and -12; DIV NO 2).

E. Minutes of the Board of Directors Special meeting on January 15, 2025

The minutes of January 15, 2025 were approved as presented.

F. Minutes of the Board of Directors meeting on January 22, 2025

The minutes of January 22, 2025 were approved as presented.

Consent Calendar items 6.A and 6.B were discussed in conjunction with one another.

A. Grant of Right of Way

See staff report attached hereto.

B. Grants of Right of Way

See staff report attached hereto.

Director of Engineering Randy Whitmann provided clarification of the purpose and process for issuing a Grant of Right of Way for specific easements as it related to Consent Calendar items 6.A and 6.B. General Manager Brett Hodgkiss commented that Director Marty Miller had asked him about the 30 foot easement width required in Consent Calendar item 6B. The easement width is based on the diameter of the pipe that the easement will be over; in this case, a 30-foot easement is needed to accommodate wider trenches and provide room to put additional future facilities within the same easement.

25-02-16 ***Upon motion by Director MacKenzie, seconded by Director Olson and unanimously carried (4 ayes: Olson, Kuchinsky, MacKenzie, and Sanchez; 1 absent: Miller), the Board of Directors accepted Consent Calendar 6.A Grant of Right of Way (H100) for a specific easement over a single-family residential lot consisting of approximately 4.59 acres owned by Tan Xuan Ho, located at 3343 East Vista Way in unincorporated San Diego County (APN 170-061-67; DIV NO 1); and 6.B Grants of Right of Way (F41) and (F42) for specific easements over two single-family residential lots consisting of approximately 1.69 acres owned by Dan and Allison Frame, located along La Rueda Road in unincorporated San Diego County (APNs 181-200-18 and -19; DIV NO 5).***

DRAFT MINUTES

Not part of the District's permanent record until approved by the Board of Directors.

D. Vista Flume Replacement Alignment Study

See staff report attached hereto.

Mr. Whitmann said that the final Vista Flume Replacement Alignment Study (Study) report will be a summary of the work completed and presented during Study workshops; the final Study report will contain plan and profile design drawings of the refined Flume alignment and will present the detailed findings of the in-depth analyses conducted over the course of the Study. A copy of the final Study report will be provided to the Board.

25-02-17 *Upon motion by Director Kuchinsky, seconded by Director Olson and unanimously carried (4 ayes: Olson, Kuchinsky, MacKenzie, and Sanchez; 1 absent: Miller), the Board of Directors authorized the General Manager to extend the Agreement for Professional Services with Brown and Caldwell for a period of three months to complete the Flume Replacement Alignment Study.*

G. Resolution ratifying check disbursements

Director of Administration Shallako Goodrick provided clarification regarding the 2024 Surplus Supplemental Water/Rincon Supplemental Water payment to the San Luis Rey Indian Water Authority (SLRIWA) shown on the check disbursements report; she stated that it is the annual payment the District makes to the SLRIWA pursuant to the San Luis Rey Indian Water Rights Settlement Agreement.

25-02-18 *Upon motion by Director Olson, seconded by Director MacKenzie and unanimously carried (4 ayes: Olson, Kuchinsky, MacKenzie, and Sanchez; 1 absent: Miller), the Board of Directors approved Consent Calendar item 6.G, Resolution No. 2025-04 approving disbursements.*

RESOLUTION NO. 2025-04

BE IT RESOLVED, that the Board of Directors of Vista Irrigation District does hereby approve checks numbered 76529 through 76598 drawn on US Bank totaling \$11,843,224.11.

FURTHER RESOLVED that the Board of Directors does hereby authorize the execution of the checks by the appropriate officers of the District.

PASSED AND ADOPTED unanimously by a roll call vote of the Board of Directors of Vista Irrigation District this 5th day of February 2025.

* * * * *

7. DIVISION REPORTS

See staff report attached hereto.

Director of Water Resources Lesley Dobalian provided an update on the Lake Henshaw Oxygenation Pilot Study stating that staff and the consultant team have been working on system and pump design, environmental permitting and coordinating the installation of electrical service at the site with San Diego Gas and Electric; the projected start-up of the oxygenation system is anticipated to be spring 2026.

DRAFT MINUTES

Not part of the District's permanent record until approved by the Board of Directors.

Director of Operations and Field Services Frank Wolinski provided an update of the main replacement project on Lonsdale Lane and East Indian Rock Road.

Ms. Dobalian said that District staff has been in discussions with San Diego Regional Water Quality Control Board (RWQCB) staff regarding the possibility of including Lake Henshaw in a state-wide study to field test new instrumentation that measures phytoplankton and cyanobacteria; participation in the study would allow the District to assess if the equipment would be helpful in collecting data before deciding whether to purchase it.

Ms. Dobalian provided an update on the well replacement project at the Lake Henshaw Resort stating that bids for drilling the well are due on February 6, 2025; four contractors participated in the mandatory job site walk.

8. TREASURER'S REPORT AS OF DECEMBER 31, 2024

See staff report attached hereto.

Ms. Goodrick presented the Treasurer's Report as of December 31, 2024, reviewing investments of the District and the cash flow projection graph; she noted that the Working Capital Reserve had increased by \$1 million dollars to \$11 million dollars as shown on the cash flow projection graph. Ms. Goodrick stated that the District's investments are sufficiently liquid to meet the anticipated cash flow needs of the District through 2027; future water rate adjustments and debt financing will be necessary to fund capital projects.

9. MATTERS PERTAINING TO THE ACTIVITIES OF THE SAN DIEGO COUNTY WATER AUTHORITY

See staff report attached hereto.

Mr. Hodgkiss stated that a summary of the Water Authority's January 23, 2025 Board of Director's meeting was provided for the Board's information.

10. MEETINGS AND EVENTS

See staff report attached hereto.

Directors Olson, Kuchinsky, MacKenzie and Sanchez all reported on their attendance at the January 27, 2025 Vista Chamber of Commerce (Vista Chamber) 2025 State of the Community Luncheon where President Sanchez gave a presentation on the State of the District.

Director MacKenzie reported on her attendance at a San Diego Local Agency Formation Commission meeting where the Commission approved the Memorandum of Understanding with the San Diego Port Authority and re-elected Stephen Whitburn and Baron Willis as its Chair and Vice Chair, respectively, for 2025. Director MacKenzie reported that she attended the California Special Districts Association (CSDA) Chapter Executive Committee meeting and stated that the next CSDA Quarterly Meeting would be held February 27, 2025, which she requested authorization to attend.

Director Kuchinsky reported on his and Director MacKenzie's attendance of the Public Affairs Committee meeting on February 3, 2025 where they discussed public outreach activities related to the cost of service/water rate study. He advised the Board he would not be attending the February Vista Chamber Government Affairs meeting.

DRAFT MINUTES

Not part of the District's permanent record until approved by the Board of Directors.

President Sanchez reported on his attendance at a virtual emergency meeting of the San Diego Development Successor Agency Oversight Board where a loan agreement was approved for the City of Imperial Beach so it could pay its enforceable obligations and administrative costs.

25-02-19 ***Upon motion by Director MacKenzie, seconded by Director Olson and unanimously carried (4 ayes: Olson, Kuchinsky, MacKenzie, and Sanchez; 1 absent: Miller), the Board of Directors authorized Director MacKenzie to attend the CSDA Quarterly Meeting on February 27, 2025.***

11. ITEMS FOR FUTURE AGENDAS AND/OR PRESS RELEASES

See staff report attached hereto.

Director Kuchinsky suggested that consideration of an event to celebrate the 100th anniversary of water being delivered to Vista be added to the list of future agenda items. He also suggested that the Communication and Engagement Plan and Strategic Plan be reviewed together and that the Risk and Resilience Assessment include a discussion regarding efforts to coordinate with local fire agencies.

Prior to moving on to Item 12 – Comments by Directors, President Sanchez informed the Board that he plans on attending the Association of California Water Agencies (ACWA) Joint Powers Insurance Authority Leadership Summit on May 12-13, 2025 and would like to request authorization to attend the 2025 ACWA Spring Conference on May 13-15, 2025 in Monterey. General Counsel Elizabeth Mitchell recommended the Board reconsider the previous action taken in Item 10 – Meetings and Events by the following action:

25-02-20 ***Upon motion by Director Olson, seconded by Director MacKenzie and unanimously carried (4 ayes: Olson, Kuchinsky, MacKenzie, and Sanchez; 1 absent: Miller), the Board of Directors reconsidered the action taken in Item 10 – Meeting and Events.***

25-02-21 ***Upon motion by Director Olson, seconded by Director Kuchinsky and unanimously carried (4 ayes: Olson, Kuchinsky, MacKenzie, and Sanchez; 1 absent: Miller), the Board of Directors authorized Director MacKenzie to attend the CSDA Quarterly Meeting on February 27, 2025 and authorized President Sanchez to attend the ACWA Spring Conference in Monterey on May 13-15, 2025.***

12. COMMENTS BY DIRECTORS

Director Kuchinsky commented that he was very pleased to see the Vista Chamber's Student Opportunities for Career Awareness and Learning Program highlighted on the District's website carousel.

13. COMMENTS BY GENERAL COUNSEL

Ms. Mitchell informed the Board of various Executive Orders and judicial actions that have been signed and taken place under the new Presidential Administration. She said she would continue to watch and keep the Board informed of any action that could impact the District.

14. COMMENTS BY GENERAL MANAGER

Mr. Hodgkiss informed the Board that the District received notification that it would not be receiving Federal Emergency Management Agency COVID-19 reimbursement funding as anticipated due

DRAFT MINUTES

Not part of the District's permanent record until approved by the Board of Directors.

to the current Presidential Administration's freeze on distributing said funds. He stated that the COVID-19 temporary non-emergency standards did sunset on Monday, February 3, 2025; however, various COVID-19 reporting protocols remain in place until February 3, 2026.

15. ADJOURNMENT

There being no further business to come before the Board, at 10:48 a.m. President Sanchez adjourned the meeting to February 19, 2025 at 9:00 a.m.

Patrick H. Sanchez, President

ATTEST:

Ramae Ogilvie, Secretary
Board of Directors
VISTA IRRIGATION DISTRICT



Cash Disbursement Report

Payment Dates 01/10/2025 - 02/05/2025

Payment Number	Payment Date	Vendor	Description	Amount
76599	01/29/2025	Refund Check 76599	Customer Refund	426.06
76600	01/29/2025	Refund Check 76500	Customer Refund	237.34
76601	01/29/2025	Refund Check 76501	Customer Refund	275.00
76602	01/29/2025	Refund Check 76502	Customer Refund	78.25
76603	01/29/2025	Refund Check 76503	Customer Refund	145.74
76604	01/29/2025	Refund Check 76504	Customer Refund	33.32
76605	01/29/2025	Refund Check 76505	Customer Refund	215.77
76606	01/29/2025	Refund Check 76506	Customer Refund	231.47
76607	01/29/2025	Refund Check 76507	Customer Refund	225.21
76608	01/29/2025	Refund Check 76508	Customer Refund	28.81
76609	01/29/2025	Refund Check 76509	Customer Refund	22.02
76610	01/29/2025	Refund Check 76510	Customer Refund	90.00
76611	01/29/2025	Refund Check 76511	Customer Refund	33.78
76612	01/29/2025	Refund Check 76512	Customer Refund	697.35
76613	01/29/2025	Refund Check 76513	Customer Refund	704.85
76614	01/29/2025	Refund Check 76514	Customer Refund	328.75
76615	01/29/2025	Amazon Capital Services	Replacement Fire Extinguishers	1,424.64
	01/29/2025		Tailgate Handle assembly - Truck 14	20.44
	01/29/2025		E Waste Fee	4.00
	01/29/2025		iPad & Case	658.80
	01/29/2025		Office Supplies	20.54
	01/29/2025		Spill Kit Sign	24.05
	01/29/2025		iPad Case	27.04
76616	01/29/2025	Benjamin Barton Bareno	Tuition Reimbursement 08/09/24 - 01/13/2025	474.99
76617	01/29/2025	Benjamin Parks	Tuition Reimbursement 2024	3,200.00
76618	01/29/2025	Brown and Caldwell	Flume Replacement Alignment Study 11/01/24 - 11/21/24	37,562.52
76619	01/29/2025	Bryant Booth	Reimb/Tuition 08/26/24 - 12/23/24	233.90
76620	01/29/2025	Burke, Williams & Sorensen, LLP	Legal 12/2024	2,746.80
	01/29/2025		Legal 12/2024	1,377.50
76621	01/29/2025	California Department of Justice	Fingerprinting	49.00
76622	01/29/2025	Canon Solutions America, Inc	Canon Supplies & Maintenance	23.21
76623	01/29/2025	Cecilia's Safety Service Inc	Traffic Control - Nettleton Rd	760.00
	01/29/2025		Traffic Control - Caren Rd	1,995.00
	01/29/2025		Traffic Control - Phillips St	2,945.00
	01/29/2025		Traffic Control - Goldenrod Lane	1,235.00
	01/29/2025		Traffic Control - Watson Way	1,710.00
	01/29/2025		Traffic Control - E Indian Rock Rd	6,697.50
76625	01/29/2025	Akeso Occupational Health	DOT Physical	95.00
	01/29/2025		New Hire Physical	188.00
76626	01/29/2025	Complete Office of California, Inc	Office Supplies	38.96
	01/29/2025		Office Supplies	208.16
	01/29/2025		Office Supplies	24.50
	01/29/2025		Credit for error on Envelopes	(72.31)
76627	01/29/2025	Core & Main	Service Saddle 6x1 Brass AC	140.73
76628	01/29/2025	Diamond Environmental Services	Portable Restroom Service	520.86
76629	01/29/2025	Edgehill Road Gate Association	Edgehill Rd HOA Road/Gate Fee 2025	600.00
76630	01/29/2025	Electrical Sales Inc	Parts - Pump 1	1,826.32

	01/29/2025		Pump Station 10 Enclosure	(745.27)
	01/29/2025		Station 10 Vent Cover	238.15
76631	01/29/2025	Eric Wolff	Tuition Reimbursement 12/2024 - 01/05/2025	349.99
76632	01/29/2025	Ferguson Waterworks	Meter Bushing / Ford / 3/4" x 1" (50)	760.46
	01/29/2025		Small Meter Box - (59)	7,280.90
76633	01/29/2025	Grainger	Pump Station 10 Terminal	145.77
	01/29/2025		Board Server Room & Door louver	127.90
76634	01/29/2025	Hawthorne Machinery Co	Parts for B-10 & B-21	214.08
	01/29/2025		Parts for B-10	55.39
76635	01/29/2025	D-Tek Enterprises, Inc	Live Bee Removal (1) - Paseo Margarita	110.00
	01/29/2025		Live Bee Removal (1) - Tylee	110.00
	01/29/2025		Live Bee Removal (1) - Sunrise	110.00
	01/29/2025		Live Bee Removal (1) - Sunrise	110.00
	01/29/2025		Live Bee Removal (1) - Amber Creek	110.00
	01/29/2025		Live Bee Removal (1) - Beverly	110.00
	01/29/2025		Live Bee Removal (1) - West Bel Air	110.00
	01/29/2025		Live Bee Removal (1) - Meadowlake	110.00
76636	01/29/2025	Inland Kenworth (US) Inc	Diesel Exhaust Fluid	174.39
76637	01/29/2025	Interstate Battery of San Diego Inc	Solar/Scada Batteries	700.20
76638	01/29/2025	Joe's Paving	Patch Paving - E. Bobier Drive	2,844.90
	01/29/2025		Patch Paving - N. Santa Fe	346.00
	01/29/2025		Patch Paving - E. Vista Way	1,211.00
	01/29/2025		Crosswalk Repair - Thermoplastic Striping Repair	5,219.70
76639	01/29/2025	Jan-Pro of San Diego	Janitorial Services 01/2025	4,497.00
76640	01/29/2025	Kronick Moskovitz Tiedemann & Girard	Legal 11/2024	3,457.50
76641	01/29/2025	Makelele Systems Landscape & Maintenance, Inc	Landscape Maintenance Services	1,650.00
76642	01/29/2025	Mallory Safety and Supply, LLC	Jacket Rain LG (2)	274.96
	01/29/2025		Pant Rain LG (2)	253.31
76643	01/29/2025	McMaster-Carr Supply Company	SCADA Wiring Supplies	158.86
	01/29/2025		SCADA Wiring Supplies	293.88
76644	01/29/2025	Mission Automotive Equipment & Lifts Inc	Replaced Hydraulic Cylinder (4)	2,435.82
76645	01/29/2025	Mitsogo Inc	Hexnode License - Add 1 Seat	14.49
76646	01/29/2025	Moodys	Dump Fees / Oversize	600.00
76647	01/29/2025	NAPA Auto Parts	Filters - #52, #75, #13	91.82
76648	01/29/2025	North County Auto Parts	Oil	122.89
	01/29/2025		Wiper Blades & Shop Chemicals	77.17
	01/29/2025		Shop Chemicals	20.69
	01/29/2025		Wiper Blades	13.79
	01/29/2025		Fuel Filter - #75	94.98
	01/29/2025		Coolant - #52	395.06
76649	01/29/2025	North County Industrial Park	Association Fees 01/2025	1,150.52
	01/29/2025		Association Fees 02/2025	1,150.52
76650	01/29/2025	Pacific Pipeline Supply	Pipe 6" PVC DR-14 C900 (60)	987.24
	01/29/2025		Pipe 4" PVC DR-14 C900 (40)	324.76
	01/29/2025		Gate Valve 12" FL (1)	3,181.47
	01/29/2025		Replacement Parts - Damaged Construction Meter	532.00
76651	01/29/2025	Parkhouse Tire Inc	Tires (4) - Trailer T- 22	1,178.87
76652	01/29/2025	Pool & Electrical Products Inc	Chlorine (4 Gallons)	22.13
76653	01/29/2025	Powerland Equipment, Inc	Supplies For Chainsaws	219.11
76654	01/29/2025	Ramona Disposal Service	Trash Service	339.28
76655	01/29/2025	Volvo Construction Equipment & Services	Hydraulic for E-1	408.65
76656	01/29/2025	San Diego Friction Products	Water Pump - # Truck 52	79.72

76657	01/29/2025	San Diego Gas & Electric	Electric 12/2024- Cathodic Protection & T&D	586.05
	01/29/2025		Electric 12/2024 - Reservoirs	4,029.40
	01/29/2025		Electric 12/2024 - Pump Stations	13,890.06
	01/29/2025		Electric 12/2024 - Plants	133.10
76658	01/29/2025		E Reservoir Replacement & Pump Station	2,882.00
76659	01/29/2025	SiteOne Landscape Supply, LLC	6" Pipe Cap	10.83
76660	01/29/2025	Stephen Huynh	Cross Connection Specialist Renewal	125.00
	01/29/2025		Water Quality Analyst I	100.00
	01/29/2025		Electrical and Instrumentation Grade 2	111.00
76661	01/29/2025	Stillwater Sciences	Lake Henshaw Oxygenation Pilot Study 11/2024	31,252.60
	01/29/2025		Lake Henshaw Oxygenation Pilot Study 12/2024	23,988.48
76662	01/29/2025	Bend Genetics, LLC	HAB'S Lab Analysis	1,890.00
76663	01/29/2025	UBEO Business Services	Maintenance For Canon TX-3000 Plotter	885.84
76664	01/29/2025	Verizon Wireless	SCADA Remote Access	410.85
	01/29/2025		Cell Phones 12/16/2024 - 01/15/2024	2,161.20
76665	01/29/2025	Vista Lock & Safe Co	Key Chains For Crew (5)	43.05
76666	01/29/2025	Vulcan Materials Company and Affiliates	Cold Mix	3,075.62
76667	01/29/2025	Weck Laboratories, Inc	RWS - Well #2 Testing	162.00
	01/29/2025		Mid - Lake Samples	1,102.00
	01/29/2025		RWS Iron & Maganese Testing - Well #2	54.00
	01/29/2025		RWS - Well #2	130.00
76668	01/29/2025	TS Industrial Supply	Shop Supplies	58.03
76669	01/29/2025	Xerox Corporation	Xerox Supplies & Maintenance	199.75
76670	02/05/2025	Refund Check 76670	Customer Refund	449.52
76671	02/05/2025	Airgas USA LLC	Oxygen & Acetylene Tank Refills	407.28
76672	02/05/2025	Amazon Capital Services	Battery for Security Cameras	216.49
	02/05/2025		Footwear Program	211.03
	02/05/2025		Replacement Signage	19.09
	02/05/2025		Spare Key for Volvo Excavators	18.38
	02/05/2025		Warehouse Supplies	402.49
	02/05/2025		224 Silicone O-Ring, 70A Durometer	17.75
76673	02/05/2025	BAVCO	Replacement Backflow	1,464.23
	02/05/2025		Replace Backflow & Stand	1,464.23
76674	02/05/2025	Boot Barn Inc	Footwear Program	169.43
76675	02/05/2025	Cecilia's Safety Service Inc	Traffic Control - E Indian Rock	9,880.00
	02/05/2025		Traffic Control - Paseo Marguerita	1,615.00
	02/05/2025		Traffic Control - E. Taylor St.	1,520.00
	02/05/2025		Traffic Control - Mulberry Dr	4,370.00
	02/05/2025		Traffic Control - S. Santa Fe	1,710.00
	02/05/2025		Traffic Control - TC Plan Design	35.00
76676	02/05/2025	Complete Office of California, Inc	Office Supplies	97.10
	02/05/2025		Paper & Envelopes	986.32
	02/05/2025		Office Supplies	407.10
76677	02/05/2025	Core & Main	Coupling 6" Deflection C900	318.26
	02/05/2025		Service Saddle 4x1 PVC (1)	140.73
76678	02/05/2025	Direct Energy	Electric 12/24 -1/25 - Henshaw Buildings & Grounds	1,044.57
	02/05/2025		Electric 12/24 -1/25 - Henshaw Wellfield	140.13
76679	02/05/2025	DIRECTV	Direct TV Service	116.99
76680	02/05/2025	Drug Testing Network Inc	Random Drug Testing	385.00
76681	02/05/2025	EDCO Waste & Recycling Services Inc	Trash Service	484.57
76682	02/05/2025	Electrical Sales Inc	Warehouse Light Brackets	928.79
	02/05/2025		Pump Station 10 Enclosure	745.27

	02/05/2025		Warehouse Lights - (14)	3,229.89
76683	02/05/2025	Employment Development Department	Unemployment Insurance 10/2024 -12/2024	6,632.04
76684	02/05/2025	LOCK EXPERTS, LLC	Lock Rekeyed	25.00
	02/05/2025		Key Duplicate (3) - #63	259.17
76685	02/05/2025	Ferguson Waterworks	Meter 2" Electronic reader	14,193.74
	02/05/2025		Fire Hydrant LB400 Check Valve (2)	4,124.33
	02/05/2025		Fire Hydrant LB400 Check Valve (1)	2,062.16
	02/05/2025		Cap / 1.25" Brass (10)	78.26
76686	02/05/2025	Fidelity Security Life Insurance Co (EyeMed)	Vision Insurance Retro 01/2025 - Cobra	14.24
	02/05/2025		Vision Insurance 02/2025 - Cobra	14.24
	02/05/2025		Vision Insurance 02/2025 - Cobra	14.24
	02/05/2025		Vision Insurance 02/2025 - Cobra	14.24
	02/05/2025		Vision Insurance 02/2025 - Cobra	14.24
	02/05/2025		Vision Insurance 02/2025 - Cobra	14.24
	02/05/2025		Vision Insurance 02/2025 - Cobra	14.24
	02/05/2025		Vision Insurance 02/2025 - Cobra	8.78
	02/05/2025		Vision Insurance 02/2025 - Cobra	8.78
	02/05/2025		Vision Insurance 02/2025 - Cobra	14.24
	02/05/2025		Vision Insurance 02/2025 -Employees	1,575.26
	02/05/2025		Vision Insurance 08/2024 - P Kuchinsky	14.24
	02/05/2025		Vision Insurance 08/2024 - J MacKenzie	14.24
	02/05/2025		Vision Insurance 08/2024 - P Sanchez	14.24
	02/05/2025		Vision Insurance 08/2024- M Miller	14.24
76687	02/05/2025	Freedom Window Cleaning	Exterior Window Cleaning	1,771.00
	02/05/2025		Blinds Cleaning	1,736.00
76688	02/05/2025	Grainger	Boot Brush (5)	224.67
	02/05/2025		Replacement for Motor	415.06
76689	02/05/2025	Hawthorne Machinery Co	Battery Core Credit	(31.23)
	02/05/2025		Filters - L6	166.58
	02/05/2025		Windshield - L6	1,133.78
	02/05/2025		Keys & Parts - B-10	143.26
	02/05/2025		Replaced Joystick Control Switch - B #24	1,722.52
76690	02/05/2025	D-Tek Enterprises, Inc	Live Bee Removal (1) - Watson Way	110.00
76691	02/05/2025	IDEXX Distribution Corporation	Bac-T Media & Bottles	616.62
76692	02/05/2025	Joe's Paving	Patch Paving	7,540.10
	02/05/2025		Patch Paving	2,877.60
	02/05/2025		Patch Paving	10,254.75
76693	02/05/2025	Ken Grody Ford Carlsbad	Front End Work & Alignmnet - Truck #21	549.99
	02/05/2025		Spare Wheel For #23	230.09
76694	02/05/2025	Lawnmowers Plus Inc	Blade Guard For TS - 420	282.83
76695	02/05/2025	Major League Pest	Monthly Pest Control 01/2025	225.00
76696	02/05/2025	Moody's	Dump Fees/Oversize (2)	1,200.00
	02/05/2025		Dump Fees/Oversize	600.00
	02/05/2025		Dump Fees/Oversize	600.00
	02/05/2025		Dump Fees/Oversize	600.00
76697	02/05/2025	NAPA Auto Parts	Filters - #75 & L-6	232.62
	02/05/2025		Tread Pads	116.82
	02/05/2025		Tread Pads	14.60
	02/05/2025		Tire Valves & Brake Cleaner	75.10
76698	02/05/2025	North County Auto Parts	Oil & Wiper Blades - Truck #23	608.92
	02/05/2025		Wiper Blades - Truck #23	53.09
76699	02/05/2025	O'Reilly Auto Parts	Radiator Cap - Truck #3 / Air Fresheners	51.59

76700	02/05/2025	Pacific Pipeline Supply	Gasket 14"	59.27
76701	02/05/2025	Richard Larsen	Footwear Reimbursement	180.00
76702	02/05/2025	Rincon del Diablo MWD	Water Awareness Calendars, Coloring Pages	5,443.53
76703	02/05/2025	Volvo Construction Equipment & Services	Turbo Oil Line G#24	310.40
76704	02/05/2025	San Diego Gas & Electric	Electric 01/25 - Henshaw Buildings & Grounds	699.02
	02/05/2025		Electric 01/25 - Henshaw Wellfield	8,791.52
	02/05/2025		Electric 01/25 - WCRH	56.55
76705	02/05/2025	San Diego Gas & Electric	Overhead wire upgrade - Oxygenation Pilot Study	1,885.00
76706	02/05/2025	Sunrise Materials Inc	Gravel	135.31
	02/05/2025		Waddles	198.10
76707	02/05/2025	Discount Tire	Tires (1) - Truck #23/Tires (2) - Truck #63	371.14
	02/05/2025		Tires (2) - Truck #39	455.64
76708	02/05/2025	The UPS Store 0971	Shipping 12/2024 - HAB's	262.16
	02/05/2025		Shipping 12/2024 - RWS - Well #2	141.58
	02/05/2025		Shipping 12/2024 - HAB's	336.77
	02/05/2025		Shipping 12/2024 - HAB's	473.06
	02/05/2025		Shipping 12/2024 - HAB's	335.02
	02/05/2025		Shipping 12/2024	14.14
76709	02/05/2025	Tifco Industries	Oil pan drain valves - #65, #75, #85	129.74
76710	02/05/2025	Bend Genetics, LLC	Lab Analysis - HABs Samples	2,535.00
76711	02/05/2025	Midas Service Experts	Tire (1) - Truck #8	129.47
76712	02/05/2025	Underground Service Alert of Southern California	New DigAlert Tickets 01/25	420.70
	02/05/2025		Safe Excavation Board Fees	170.49
76713	02/05/2025	Verizon Wireless	SCADA Remote Access	411.33
76714	02/05/2025	Vista Printing	2025 Letterhead - Printing	936.12
76715	02/05/2025	Vulcan Materials Company and Affiliates	Cold Mix	2,915.94
76716	02/05/2025	TS Industrial Supply	Blade 14" Diamond Concrete (5)	1,169.10
			Grand Total:	326,865.28



STAFF REPORT

Agenda Item: 7

Board Meeting Date:

February 19, 2025

Prepared By:

Frank Wolinski and
Randy Whitmann

Approved By:

Brett Hodgkiss

SUBJECT: MAIN REPLACEMENT PROGRAM UPDATE

RECOMMENDATION: Receive informational report on the District's Main Replacement Program.

PRIOR BOARD ACTION: In 1995, the Board established funding for an ongoing program to replace aging water mains throughout the distribution system. The Board received updates on the program in 2002, 2014, 2016 and 2020.

FISCAL IMPACT: \$4.0 million is included in the Fiscal Year 2025 budget for the Main Replacement Program. Since 1995, the Board has allocated \$39.4 million to the main replacement program.

SUMMARY: The goal of the Main Replacement Program is to replace pipelines before they reach the end of their useful life and become a maintenance liability, and to replace pipelines due to street realignments and/or improvements. Since its inception, approximately 41 miles of pipe have been replaced, ranging in size from 4 inches to 20 inches. The Construction section in the Field Services Department consists of two crews; one is dedicated solely to mainline replacements, the other focuses on maintenance (e.g., responding to leaks), service installations and small replacement mainline projects (when available). Since 2019, the maintenance crew has focused on proactive fire hydrant upgrades and replacements within the system.

DETAILED REPORT: Of the District's 430 miles of water mains, approximately 123 miles were installed prior to 1970. These 123 miles of pipeline are comprised of approximately 42 miles of various types of steel pipe and 80 miles of asbestos cement (AC) pipe. Attached are a chart showing the type of pipe remaining in the distribution system by year of installation and a map showing the location and age breakdown of these mains throughout the District.

Staff leverages the following data sources and assessments to guide the mainline replacement program:

Nipponite AC Pipe: Starting in 2002, the District slowly began replacing a specific brand of AC pipe installed in the 1960s known as Nipponite. Breaks on this type of pipe began to be more frequent and catastrophic than on other pipe material, and it became the focus of the mainline replacement program in 2014. From 2002 to the end of 2013, District crews replaced a total of two miles of Nipponite pipe (0.16 miles per year average). Since then, an additional nine miles have been replaced (0.80 miles per year average) and less than five miles remain.

In an effort to target the timing of Nipponite replacements, each reach of pipe within the District has been assigned a risk score and corresponding risk category (low, medium or high) based on factors such as location, pressure, diameter (leak records) and pressure zone configuration. The risk scoring methodology and criteria are as follows:

Nipponite Risk Assessment Methodology					
Risk Element	Scoring			Criteria	
	Low	Medium	High		
Location	0	25	50	<u>Low</u> : low potential for property damage. Houses above pipe, curb & gutter in place with storm drains, good access, low traffic <u>Medium</u> : medium potential for property damage. Houses could be flooded, questionable curb & gutter, access reasonable, some traffic <u>High</u> : high potential for property damage. Houses below pipe, no curb & gutter, poor access, high traffic volume	
Pressure	5	10	15	25	<u>Low</u> : 0-74 psi <u>Medium-low</u> : 75-99 psi <u>Medium-high</u> : 100-124 psi <u>High</u> : 125+ psi
Diameter*	5	10	15	<u>Low</u> : 4, 10, and 12-inch <u>Medium</u> : 8-inch <u>High</u> : 6-inch	
Closed System	0	N/A	10	Zones with no reservoirs: 486, 668, 850, 870, 900 and 980 zones	
Risk Category Assignment Based on Total Score	0-35	40-55	60-100		

* Scoring based on leak records. All major failures on Nipponite pipe have occurred on either 6- or 8-inch diameter pipe; to date, there have not been any leaks reported on 10- and 12-inch diameter pipe.

Based on the above analysis, below are the pipeline totals and risk assessment for the remaining Nipponite segments within the distribution system (also shown on an attached map).

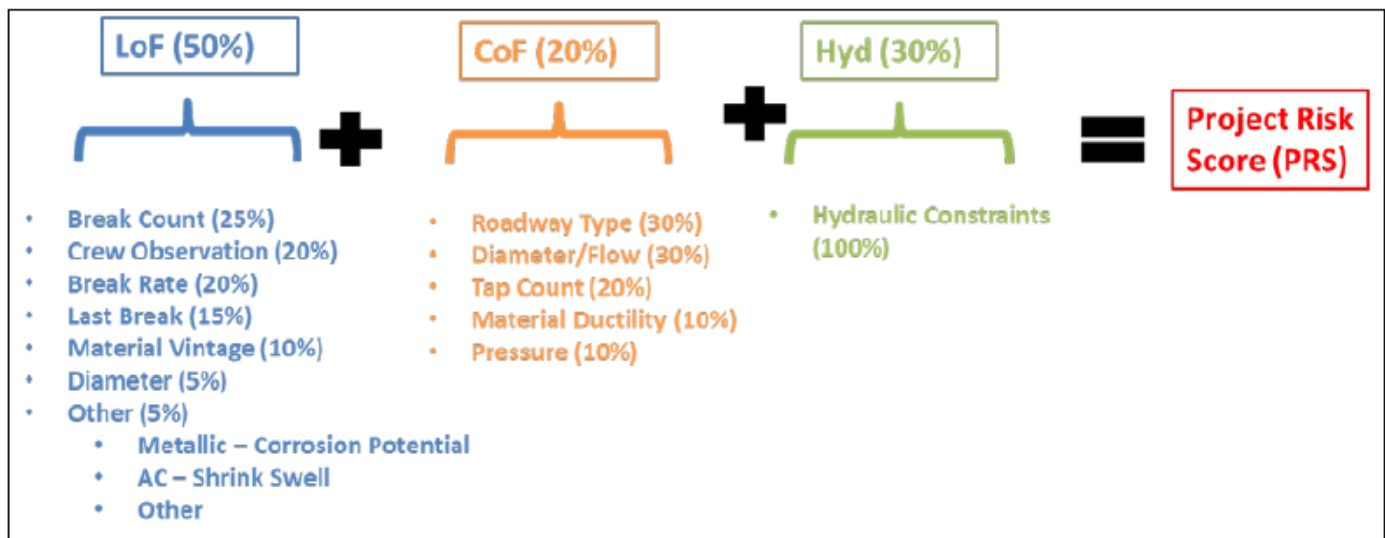
Miles and Risk of Nipponite Remaining				
Diameter	High	Medium	Low	Total
4-inch	0.04	0.33	0.00	0.37
6-inch	0.00	0.10	0.19	0.29
8-inch	0.40	1.01	1.03	2.44
Sub-total	0.44	1.44	1.22	3.10
10-inch	0.28	0.14	0.53	0.95
12-inch	0.00	0.00	0.90	0.90
Total	0.72	1.58	2.65	4.95

Leak Monitoring: Over the last 10 years, the District has averaged 28 mainline leaks per year with nearly half of all leaks occurring on steel pipe. Below is a summary of those leaks by pipe material:

Mainline Leak Count by Material					
Year	Non-Nipponite AC	Nipponite AC	Steel	PVC	Total
2015	15	3	8	1	27
2016	9	3	24	2	38
2017	9	6	7	5	27
2018	14	5	10	1	30
2019	6	0	13	4	23
2020	8	2	8	1	19
2021	7	4	10	0	21
2022	13	2	14	5	34
2023	4	5	14	3	26
2024	10	1	22	1	34
Total	95	31	130	23	279
%	34%	11%	47%	8%	

Observations made during leak repairs allows staff to assess the cause of the leak, condition of the pipeline, and whether full mainline replacement should be considered. Many times leaks can be isolated events that do not constitute the need for mainline replacement. One example is a leak occurring on an appurtenance and not on the pipeline itself (e.g., fire hydrant or service lateral). Another example is a mainline leak at a joint caused from poor practice or workmanship (e.g., faulty mortar lining applied on a steel fitting bend, over-stabbing or over-flexing a joint, improper use of fittings). Monitoring the frequency of leaks on a particular mainline (typically defined by the job number associated with the installation of the main) also provides input for considering the timing of replacement. Recent studies of water main breaks in North American indicate an average annual break rate of 11.1 breaks per 100 miles of water main, whereas the District's average over the last 10 years is 6.5 breaks per 100 miles.

Water Master Plan Risk Assessment: The District's Water Master Plan (Master Plan) was updated in 2018 and included a detailed pipeline condition assessment that provided risk estimates for the District's water distribution pipelines based on leak history in conjunction with data from the District's geographical information system and hydraulic modeling results. The data for each pipeline was scored and grouped in either a likelihood of failure (LoF) category, consequence of failure (CoF) category, or hydraulic constraints (Hyd) category. These categories were weighted and combined to develop an overall project risk score (PRS) for each pipeline as detailed below.

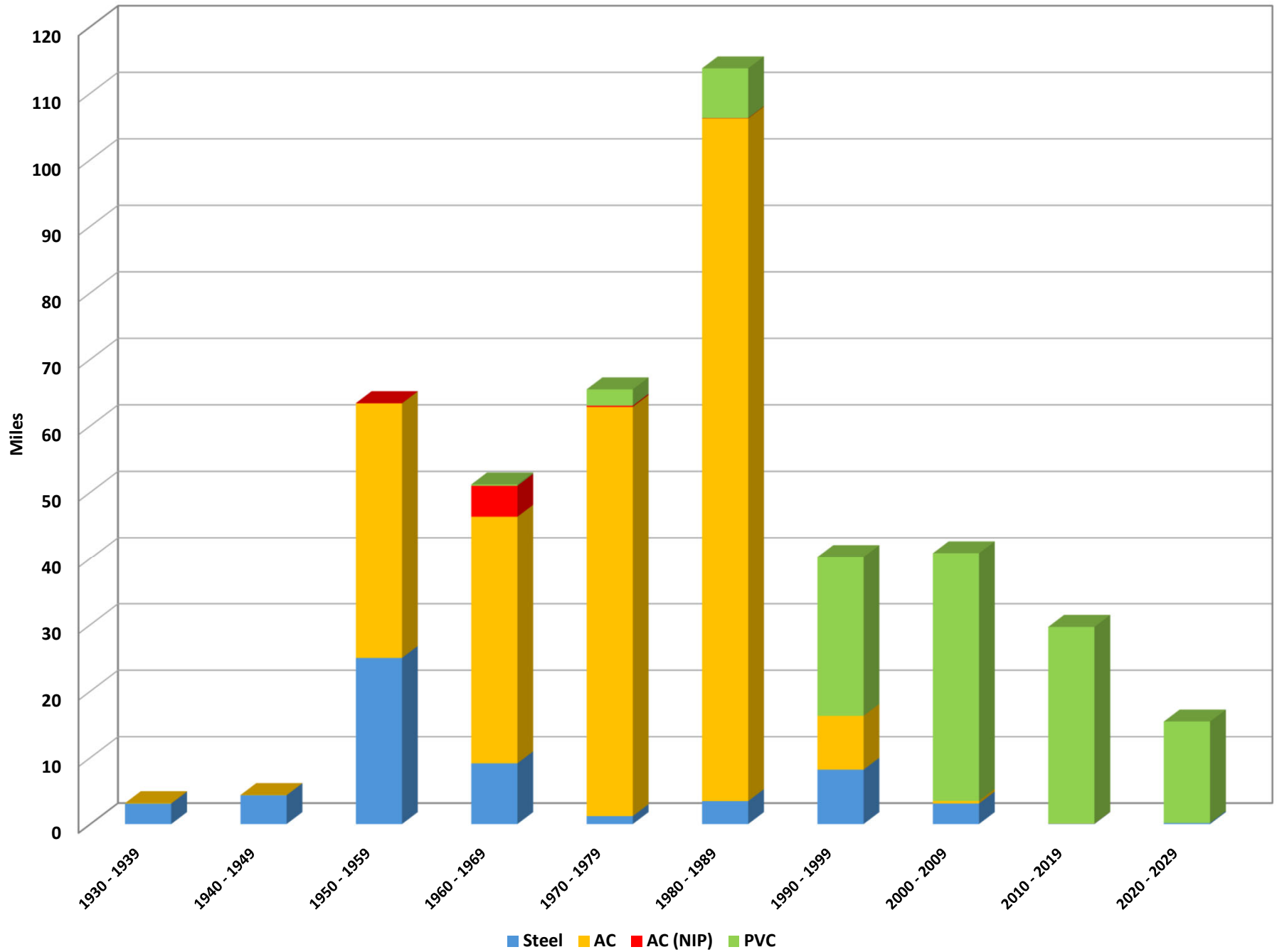


Based on the above analysis, attached is the resulting risk assessment map from the Master Plan, which provides the District another tool for pipeline replacement prioritization. The Master Plan also recommended improving future condition assessment updates by collecting and laboratory testing AC pipeline field samples when there is an opportunity from other activities (e.g., during valve replacements, leak and break response, service installations, new pipeline tie-ins, etc.). District staff is currently collecting and testing AC samples for loss of calcium content (i.e., reduced strength and pipeline life) which will be utilized in future mainline risk assessments.

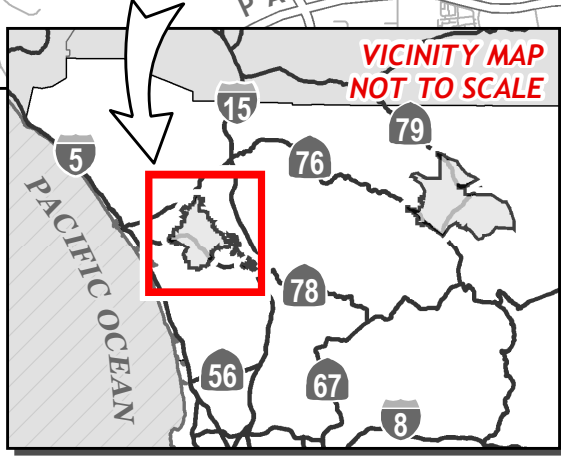
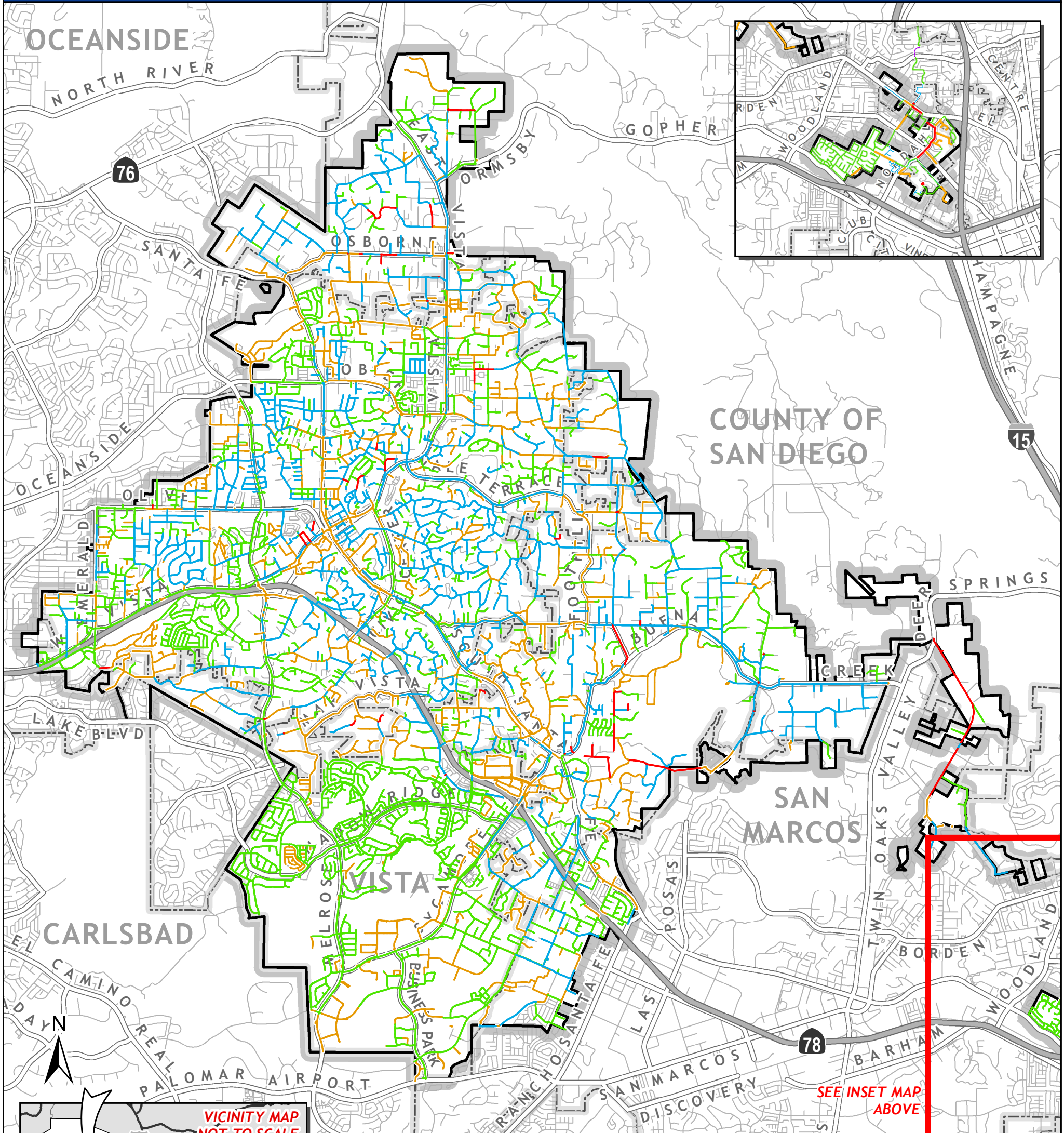
ATTACHMENTS:

- Type of Pipe in the Current System by Decade Installed
- Pipeline Age Map
- Nipponite Risk Assessment Map
- Water Master Plan Risk Assessment Map

TYPE OF PIPE IN THE CURRENT SYSTEM BY DECADE INSTALLED



PIPELINE AGE



Pipeline Installation Periods

- 1930-1949
- 1950-1969
- 1970-1989
- 1990-Present

VID Boundary
Valid as of 2/5/2025

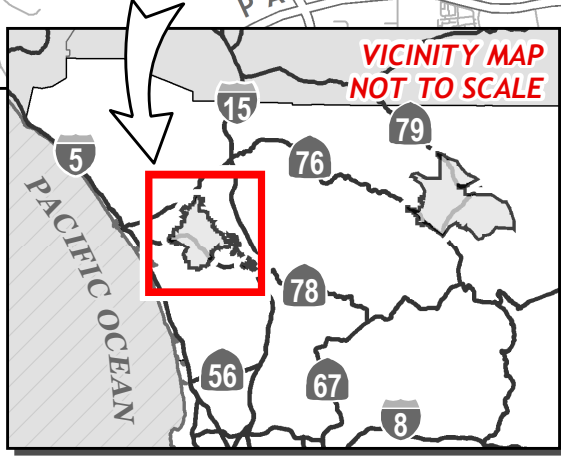
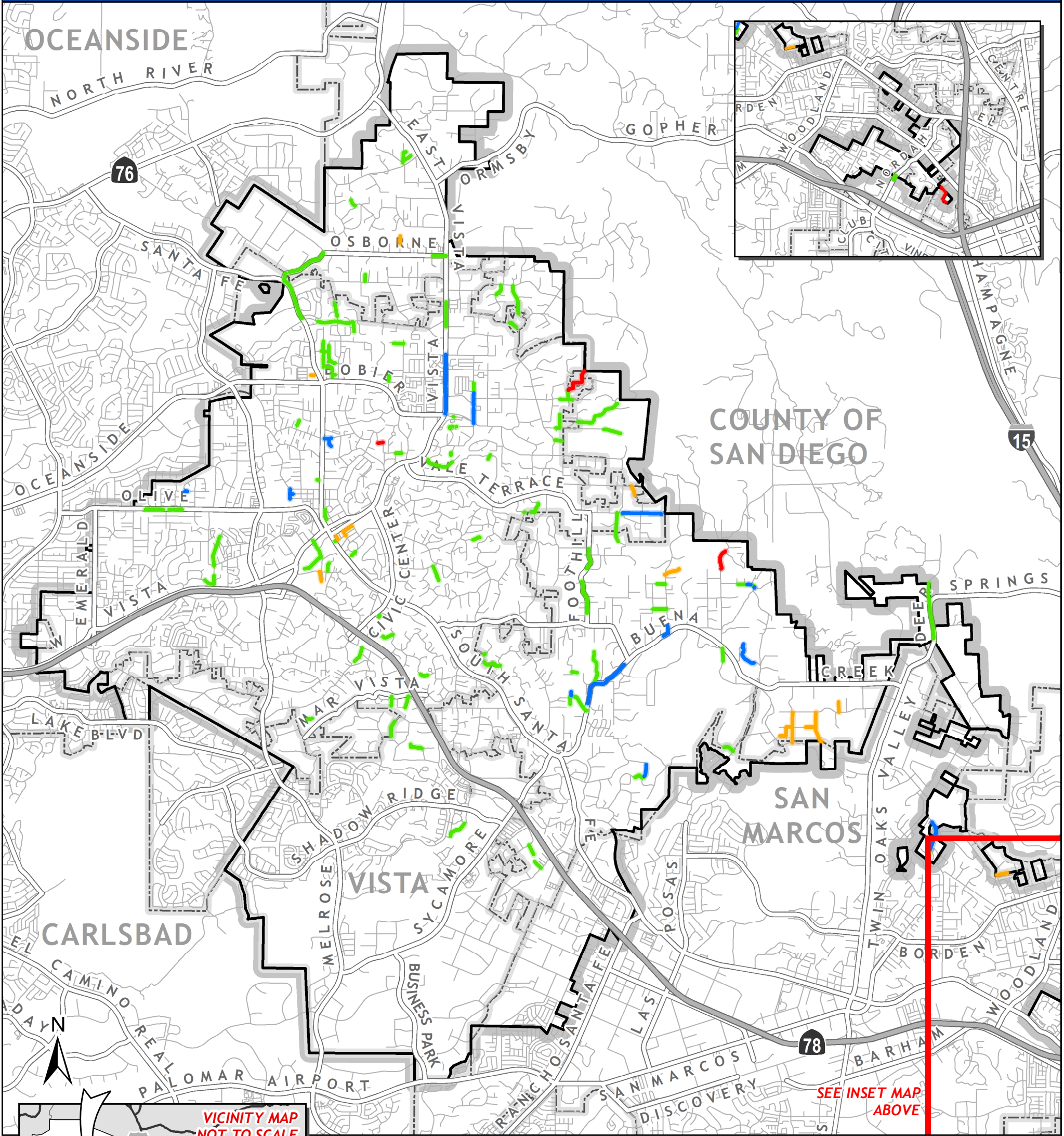


DISCLAIMER: The Vista Irrigation District makes no representation or warranties regarding the accuracy of this map nor the data from which the map was derived. The Vista Irrigation District shall not be liable under any circumstances for any direct, indirect, special, incidental or consequential damages with respect to any claim by any user or any third party on account of or arising from the use of this map.

NOTE: GIS data derived, modified, reduced, and/or processed from SanGIS/SANDAG downloadable data - www.sangis.org

Document: PIPELINE_INSTALLATION_BY_DECADE_2025_11x17_V4 Printed on: 2/11/2025

NIPPONITE RISK ASSESSMENT



Active Nipponite Pipelines February 2025

Risk	Miles	Risk	Miles
High	0.72	Low	2.65
Medium	1.58	Replaced/ Abandoned	10.97
VID Boundary			

Valid as of 2/5/2025



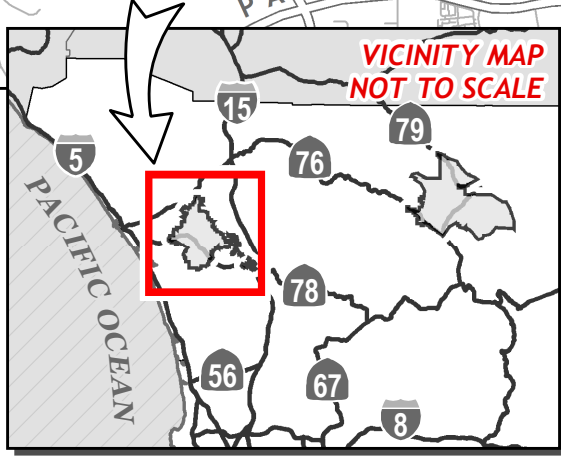
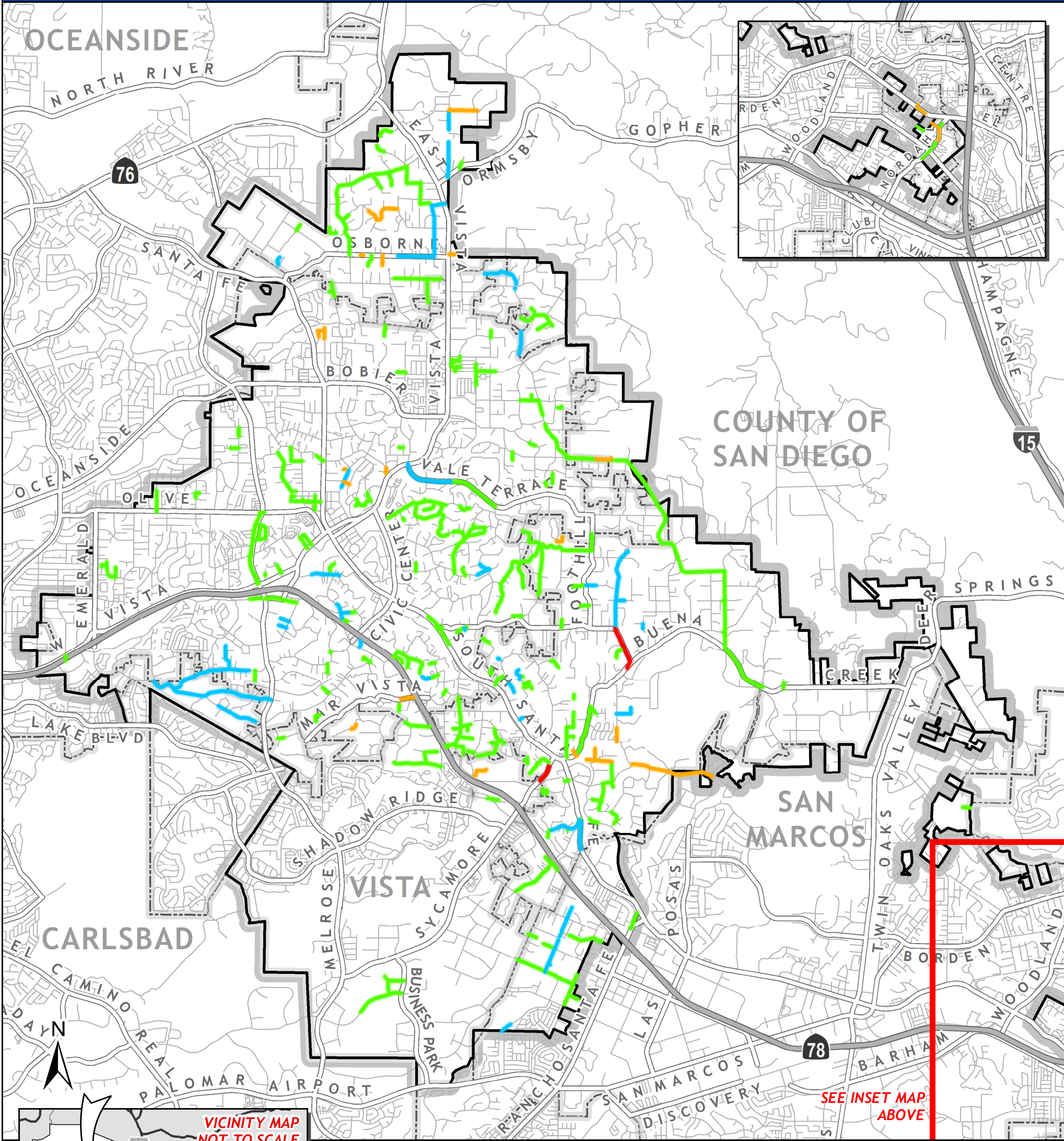
DISCLAIMER: The Vista Irrigation District makes no representation or warranties regarding the accuracy of this map nor the data from which the map was derived. The Vista Irrigation District shall not be liable under any circumstances for any direct, indirect, special, incidental or consequential damages with respect to any claim by any user or any third party on account of or arising from the use of this map.

NOTE: GIS data derived, modified, reduced, and/or processed from SanGIS/SANDAG downloadable data - www.sangis.org

Document: NIPPONITE RISK ASSESSMENT 2025_11x17_V3 Printed on: 2/11/2025

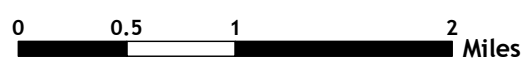


WATER MASTER PLAN RISK ASSESSMENT



Pipeline Risk Score			
Risk	Miles	Risk	Miles
20 - 30	30.2	40 - 50	3.2
30 - 40	8.4	> 50	0.5

Note that 386.6 miles of pipeline with a risk score less than 20 are not displayed



DISCLAIMER: The Vista Irrigation District makes no representation or warranties regarding the accuracy of this map nor the data from which the map was derived. The Vista Irrigation District shall not be liable under any circumstances for any direct, indirect, special, incidental or consequential damages with respect to any claim by any user or any third party on account of or arising from the use of this map.

NOTE: GIS data derived, modified, reduced, and/or processed from SanGIS/SANDAG downloadable data - www.sangis.org

Document: WATER MASTER PLAN RISK ASSESSMENT 2025_11x17_V3 Printed on: 2/11/2025





STAFF REPORT

Agenda Item: 8

Board Meeting Date:

February 19, 2025

Prepared By:

Randy Whitmann and

Frank Wolinski

Approved By:

Brett Hodgkiss

SUBJECT: AMENDMENTS TO SECTIONS 3, 4 AND 6 OF VISTA IRRIGATION DISTRICT'S RULES AND REGULATIONS

RECOMMENDATIONS:

1. Approve amendments to Section 3, Engineering, Section 4, Financial Management, and Section 6, Operations, of Vista Irrigation District's Rules and Regulations.
2. Adopt Resolution No. 2025-XX to revise and update the language used on easements accepted on subdivision final maps and parcel maps.

PRIOR BOARD ACTION: On June 11, 1986, the Board adopted Resolution No. 86-24, Allowing Acceptance of Easements on Subdivision Final Maps and Parcel Maps.

FISCAL IMPACT: None.

SUMMARY: Amendments to the Rules and Regulations are recommended in Section 3, Engineering (Section 3), Section 4, Financial Management (Section 4), and Section 6, Operations (Section 6). Proposed amendments to Section 3 include updating the District's standard easement language to reflect current practices; adding an encroachment and quitclaim policy; and modifying the policy for the requirements to relocate District facilities. To be consistent with the proposed modified easement language in Section 3, a new resolution is necessary to incorporate said changes when easements are granted on maps. Proposed amendments to Section 4 clarify that all meters are charged capacity fees; these amendments are consistent with the proposed amendments to Section 6 which clarify current practices associated with the use of reclaimed water.

DETAILED REPORT:

Section 3 – Engineering

Staff proposes a number of edits to Section 3.2, Acceptance of Easements on Subdivision Final Maps and Parcel Maps, to incorporate recommended standard easement language edits, reflect current practices for the acceptance of all easement types (i.e., via stand-alone document as well as on maps), include a policy for encroachments on District easements and easement quitclaims, and delegate authority to the General Manager to execute documents associated with accepting new easements, acknowledgement of existing easements on maps, issuing encroachment permits, and executing quitclaim deeds for easements that do not require appraisals.

Proposed edits to Section 3.9, Relocation of Existing District Water Lines and Facilities, update the District's criteria for determining when District facilities must be relocated and which party is financially responsible.

The District's signature block on maps that accept new easements simply refer to Resolution No. 86-24 for the actual easement language, which matches the current wording in the Rules and Regulations. Resolution No. 2025-XX was developed to incorporate the proposed easement language edits and will be referred to on all maps going forward.

Section 4 – Financial Management

Staff proposes to edit to Section 4.4.15 to remove specific references to reclaimed meters.

Section 6 – Operations

Staff propose edits to Section 6.5, Use of Reclaimed Water, to reflect current practices and to avoid fees associated with the District's reclaimed water permit. Since the closure of the Shadowridge Water Reclamation Plant in June 2003, the District has not distributed reclaimed water to its sole reclaimed customer, the Shadowridge Golf Club (SGC). Although the District has not served the SGC reclaimed water in over 20 years, it still maintains its reclaimed water permit – Order No. 94-23. In Fiscal Year 2026, the Regional Water Quality Control Board (RWQCB) will begin assessing fees (approximately \$1,500 annually) for reclaimed water permits. To avoid unnecessary costs, the District plans on rescinding its permit with the RWQCB.

ATTACHMENTS:

- Strikeout version of amended Engineering Sections 3.2 and 3.9, Financial Management Section 4.4.15 and Operations Section 6.5 of the Rules and Regulations
- Resolution No. 2025-XX
- Resolution No. 86-24

3.2 ~~ACCEPTANCE OF EASEMENTS ON SUBDIVISION FINAL MAPS AND PARCEL MAPS, ENCROACHMENTS AND QUITCLAIMS~~

3.2.1 ~~Granting~~ Acceptance of Easements

All requests for service that require facilities or infrastructure shall require the granting of an easement or easements in the location(s) of said facilities or infrastructure. Existing older or blanket easements not meeting the following minimum provisions shall require execution of new specific easements, and the District may require the granting of a specific easement or easements over existing facilities or infrastructure within a property. The District may accept easements by stand-alone recorded document or on subdivision final maps and parcel maps (Resolution Nos. 86-24 and 25-XX). Minimum easement provisions will include:

- A. Grantor grants to ~~the Vista Irrigation~~ District, its successors and assigns, as Grantee, an easement of right of way in, upon, over, under and across the lands hereinafter described, to erect, construct, reconstruct, replace, repair, maintain and use a pipeline or pipelines for any and all purposes and also underground conduits and cables for telephone, signal, and communication purposes for Grantee's sole use, together with their necessary fixtures and appurtenances at such locations and elevations, upon, along, over and under ~~the such hereinafter described~~ right of way as Grantee may now or hereafter deem convenient and necessary from time to time in its sole and absolute discretion, together with the rights of ingress thereto and egress therefrom, to and along said right of way by a practical route or routes in, upon, over and across the hereinafter described lands, together with the right to clear and keep clear said right of way from explosives, buildings and structures, coverings, fill, streets, decorative surfaces, landscaping, trees and other materials or growths detrimental to or likely to inhibit, impact, interfere with or increase the cost to the Grantee of any of the uses granted herein.

(Last revision 6/11/86: Resolution No. 86-24)

~~3.2.2 Construction on Easement~~

- B. Grantor and successors in estate shall not erect or construct, or permit to be erected or constructed, any buildings, walls, fences, streets, decorative surfaces, excess fill or other structure, or any other improvements or encroachments, including but not limited to irrigation, trees, shrubs or other landscape improvements, or drill any well or wells, within the limits of said right of way, without the prior written consent of Grantee, and the execution of an Encroachment Permit in a form acceptable to the Grantee, which shall include Grantee's agreement to cover the Grantee's costs associated with Grantor's encroachment and to defend and indemnify the Grantee for all claims arising out of or related to Grantor's encroachment or Grantee's issuance of the Encroachment Permit (see Section 3.2.2).

~~3.2.3 Existing Rights~~

C. Grantee shall have the right to erect, maintain and use gates in all fences ~~which~~ that now cross or shall hereafter cross said route or routes, and to remove, trim and cut and clear away, at Grantor's expense, any landscaping, trees and brush whenever in ~~its~~ Grantee's sole and absolute judgment the same shall be necessary for the convenient or safe exercise of the rights herein granted, to protect Grantee's facilities or to prevent the Grantee from incurring costs.

D. The right to convey, transfer, and assign this easement in whole or in part to others ~~being~~ is hereby granted to Grantee.

~~C.E.~~ E. Grantor agrees that no other future easement or easements shall be granted on, under or over the hereinafter described ~~said strip of lands~~ by Grantor, without the previous written consent of Grantee. Grantor further agrees to exercise Grantor's rights in a manner that is not detrimental to, likely to inhibit, impact, interfere with nor increase the Grantee's costs associated with exercising the uses granted herein.

~~3.2.4 Changing Ground Elevation~~

~~D.F.~~ F. The Grantor and successors ~~or assigns,~~ shall not increase, decrease or permit to be increased or decreased, the existing ground elevations of the ~~above-described~~ right of way granted herein, existing at the time this document is executed, without the previous written consent of the Grantee.

~~3.2.5 Cost of Removal of Improvements~~

G. Should Grantee in its sole and absolute discretion deem ~~it become~~ necessary for Grantee to remove or demolish any improvements built, or planted on said easement or any other encroachment, except for pavement consisting of asphaltic concrete, the cost of such removal or demolition and replacement of such removal incurred by the Grantee shall be at the sole cost and expense of Grantor (see Section 3.2.2).

3.2.2 Encroachments on District Easements

- A. No encroachment shall be installed, erected or maintained in any District easement without the prior execution of an Encroachment Permit in a form acceptable to the District unless such requirement is waived in writing in advance based on the considerations set forth in Section 3.2.2(B).
- B. When an encroachment on a District easement is discovered or requested, the District may evaluate the potential for interference with the District's ability to construct, reconstruct, maintain, repair, test, inspect, relocate, access and/or operate any existing or future facilities, including, but not limited to increased costs, delay or health and safety concerns associated or likely to be associated with the same.
- C. Any existing encroachment that is or is likely to be detrimental to, inhibit, impact, interfere with or increase the cost of the District exercising its use of its easement, as determined upon evaluation by the District in its discretion, may require removal (or alternatively relocation of District facilities) at the expense of the property owner.
- D. The District may in the exercise of its sole discretion deny any application for any planned encroachment that is or is likely to be detrimental to, inhibit, impact, interfere with or increase the cost of the District exercising its use of its easement, as determined upon evaluation by the District in its discretion, or, alternatively, the District may condition approval on, among other things, the relocation of District facilities at the expense of the property owner.
- E. If the District determines that an encroachment upon the District's easement is to be permitted, the District may require the property owner to obtain an Encroachment Permit in a form acceptable to the District that contains such conditions and safeguards as deemed necessary and appropriate to protect the District's rights, facilities and access to its facilities within the easement.

3.2.3 Easement Quitclaims

- A. Requests to quitclaim existing specific and blanket easements will be evaluated on a case-by-case basis by the Director of Engineering.
- B. Quitclaiming of blanket easements over property for new projects may be considered provided that new specific easements within the property meeting the minimum requirements set forth in Section 3.2.1 are granted and it is determined by the Director of Engineering that there is no potential need for future facilities elsewhere within the property. In such cases, portions of the original blanket easement that overlap within the new specific easement will be retained and only those portions of the blanket easement outside the new specific easement area will be considered for quitclaiming.
- C. Quitclaim requests may require payment to the District based on the appraised value and methodology required by the District. Appraisal costs shall be borne by the requestor, and final payment value shall be approved by the Board of Directors.
- D. Refer to Section 3.14 regarding abandoned pipeline easement quitclaims.

3.2.4 Approval by General Manager

The Board of Directors delegates to the General Manager or his/her designee the authority to accept new easements, acknowledge existing easements on maps, address removal of encroachments at the expense of the property owner, issue Encroachment Permits, and execute quitclaim deeds for easements that do not require appraisals.

3.9 RELOCATION OF EXISTING DISTRICT ~~WATER LINES AND FACILITIES~~

3.9.1 Criteria for Determining When Pipelines District Facilities Must be Relocated

- A. The District may require the relocation of existing facilities for any modifications, improvements or encroachments that, in the sole opinion of the District, may or are likely to impact, hinder, interfere with, increase the cost of, delay or jeopardize the District's ability to respond to, construct, reconstruct, maintain, repair, test, inspect, relocate, access and/or operate its facilities. ~~When the vertical alignment of the existing roadway is changed or when the structural section of the roadway is changed so that the existing pipeline has less than 20 inches of cover over the top of pipes or other facilities either during or after construction, the water lines and facilities shall be lowered so as to maintain a minimum of 20 inches of cover during construction and a final cover of 36 to 42 inches when construction is completed.~~
- B. ~~If the vertical alignment of the roadway is raised so that the surface of the roadway over the pipeline exceeds a height of 5 feet, measured from the bottom of the existing pipeline, then the pipeline shall be relocated so that the final cover over the top of the pipeline is between 36 and 42 inches.~~
- C. ~~Changes in the horizontal alignment of the roadway when the above depth of cover is not violated may also require the relocation of District facilities. Relocation will be required when the soils adjacent to the pipeline or behind existing thrust blocks may not provide lateral support for these facilities.~~
- D. ~~Installation of sewers, storm drains and other utilities that physically interfere with the District's existing water lines and facilities may require the relocation of District facilities, particularly sewers and storm drains flowing under gravity.~~
- B. Where District facilities exist within a planned project footprint or are required by the project, the property owner, developer or, in the case of a road or government agency project, the road or government agency shall inform the District in writing of the project at the earliest possible opportunity and timely coordinate with the District regarding the project scope so that the District can properly evaluate whether any District facilities may need to be relocated in connection with the project.

(Last revision 9/6/89: Minute Order)

3.9.2 ~~Determination of Financial Responsibility for Relocating District Water Lines and Facilities~~

- A. For projects initiated and led ~~by the road or agency, or by general purpose governmental agencies, installing sewers and storm drains,~~ the District will pay 100% of the cost of the relocation of District facilities if the District does not have prior easement rights and such government agency timely coordinates with the District on the project. ~~If the District does not have prior~~

rights and the government agency fails to timely coordinate with the District on the project, the government agency shall be responsible for the increased cost to the District resulting from such failure to timely coordinate on the project.

~~B. For projects initiated by the road agency, or by general purpose governmental agencies installing sewers and storm drains, W~~when the District has prior rights, the road ~~agency~~ or general purpose governmental agency shall pay the cost to relocate District facilities ~~when it is determined by the District that the relocation is necessary.~~

~~BC. When the general purpose governmental agencies require~~ For projects initiated and led by adjacent property owners or developers, including modifications, improvements or encroachments resulting from road or general purpose government agency requirements, ~~to make improvements to streets or to install sewers and storm drains that may interfere with the District's existing facilities,~~ the adjacent property owner or developer shall pay the cost to relocate District ~~for the relocation of existing facilities if required by District.~~

4.4.15 Capacity Fees

For all ~~potable~~ water meters installed ~~and for all reclaimed water meters (excepting those areas subject to the contract with Buena Sanitation District dated May 19, 1981)~~, the following charges shall be made:

<u>Meter Size</u>	<u>Capacity Fee</u>
5/8"	\$ 6,076.00
3/4"	\$ 9,114.00
1"	\$ 15,190.00
1 1/2"	\$ 30,380.00
2"	\$ 48,608.00
3"	\$ 97,216.00
4"	\$ 151,900.00
6"	\$ 303,800.00
8"	\$ 486,080.00
10"	\$ 698,740.00
12"	\$ 1,306,340.00

These fees are not refundable. If the size of the meter is increased, the difference in capacity fees between the new and old meter at the current prices will be paid. There is no refund of the capacity fees if the meter is reduced in size.

The Board of Directors will waive all capacity fees when installing individual meters at multiple-family residences served by an existing single meter and will request that the San Diego County Water Authority will also waive their capacity fees for the customer

6.5 RULES AND REGULATIONS FOR THE USE OF ~~ALTERNATE~~RECLAIMED WATER SUPPLIES

The Rules and Regulations for the Use of Reclaimed Water Within the Vista Irrigation District adopted by the Board of Directors on August 17, 1994, are hereby incorporated by reference.

6.5.1 Promotion of ~~Alternate~~Reclaimed Water Supplies

The VID Board of Directors recognizes the benefits of ~~alternate~~reclaimed water supplies, such as reclaimed/recycled water, potable reuse, seawater desalination and other supplies, to diversify its portfolio and increase supply and reliability forall of the District's users ~~of potable water. Among these benefits is the increased availability of potable water for a higher beneficial use.~~

To this end, it is the policy of this District to actively promote and consider the ~~continued and expanded~~ use of ~~alternate~~reclaimed water supplies wherever practical and economically feasible.

RESOLUTION NO. 2025-XX

RESOLUTION OF THE BOARD OF DIRECTORS OF
VISTA IRRIGATION DISTRICT
AMENDING THE DISTRICT'S CONDITIONS FOR THE ACCEPTANCE OF
EASEMENTS ON SUBDIVISION FINAL MAPS AND PARCEL MAPS

WHEREAS, on June 11, 1986 the Board of Directors of Vista Irrigation District adopted Resolution No. 86-24 allowing the acceptance of easements on subdivision final maps and parcel maps (collectively, "maps"); and

WHEREAS, Resolution No. 86-24 also lists the conditions (easement language) for the District's acceptance of easements on maps; and

WHEREAS, the Board of Directors desires to amend the language for easements accepted by the District on maps.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of Vista Irrigation District as follows:

1. That the Board hereby approves the easement language as indicated in the attached Exhibit A, which is fully incorporated herein by this reference and which shall be used for the acceptance of easements on maps on a going forward basis; and
2. That Resolution No. 86-24 shall remain in effect except to the extent modified by this Resolution or the District's Rules and Regulations.

PASSED AND ADOPTED by the Board of Directors this 19th day of February 2025, by the following roll call vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

Patrick H. Sanchez, President

ATTEST:

Ramae Ogilvie, Secretary
Board of Directors
Vista Irrigation District

EXHIBIT A

VISTA IRRIGATION DISTRICT GRANT OF RIGHT OF WAY

A. Grantor grants to the Vista Irrigation District, its successors and assigns, as Grantee, an easement of right of way in, upon, over, under and across the lands hereinafter described, to erect, construct, reconstruct, replace, repair, maintain and use a pipeline or pipelines for any and all purposes and also underground conduits and cables for telephone, signal, and communication purposes for Grantee's sole use, together with their necessary fixtures and appurtenances at such locations and elevations, upon, along, over and under such right of way as Grantee may now or hereafter deem convenient and necessary from time to time in its sole and absolute discretion, together with the rights of ingress thereto and egress therefrom, to and along said right of way by a practical route or routes in, upon, over and across the hereinafter described lands, together with the right to clear and keep clear said right of way from explosives, buildings and structures, coverings, fill, streets, decorative surfaces, landscaping, trees and other materials or growths detrimental to or likely to inhibit, impact, interfere with or increase the cost to the Grantee of any of the uses granted herein.

B. Grantor and successors in estate shall not erect or construct, or permit to be erected or constructed, any buildings, walls, fences, streets, decorative surfaces, excess fill or other structure, or any other improvements or encroachments, including but not limited to irrigation, trees, shrubs or other landscape improvements, or drill any well or wells, within the limits of said right of way, without the prior written consent of Grantee and the execution of an Encroachment Permit in a form acceptable to the Grantee, which shall include Grantee's agreement to cover the Grantee's costs associated with Grantor's encroachment and to defend and indemnify the Grantee for all claims arising out of or related to Grantor's encroachment or Grantee's issuance of the Encroachment Permit.

C. Grantee shall have the right to erect, maintain and use gates in all fences that now cross or shall hereafter cross said route or routes, and to remove, trim and cut and clear away, at Grantor's expense, any landscaping, trees and brush whenever in Grantee's sole and absolute judgment the same shall be necessary for the convenient or safe exercise of the rights herein granted, to protect Grantee's facilities or to prevent the Grantee from incurring costs.

D. The right to convey, transfer, and assign this easement in whole or in part to others is hereby granted to Grantee.

E. Grantor agrees that no other future easement or easements shall be granted on, under or over the hereinafter described lands by Grantor, without the previous written consent of Grantee. Grantor further agrees to exercise Grantor's rights in a manner that is not detrimental to, likely to inhibit, impact, interfere with nor increase the Grantee's costs associated with exercising the uses granted herein.

F. The Grantor and successors shall not increase, decrease or permit to be increased or decreased, the existing ground elevations of the right of way granted herein, existing at the time this document is executed, without the previous written consent of the Grantee.

G. Should Grantee in its sole and absolute discretion deem it necessary for Grantee to remove or demolish any improvements built or planted on said easement or any other encroachment, except for pavement consisting of asphaltic concrete, the cost of such removal or demolition and replacement of such removal incurred by the Grantee shall be at the sole cost and expense of Grantor.

CONSIDER ADOPTION OF A RESOLUTION ALLOWING ACCEPTANCE OF EASEMENTS ON
SUBDIVISION FINAL MAPS AND PARCEL MAPS

Mr. Wilson said: "The San Diego County Subdivision Ordinance allows easements for public utilities to be dedicated to and accepted by the utility by a certificate on final and parcel maps.

"This procedure has been available for a long time, but the District has never used it. By allowing the dedication and acceptance of the easement to take place on the maps our easement procedures will be greatly simplified.

"The resolution before you this morning provides for easement acceptance by the execution of the certificate on subdivision final and parcel maps with the same 6 conditions that are currently a part of our easement documents. John Schell has reviewed this procedure as well as the wording of the resolution, and I recommend its adoption."

Upon motion by Director Taylor, seconded by Director Brumley, the Board adopted the following resolution:

RESOLUTION NO. 86-24

RESOLUTION OF THE BOARD OF DIRECTORS
OF VISTA IRRIGATION DISTRICT
ALLOWING ACCEPTANCE OF EASEMENTS ON
SUBDIVISION FINAL MAPS AND PARCEL MAPS

WHEREAS, the San Diego County Subdivision Ordinance allows easements for public utilities to be dedicated to and accepted by a public utility by a certificate on the map; and

WHEREAS, in order for Vista Irrigation District to avail itself of this procedure, it is required that a resolution be adopted by the Board of Directors setting forth its approval for use of the procedure, identifying which District officers are authorized to sign the acceptance certificate on the map, and specifying the conditions for acceptance by the District of these water line easements.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors of Vista Irrigation District does hereby approve the procedure of District acceptance of easements by execution of the certificate on all subdivision final maps and parcel maps to ensure that the easements as shown on these maps will meet the requirements of the District.

FURTHER, RESOLVED, that the District officers authorized to execute the certificates on the maps include the President or Vice President and the Secretary or the Assistant Secretary; and

BE IT FURTHER RESOLVED, that the conditions for acceptance by the District of the water line easements are as follows:

1. Grantor grants to Vista Irrigation District, its successors and assigns, as Grantee, an easement of right of way in, upon, over, under and across the lands herein described, to erect, construct, reconstruct, replace, repair, maintain and use a pipeline or pipelines for any and all purposes and also underground conduits and cables for telephone, signal, and communication purposes, together with their necessary fixtures and appurtenances at such locations and elevations, upon, along, over and under the hereinafter described right of way as Grantee may now or hereafter deem convenient and necessary from time to time, together with the right of ingress thereto and egress therefrom, to and along said right of way by a practical route or routes in, upon, over and across the herein described lands, together with the right to clear and keep clear said right of way from explosives, buildings and structures, trees and other materials or growths detrimental to the uses granted herein.

2. Grantor and successors in estate shall not erect or construct, or permit to be erected or constructed, any buildings, walls, fences, or other structure, or any other improvements, including but not limited to trees, shrubs or other landscape improvements, or drill any well or wells, within the limits of said right of way, without the written consent of Grantee.

3. Grantee shall have the right to erect, maintain and use gates in all fences which now cross or shall hereafter cross said route or routes, and to trim and cut and clear away any trees and brush whenever in its judgment the same shall be necessary for the right to convey, transfer, and assign this easement in whole or in part to others being hereby granted to the Grantee.

4. Grantor agrees that no other easement shall be granted on, under or over said strip of land by Grantor, without the previous written consent of Grantee.

5. It is also understood and agreed by the parties hereto that the Grantor and successors or assigns, shall not increase decrease or permit to be increased or decreased, the existing ground elevations of the above described right of way, existing at the time this document is executed, without the previous written consent of the Grantee.

6. In the exercise of said right of easement, should it become necessary for Grantee to remove or demolish any improvements built, or planted on said easement, the cost of such removal or demolition and replacement of such removal incurred by the Grantee shall be at the cost and expense of grantor.

BE IT FURTHER RESOLVED, that this resolution shall become effective immediately upon its adoption.

PASSED AND ADOPTED by the unanimous vote of the Board of Directors of Vista Irrigation District on this 11th day of June, 1986.



STAFF REPORT

Board Meeting Date: February 19, 2025
Prepared By: Brett Hodgkiss

SUBJECT: 2025 ASSOCIATION OF CALIFORNIA WATER AGENCIES JOINT POWERS INSURANCE AUTHORITY EXECUTIVE COMMITTEE ELECTION

RECOMMENDATION: Consider requests to adopt resolutions concurring in the nominations of Melody McDonald of the San Bernardino Valley Water Conservation District and Randall Reed of the Cucamonga Valley Water District to the Association of California Water Agencies Joint Powers Insurance Authority Executive Committee.

PRIOR BOARD ACTION: At its March 17, 2021 meeting, the Board adopted resolutions concurring in the nominations of Melody McDonald of the San Bernardino Valley Water Conservation District and Randall Reed of Cucamonga Valley Water District to the Association of California Water Agencies Joint Powers Insurance Authority (ACWA/JPIA) Executive Committee.

FISCAL IMPACT: None.

SUMMARY: The District has received a written requests to concur in the nominations of Melody McDonald nominated by the San Bernardino Valley Water Conservation District and Randall Reed nominated by Cucamonga Valley Water District for positions on the ACWA/JPIA Executive Committee.

DETAILED REPORT: ACWA/JPIA is soliciting nominations for four Executive Committee member positions, each for a four-year term. Melody McDonald and Randall Reed are incumbent members on the Executive Committee and have received nominations from their respective agencies. ACWA JPIA requires that each candidate also obtain three resolutions concurring in their nomination from three other ACWA JPIA members. Member agencies are allowed to concur in the nomination of more than one candidate. Concurring resolutions must be received by ACWA JPIA by 4:30 p.m. on Friday, April 11, 2025.

ATTACHMENTS:

- Election Notice and Nomination Procedures from ACWA/JPIA
- Letter, nominating resolution and statement of qualifications for Melody McDonald from Betsy Miller, San Bernardino Valley Water Conservation District
- Email, nominating resolution and statement of qualifications for Randal Reed from John Bosler, Cucamonga Valley Water District
- Draft resolutions concurring in the nominations of Melody McDonald and Randal Reed



2025 ACWA JPIA Executive Committee Election Notice

[2025 ACWA JPIA Executive Committee Nomination Procedures](#)

The 2025 Executive Committee election will take place during ACWA JPIA's Board of Directors' meeting held at the ACWA JPIA Membership Summit in May 2025.

This election will fill four Executive Committee member positions, each for a four-year term.

ACWA JPIA Directors who are interested in being a candidate for the election should follow the nomination procedures linked above.

The deadline to qualify for the election is Friday, April 11, 2025 at 4:30 PM.

The nomination procedures and samples of the nominating and concurring in nomination resolutions can be found on the [JPIA's website](#).

For any questions in regards to the Executive Committee Election, please reach out to Laura Baryak at lbaryak@acwajpia.com or (916) 888-1849.

ACWA JPIA

Nomination Procedures for Executive Committee

Approximately 120 Days before Election (January 10, 2025)

All ACWA JPIA Directors and Member Districts are to be notified of:

- A) Date and place of Election;
- B) Executive Committee positions and terms of office to be filled by Election;
- C) Nomination Procedures.

120 to 30 Days before Election (January 12 – Saturday, April 12, 2025)

- A) A district (that participates in all four of the JPIA's programs: Liability, Property, Workers' Compensation and Employee Benefits) may place into nomination its member of the Board of Directors of ACWA JPIA with the concurrence of three districts, then members of the ACWA JPIA, in addition to the nominating district.
- B) Sample resolutions are available on the ACWA JPIA website.
- C) The **district is solely responsible** for timely submission of the nominating resolution and the three additional concurring in nomination resolutions of its candidate for office.

30 Days before Election (April 12, 2025)

- A) Deadline and location for receiving the nominating and concurring in nomination resolutions in the ACWA JPIA office:

Saturday, April 12, 2025

Laura Baryak
Event Planner
(lbaryak@acwajpia.com)
ACWA JPIA
P. O. Box 619082
Roseville, CA 95661-9082

- B) Candidates' statement of qualifications must be submitted, if desired, with the nominating resolutions. The statement of qualifications must be submitted on one side of an 8½ x 11" sheet of paper suitable for reproduction and distribution to all districts. (MSWord or PDF documents preferred).

14 Days before Election (April 28, 2025)

Final notice of the upcoming Election of Executive Committee members will be included as part of the Board of Directors' meeting packet. Final notice shall include:

- A) Date, Time, and Place of Election;
- B) Name and District of all qualified candidates;
- C) Candidate's statement of qualifications (if received); and
- D) Election Procedures and Rules.



San Bernardino Valley Water Conservation District

Helping Nature Store Our Water

Vista Irrigation District
Brett Hodgkiss
Alternate Director
1391 Engineer Street
Vista CA 92081-8840

February 3, 2025

Dear Brett Hodgkiss,

On behalf of the Board of Directors of the San Bernardino Valley Water Conservation District (SBVWCD), we are honored to nominate our President, Melody McDonald, for re-election to the Association of California Water Agencies Joint Powers Insurance Authority (ACWA JPIA) Executive Committee. Enclosed, please find a certified copy of SBVWCD Resolution No. 626, formally supporting Mrs. McDonald's nomination.

For over three decades, Ms. McDonald has exemplified exceptional leadership, unwavering dedication to the water industry, and a steadfast commitment to risk management and training. Her unparalleled institutional knowledge and contributions to ACWA JPIA have earned her recognition as a cornerstone of its success.

Ms. McDonald's service to her community spans many critical aspects of the water sector:

- President, ACWA JPIA Board of Directors
- Member, ACWA JPIA Executive Committee (since 2001)
- Chair, ACWA JPIA Personnel Committee
- Director, ACWA JPIA (since 1991)
- President, San Bernardino Valley Water Conservation District
- Director, San Bernardino Valley Water Conservation District (since 1991)
- Member, ACWA State Legislative Committee
- Board Member, Association of San Bernardino County Special Districts

In addition to her ongoing roles, Ms. McDonald has previously served as Chair and Vice-Chair of the ACWA JPIA Liability, Property, and Workers Compensation Program committees. Notably, she spent eight years as Chair of the State of California Santa Ana Regional Water Quality Control Board under a gubernatorial appointment from 1993 to 2000.

With over 32 years of experience in the water industry, Ms. McDonald's leadership has guided ACWA JPIA's remarkable growth, now managing assets exceeding \$244 million. In 2024, JPIA conducted 207 training classes and equipped more than 4,400 employees with essential skills to mitigate risks. Her guiding philosophy, "The best

1630 W. Redlands Blvd, Suite A
Redlands, CA 92373
Phone: 909.793.2503
Fax: 909.793.0188
www.sbvxcd.org Email: info@sbvxcd.org

BOARD OF DIRECTORS

Division 1:
Richard Corneille

Division 2:
Mark E. Falcone

Division 3:
Robert Stewart

Division 4:
John Longville

Division 5:
Melody McDonald

GENERAL MANAGER

Betsy Miller

claim is the one that never happened,” underscores her commitment to proactive risk management and loss prevention—key drivers of ACWA JPIA’s success.

We respectfully request that your organization adopt a concurring resolution of nomination in support of Ms. McDonald. A sample resolution is enclosed for your convenience or can be accessed at ACWA JPIA [Election Page](#). Given the time-sensitive nature of this request, we kindly ask that it be included on your next Board meeting agenda.

Thank you for your consideration and support of Ms. McDonald’s candidacy. Should you have any questions or need additional information, please feel free to contact me at 909-793-2503 or bmiller@sbvwcd.org.

Please send a certified copy of your resolution to:

ACWA/JPIA
Attention: Laura Baryak
ACWA JPIA
P.O. Box 619082
Roseville, CA 95661-9082
lbaryak@acwajpia.com

and

**San Bernardino Valley Water
Conservation District**
Attention: Allison Zecher
1630 W. Redlands Blvd. Suite A
Redlands, CA 92374
azecher@sbvwcd.org

This resolution must be received by ACWA/JPIA no later than 4:30 pm Friday, April 11, 2025.

Sincerely,

Betsy Miller
General Manager

Enclosures:

1. SBVWCD Resolution No. 626
2. Statement of Qualifications
3. Sample Concurring Resolution

RESOLUTION NO. 626

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
SAN BERNARDINO VALLEY WATER CONSERVATION DISTRICT
NOMINATING ITS ACWA/JPIA BOARD
MEMBER TO THE EXECUTIVE COMMITTEE
OF THE ASSOCIATION OF CALIFORNIA WATER AGENCIES
JOINT POWERS INSURANCE AUTHORITY (“ACWA/JPIA”)**

WHEREAS, this District is a member district of the ACWA/JPIA that participates in all four of its Programs: Liability, Property, Workers’ Compensation, and Employee Benefits; and

WHEREAS, the Bylaws of the ACWA/JPIA provide that in order for a nomination to be made to ACWA/JPIA’s Executive Committee, the member district must place into nomination its member of the ACWA/JPIA Board of Directors for such open position; and

WHEREAS, President McDonald has served District and the ACWA/JPIA Executive Committee for many years and brings leadership experience and perspective.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the San Bernardino Valley Water Conservation District that its member of the ACWA/JPIA Board of Directors, Melody McDonald, be nominated as a candidate for the Executive Committee for the election to be held at JPIA’s Spring 2025 Conference.

BE IT FURTHER RESOLVED that the ACWA/JPIA staff is hereby requested, upon receipt of the formal concurrence of three other member districts to affect such nomination.

BE IT FURTHER RESOLVED that the District Secretary is hereby directed to transmit a certified copy of this resolution to the ACWA/JPIA at P.O. Box 619082, Roseville, California 95661-9082, forthwith.

ADOPTED this 13th day of November 2024.



Vice President, Board of Directors

ATTEST:



Secretary



Melody.sbvwd@gmail.com

**Melody
Henriques-McDonald**

P.O. BOX 830
HIGHLAND, CA 92346

*(909) 793-2503 District
(909) 499-5175 cell
(909) 867-9821 fax*

Like @ <https://www.facebook.com/Melody4Water>

Candidate for:

**ACWA JPIA
EXECUTIVE COMMITTEE**
(Incumbent, seeking re-election)



Melody & Board receiving, District of Distinction Award, the highest governance and best practices accreditation possible.

Kathleen Tieg, former Special Districts Board Member & ACWA President presenting. 2017

ASSOCIATIONS

Member, Board of Directors of the San Bernardino Valley Water Conservation District (Elected), Currently President, originally appointed in 1991, and first woman on the board.

Member, Executive Committee ACWA/JPIA since 2001

President, ACWA/JPIA BOD, Chair Executive Committee

Chair, Personnel Committee

Director, ACWA/Joint Powers Insurance Authority since 1991

Member ACWA State Legislative Committee

Board Member, Association of the San Bernardino County Special Districts

Over 32 + Years, Experience in the Water Industry includes:

Past Member, (CWA) California Women for Agriculture

Past Member, ACWA Water Management Committee

Past Member, ACWA Federal Affairs Committee

Past Chair & Vice-Chair, JPIA Liability, Property, & Workers Compensation Programs

Past Member, Board of Directors ACWA, Region 9 Chair

Past Chair, Water Management Certification Subcommittee

**Chair, California Water Quality Control Board, Santa Ana Region 8
Years of service, Gubernatorial Appointment 1993-2000**

CURRENT EMPLOYMENT

**Southwest Lift & Equipment, Inc. (Heavy Duty Vehicle Lifts)
Broker/Associate, Century 21 Lois Lauer Realty**

PROFESSIONAL ASSOCIATIONS & LICENSES

**Redlands Association of Realtors
California Real Estate Broker's License
Arizona Real Estate Broker's License**

ORGANIZATIONS AND SOCIETIES

**Highland Chamber of Commerce
San Bernardino Chamber of Commerce
Immanuel Baptist Church Highland, CA
BSF International**

EDUCATION

**San Gorgonio High School, 1976
Western Real Estate School, 1989
Graduate, Special Districts Board Management Institute, 1997
Studied at Crafton Hills College**

Brett Hodgkiss

Subject: Request for Support: Nomination of Randall Reed for ACWA/JPIA Executive Committee Re-Election

From: Taya Victorino

Sent: Wednesday, February 12, 2025 11:10 AM

To: Taya Victorino

Subject: Request for Support: Nomination of Randall Reed for ACWA/JPIA Executive Committee Re-Election

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Dear Fellow ACWA/JPIA Member:

On February 11, 2025 the Cucamonga Valley Water District Board of Directors adopted Resolution No. 2025-2-1 nominating President Randall James Reed for the position of ACWA/JPIA Executive Committee. We are formally requesting your support of President Reed's nomination through the adoption of a concurring resolution from your agency. President Reed is well qualified to take on this leadership role in ACWA/JPIA as you will see in his attached statement of qualifications, and he is committed to continuing the great work of providing quality insurance and employee benefit services that ensure our agencies and ratepayers are receiving the most cost-effective service possible.

I have attached a sample concurring resolution in support of his nomination, as well as his candidate statement. The elections for ACWA/JPIA Executive Committee will be held this spring, and the deadline to submit nominations is April 12, 2025. Should you desire to adopt a resolution or if you have questions please contact our Executive Services Administrator/District Clerk, Taya Victorino at 909.987.2591 or tayav@cvwdwater.com.

Please send a certified copy of your resolution to:

ACWA/JPIA

Attention: Laura Baryak
ACWA JPIA
P.O. Box 619082
Roseville, CA 95661-9082
lbaryak@acwajpia.com

and

Cucamonga Valley Water District

Attention: Taya Victorino
10440 Ashford Street
Rancho Cucamonga, CA 91730
tayav@cvwdwater.com

This resolution must be received by ACWA/JPIA no later than 4:30 pm Friday, April 11, 2025.

Thank you in advance for your consideration.


John Bosler
General Manager/CEO

RESOLUTION NO. 2025-2-1

**RESOLUTION OF THE BOARD OF DIRECTORS OF THE
CUCAMONGA VALLEY WATER DISTRICT NOMINATING ITS JPIA BOARD MEMBER
TO THE EXECUTIVE COMMITTEE OF THE ASSOCIATION OF CALIFORNIA WATER
AGENCIES JOINT POWERS INSURANCE AUTHORITY ("JPIA")**

WHEREAS, this district is a member district of the JPIA that participates in all four of its Programs: Liability, Property, Workers' Compensation, and Employee Benefits; and

WHEREAS, the Bylaws of the JPIA provide that in order for a nomination to be made to JPIA's Executive Committee, the member district must place into nomination its member of the JPIA Board of Directors for such open position;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE CUCAMONGA VALLEY WATER DISTRICT that its member of the JPIA Board of Directors, **Randall James Reed**, be nominated as a candidate for the Executive Committee for the election to be held during the JPIA's spring 2025 Board of Directors' meeting.

BE IT FURTHER RESOLVED that the JPIA staff is hereby requested, upon receipt of the formal concurrence of three other member districts to affect such nomination.

BE IT FURTHER RESOLVED that the District Secretary is hereby directed to transmit a certified copy of this resolution to the JPIA at P.O. Box 619082, Roseville, CA 95661-9082, forthwith.

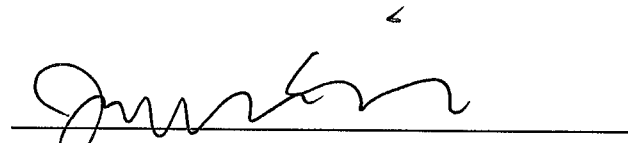
APPROVED, ADOPTED AND SIGNED this 11th day of February 2025.

CUCAMONGA VALLEY WATER DISTRICT



Randall James Reed
President

ATTEST:



John Bosler
Secretary and General Manager/CEO

Randall James Reed
Statement of Qualifications
Association of California Water Agencies
Joint Powers Insurance Authority (ACWA/JPIA) Executive Committee

I am pleased to share with you my interest in continuing my service on the Executive Committee for ACWA/JPIA. I am prepared and ready to help lead the organization as we continue to uphold ACWA/JPIA's mission "*to consistently and cost effectively provide the broadest possible affordable insurance coverage and related services to its member agencies.*"



My experience with ACWA/JPIA began over 5 years ago when I was appointed by the Cucamonga Valley Water District (CVWD) to serve as their ACWA/JPIA representative. In that same year I was elected to the Executive Committee to fill a vacancy and eagerly rose to the challenge. Now I am dedicated to ensuring the success of ACWA/JPIA. We provide a vital service to the water community and they provide a vital service to their communities. I know how important this organization is for the member agencies who depend on our success.

I have served on the CVWD board of directors for approximately 22 years, and currently serve as their President. At CVWD, we have taken full advantage of all the programs the ACWA/JPIA has to offer to ensure our employees are working in the safest environment possible. Our board of directors has also adopted a *Commitment to Excellence* pledge putting into place best management practices which bolsters our effectiveness for loss prevention and safety.

I currently serve on the board of the Association of San Bernardino County Special Districts. In my past roll as board president, I was focused on increasing my understanding of our members needs so that I may know how to better serve and lead the association. I will continue to use this same approach if re-elected to serve on the ACWA/JPIA Executive Committee.

Professionally, I am retired from a 32 year career in the wastewater management field as an electrical and instrumentation supervisor. I earned a Bachelor's degree in Information Management Systems from California State University San Bernardino and have been an active member in the Association of California Water Agencies, California Special Districts Association and the California Water Environment Association. I'm a proud veteran of the United States Marine Corp.

Thank you for allowing me to share my experience, leadership and knowledge. I look forward to the opportunity to represent you and your agency. Please feel free to contact me directly at (909) 240-1344 should you have questions or if you would like to support my candidacy.

Thank you in advance for your consideration,

A handwritten signature in blue ink that reads "Randall Reed". The signature is fluid and cursive, written in a professional style.

RESOLUTION NO. 2025-XX

RESOLUTION OF THE BOARD OF DIRECTORS OF THE
VISTA IRRIGATION DISTRICT
CONCURRING IN THE NOMINATION OF MELODY MCDONALD
TO THE EXECUTIVE COMMITTEE OF THE
ASSOCIATION OF CALIFORNIA WATER AGENCIES
JOINT POWERS INSURANCE AUTHORITY (“ACWA/JPIA”)

WHEREAS, Vista Irrigation District is a member district of the ACWA/JPIA; and

WHEREAS, the Bylaws of the ACWA/JPIA provide that in order for a nomination to be made to ACWA/JPIA’s Executive Committee, three member districts must concur with the nominating district; and

WHEREAS, another ACWA/JPIA member district, the San Bernardino Valley Water Conservation District, has requested that this district concur in its nomination of its member of the ACWA/JPIA Board of Directors to the Executive Committee of the ACWA/JPIA.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Vista Irrigation District that this district concurs with the nomination of Melody McDonald of the San Bernardino Valley Water Conservation District to the Executive Committee of the ACWA/JPIA.

BE IT FURTHER RESOLVED that the District Secretary is hereby directed to transmit a certified copy of this resolution to the ACWA/JPIA at P.O. Box 619082, Roseville, California 95661-9082, forthwith.

PASSED AND ADOPTED by the following roll call vote of the Board of Directors for the Vista Irrigation District this 19th day of February 2025.

AYES:
NOES:
ABSTAIN:
ABSENT:

Patrick H. Sanchez, President

ATTEST:

Ramae Ogilvie, Secretary
Board of Directors
VISTA IRRIGATION DISTRICT

RESOLUTION NO. 2025-XX

RESOLUTION OF THE BOARD OF DIRECTORS OF THE
VISTA IRRIGATION DISTRICT
CONCURRING IN THE NOMINATION OF RANDALL REED
TO THE EXECUTIVE COMMITTEE OF THE
ASSOCIATION OF CALIFORNIA WATER AGENCIES
JOINT POWERS INSURANCE AUTHORITY (“ACWA/JPIA”)

WHEREAS, Vista Irrigation District is a member district of the ACWA/JPIA; and

WHEREAS, the Bylaws of the ACWA/JPIA provide that in order for a nomination to be made to ACWA/JPIA’s Executive Committee, three member districts must concur with the nominating district; and

WHEREAS, another ACWA/JPIA member district, the Cucamonga Valley Water District, has requested that this district concur in its nomination of its member of the ACWA/JPIA Board of Directors to the Executive Committee of the ACWA/JPIA.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Vista Irrigation District that this district concurs with the nomination of Randall Reed of the Cucamonga Valley Water District to the Executive Committee of the ACWA/JPIA.

BE IT FURTHER RESOLVED that the District Secretary is hereby directed to transmit a certified copy of this resolution to the ACWA/JPIA at P.O. Box 619082, Roseville, California 95661-9082, forthwith.

PASSED AND ADOPTED by the following roll call vote of the Board of Directors for the Vista Irrigation District this 19th day of February 2025.

AYES:

NOES:

ABSTAIN:

ABSENT:

Patrick H. Sanchez, President

ATTEST:

Ramae Ogilvie, Secretary
Board of Directors
VISTA IRRIGATION DISTRICT



Agenda Item: 10

STAFF REPORT

Board Meeting Date: February 19, 2025
Prepared By: Brett Hodgkiss

SUBJECT: MATTERS PERTAINING TO THE ACTIVITIES OF THE SAN DIEGO COUNTY WATER AUTHORITY

SUMMARY: Informational report by staff and directors concerning the San Diego County Water Authority. No action will be required.



STAFF REPORT

Agenda Item: 11.A

Board Meeting Date: February 19, 2025
Prepared By: Ranae Ogilvie

SUBJECT: REPORTS ON MEETINGS AND EVENTS ATTENDED BY DIRECTORS

SUMMARY: Directors will present brief reports on meetings and events attended since the last Board meeting.



STAFF REPORT

Agenda Item: 11.B

Board Meeting Date: February 19, 2025
Prepared By: Ramae Ogilvie
Approved By: Brett Hodgkiss

SUBJECT: SCHEDULE OF UPCOMING MEETINGS AND EVENTS

SUMMARY: The following is a listing of upcoming meetings and events. Requests to attend any of the following events should be made during this agenda item.

	SCHEDULE OF UPCOMING MEETINGS AND EVENTS	ATTENDEES
1	Urban Water Institute’s Spring Conference <i>February 26-28, 2025; Riviera Resort & Spa, Palm Springs, CA</i> <i>Registration deadline: closed; Cancellation deadline: closed</i>	Sanchez (R)(H)
2 *	CSDA Quarterly Meeting <i>February 27, 2025; 5:45 p.m.; The Butcher Shop, Kearny Mesa</i> <i>Reservation deadline: 2/20/2025</i>	MacKenzie
3 *	Vista Chamber Government Affairs <i>March 6, 2025; 12:00 p.m. – 1:30 p.m.; The Film Hub, Vista</i> <i>Registration deadline: none</i>	Kuchinsky ◇
4	ACWA 2025 Legislative Symposium – Registration Open <i>March 26, 2025; 1:00 p.m. - 5:00 p.m.; Sacramento, CA</i> <i>Registration deadline: 3/14/2025; Cancellation deadline: 3/14/2025</i>	
5 *	Vista Chamber Government Affairs <i>April 3, 2025; 12:00 p.m. – 1:30 p.m.; The Film Hub, Vista</i> <i>Registration deadline: none</i>	Kuchinsky ◇
6	Special District Leadership Academy (CSDA) – Registration Open <i>April 21-24, 2025; Embassy Suites, La Quinta, CA</i> <i>Early Registration deadline: 3/21/2025; Cancellation deadline: 3/21/2025</i>	
7 *	Vista Chamber Government Affairs <i>May 1, 2025; 12:00 p.m. – 1:30 p.m.; The Film Hub, Vista</i> <i>Registration deadline: none</i>	Kuchinsky ◇
8	ACWA Spring Conference – Registration Open <i>May 13-15, 2025; Monterey, CA</i> <i>Registration deadline: 4/25/2025; Cancellation deadline: 4/25/2025</i>	Sanchez (R)(H)
9	Special District Legislative Days (CSDA) – Registration Open <i>May 20-21, 2025; Sheraton Grand Hotel, Sacramento, CA</i> <i>Early Registration deadline: 4/23/2025; Cancellation deadline: 4/23/2025</i>	MacKenzie ◇ (R)(H)
10 *	Vista Chamber Government Affairs <i>June 5, 2025; 12:00 p.m. – 1:30 p.m.; The Film Hub, Vista</i> <i>Registration deadline: none</i>	Kuchinsky ◇
11 *	Vista Chamber Government Affairs <i>July 3, 2025; 12:00 p.m. – 1:30 p.m.; The Film Hub, Vista</i> <i>Registration deadline: none</i>	Kuchinsky ◇
12 *	Vista Chamber Government Affairs <i>August 7, 2025; 12:00 p.m. – 1:30 p.m.; The Film Hub, Vista</i> <i>Registration deadline: none</i>	Kuchinsky ◇
13	Urban Water Institute’s Annual Conference <i>August 20-22, 2025; Paradise Point Resort, San Diego, CA</i> <i>Registration deadline: TBD; Cancellation deadline: TBD</i>	

	SCHEDULE OF UPCOMING MEETINGS AND EVENTS	ATTENDEES
14	CSDA Annual Conference – Registration Open <i>August 25-28, 2025; Monterey, CA</i> <i>Early Registration deadline: 7/25/2025; Cancellation deadline: 7/25/2025</i>	
15 *	Vista Chamber Government Affairs <i>September 4, 2025; 12:00 p.m. – 1:30 p.m.; The Film Hub, Vista</i> <i>Registration deadline: none</i>	Kuchinsky ◇
16 *	Vista Chamber Government Affairs <i>October 2, 2025; 12:00 p.m. – 1:30 p.m.; The Film Hub, Vista</i> <i>Registration deadline: none</i>	Kuchinsky ◇
17	2025 CALAFCO Annual Conference <i>October 22-24, 2025; Wyndham San Diego Bayside, San Diego, CA</i> <i>Registration deadline: TBD</i>	
18 *	Vista Chamber Government Affairs <i>November 6, 2025; 12:00 p.m. – 1:30 p.m.; The Film Hub, Vista</i> <i>Registration deadline: none</i>	Kuchinsky ◇
19	ACWA 2025 Fall Conference <i>December 2-4, 2025; San Diego, CA</i> <i>Registration deadline: TBD</i>	
20 *	Vista Chamber Government Affairs <i>December 4, 2025; 12:00 p.m. – 1:30 p.m.; The Film Hub, Vista</i> <i>Registration deadline: none</i>	Kuchinsky ◇
21	Colorado River Water Users Conference <i>December 16-18, 2025; Caesars Palace, Las Vegas, NV</i> <i>Registration deadline: TBD</i>	

* *Non-per diem meeting except when serving as an officer of the organization*

The following abbreviations indicate arrangements that have been made by staff:

R=Registration; **H**=Hotel; **A**=Airline; **S**=Shuttle; **C**=Car; **T**=Tentative; ◇=Attendee to Self-Register



STAFF REPORT

Board Meeting Date: February 19, 2025
Prepared By: Brett Hodgkiss

SUBJECT: ITEMS FOR FUTURE AGENDAS AND/OR PRESS RELEASES

SUMMARY: This item is placed on the agenda to enable the Board to identify and schedule future items for discussion at upcoming Board meetings and/or identify press release opportunities.

Staff-generated list of tentative items for future agendas:

- Lake Henshaw/Warner Ranch tour date selection (March)
- Edgehill Reservoir and Pump Station ribbon cutting ceremony date selection (March)
- Risk and Resilience Assessment (April)
- Strategic Plan review
- 100th Anniversary of water being delivered to Vista open house



Agenda Item: 13

STAFF REPORT

Board Meeting Date: February 19, 2025
Prepared By: Ranae Ogilvie

SUBJECT: COMMENTS BY DIRECTORS

SUMMARY: This item is placed on the agenda to enable individual Board members to convey information to the Board and the public not requiring discussion or action.



STAFF REPORT

Agenda Item: 14

Board Meeting Date: February 19, 2025
Prepared By: Brett Hodgkiss

SUBJECT: COMMENTS BY GENERAL COUNSEL

SUMMARY: Informational report by the General Counsel on items not requiring discussion or action.



STAFF REPORT

Agenda Item: 15

Board Meeting Date:

February 19, 2025

Prepared By:

Brett Hodgkiss

SUBJECT: COMMENTS BY GENERAL MANAGER

SUMMARY: Informational report by the General Manager on items not requiring discussion or action.



Agenda Item: 16

STAFF REPORT

Board Meeting Date: February 19, 2025
Prepared By: Brett Hodgkiss

SUBJECT: CLOSED SESSION – THREAT TO PUBLIC SERVICES OR FACILITIES

SUMMARY: Consultation with agency counsel Elizabeth A. Mitchell, Burke, Williams & Sorensen, LLP, General Counsel for Vista Irrigation District, regarding matters posing a threat to the security of public buildings, a threat to the security of essential public services, including water and drinking water, or a threat to the public's right of access to public services or public facilities pursuant to Government Code Section 54957(a).