

MINUTES OF THE ADJOURNED MEETING OF THE  
BOARD OF DIRECTORS OF  
VISTA IRRIGATION DISTRICT

July 17, 2024

An Adjourned Meeting of the Board of Directors of Vista Irrigation District was held on Wednesday, July 17, 2024, at the offices of the District, 1391 Engineer Street, Vista, California.

**1. CALL TO ORDER**

President Vásquez called the meeting to order at 9:00 a.m.

**2. ROLL CALL**

Directors present: Miller, Vásquez, Kuchinsky, Sanchez, and MacKenzie.

Directors absent: None.

Staff present: Brett Hodgkiss, General Manager; Ranae Ogilvie, Secretary of the Board; Lesley Dobalian, Director of Water Resources; Randy Whitmann, Director of Engineering; Frank Wolinski, Director of Operations and Field Services; Shallako Goodrick, Director of Administration; and Elizabeth Xaverius, Administrative Assistant. Rick Pooley, Information Technologies Supervisor was present for Consent Calendar Item 6.B and Item 15. Sandra Sanchez, Water Conservation Specialist and Breona Paz, Customer Service Supervisor were present for Item 7. General Counsel Elizabeth Mitchell of Burke, Williams & Sorensen was also present.

Other attendees: Kevin Muno, Landscape Function Services; Thomas McCarter was present for Item 7; and Stephanie Zehren of the San Luis Rey Indian Water Authority (SLRIWA) was present on the teleconference line.

**3. PLEDGE OF ALLEGIANCE**

Director Miller led the Pledge of Allegiance.

**4. APPROVAL OF AGENDA**

24-07-85	<i>Upon motion by Director MacKenzie, seconded by Director Kuchinsky and unanimously carried (5 ayes: Miller, Kuchinsky, Sanchez, MacKenzie, and Vásquez), the Board of Directors approved the agenda as presented.</i>
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**5. ORAL COMMUNICATIONS**

Mr. Muno, CEO of Landscape Function Services (LFS), addressed the Board stating that he has been the rancher and lease holder of the Mataguay Ranch (Ranch) area of Warner Ranch since 2020. He provided the Board with a brief overview of the operations of LFS and explained the land improvements and strides that LFS has made on the Ranch with regards to its regenerative ranching program. Mr. Muno said that he had talked with Don Smith, former Director of Water Resources, about the possibility of a 10-year lease extension and had made land improvements and project investments for his business and the Ranch based on that possibility. He said that he was surprised to learn that the District was terminating LFS's current year-to-year lease and requested that the Board reconsider the termination of the lease.

General Counsel Elizabeth Mitchell informed Mr. Muno that the Brown Act prohibits the Board from responding to public comments that are not related to items on the current agenda. She said that a staff member would reach out to him following the meeting. The Board thanked him for his time.

## 6. CONSENT CALENDAR

The Board requested to pull items 6.A, Fiscal Year 2024 Capital Outlay Carryover, 6.B, Board Room Audio-Visual Upgrade, and 6.C, Paving Services for further discussion.

### A. Fiscal Year 2024 Capital Outlay Carryover

See staff report attached hereto.

Director Sanchez stated that the limited number of items on the Fiscal Year (FY) 2024 Capital Outlay Carryover (List) demonstrates that staff did a great job of forecasting District capital projects and emphasized the importance of continuing tight forecasting as the District navigates its future funding of capital projects.

Staff provided clarification on specific projects on the List. It was requested that staff include estimated completion dates for each item on the List, if known. Director Sanchez requested that staff include a status report of the current open capital projects with capital outlay carryover amounts with each future budget.

24-07-86	<i>Upon motion by Director MacKenzie, seconded by Director Miller and unanimously carried (5 ayes: Miller, Kuchinsky, Sanchez, MacKenzie, and Vásquez), the Board of Directors approved Consent Calendar Item 6.A Fiscal Year 2024 Capital Outlay Carryover.</i>
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### B. Board Room Audio-Visual Upgrade

See staff report attached hereto.

Information Technology Supervisor Rick Pooley provided a description of the work to be performed for the Audio-Visual Upgrade project. He noted that the audio portion of the project was completed in FY 2023, and the proposed agreement with Western A/V & Security is for the video portion of the project. Mr. Pooley said that current overhead projection screen and dais monitors would be upgraded; other improvements will provide the District with the capability to conduct virtual meetings. He addressed the pricing disparity between the bids and confirmed that Western A/V & Security had extensive experience working with governmental agencies.

24-07-87	<i>Upon motion by Director Sanchez, seconded by Director MacKenzie and unanimously carried (5 ayes: Miller, Kuchinsky, Sanchez, MacKenzie, and Vásquez), the Board of Directors approved Consent Calendar Item 6.B authorizing the General Manager to enter into an agreement with Western A/V &amp; Security for the purchase and installation of an upgraded audio-visual solution in an amount not to exceed \$60,000.</i>
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### C. Paving Services

See staff report attached hereto.

Mr. Wolinski provided clarification on the project.

### D. Minutes of the Board of Directors meeting on July 3, 2024

The minutes of July 3, 2024 were approved as presented.

E. Resolution ratifying check disbursements

24-07-88 *Upon motion by Director Sanchez, seconded by Director MacKenzie and unanimously carried (5 ayes: Miller, Kuchinsky, Sanchez, MacKenzie, and Vásquez), the Board of Directors approved Consent Calendar Items 6.C authorizing the General Manager to execute an agreement with Kirk Paving, Inc. for paving services on Independence Way (D-2382; DIV NO 3) in an amount of \$124,900.00; 6.D Minutes of the Board of Directors meeting on July 3, 2024; and 6.E check disbursements; including Resolution No. 2024-26.*

**RESOLUTION NO. 2024-26**

**BE IT RESOLVED**, that the Board of Directors of Vista Irrigation District does hereby approve checks numbered 75112 through 75210 drawn on US Bank totaling \$579,699.09.

**FURTHER RESOLVED** that the Board of Directors does hereby authorize the execution of the checks by the appropriate officers of the District.

**PASSED AND ADOPTED** unanimously by a roll call vote of the Board of Directors of Vista Irrigation District this 17th day of July 2024.

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**7. 2024 WATERSMART LANDSCAPE CONTEST AWARD PRESENTATION**

See staff report attached hereto.

Water Conservation Specialist Sandra Sanchez said that this is the twelfth year that the District has participated in the WaterSmart Landscape Contest (Contest). She stated that this is a regional contest jointly coordinated and promoted by eleven local water agencies with each agency judging their respective entries. Ms. Sanchez stated that the District received five entries this year that were judged by the Water Sustainability Committee members, Directors MacKenzie (Chair) and Kuchinsky. The Committee selected Thomas McCarter as the winner, receiving a \$250 gift certificate and an engraved plaque.

The Board thanked Mr. McCarter for his participation in the 2024 WaterSmart Landscape Contest and commended him for his ongoing conservation efforts; President Vásquez presented him with his awards. Mr. McCarter said that he is the President of the Vista Garden Club and a member of the Cactus and Succulent Society; he extended an invitation to Ms. Sanchez to promote the Contest to both organizations next year. Mr. McCarter thanked the Board and left the meeting.

**8. PREPAID DIRECTOR EXPENSES**

See staff report attached hereto.

After much discussion, the Board opted not to make any revisions to the District's Rules and Regulations section 1.5.2 (J) regarding reimbursement of prepaid expenses not used by a Director and agreed to follow the rule as it is currently written. The Board reaffirmed that, barring a dire emergency, it is understood that Directors would be responsible for reimbursing the District for all pre-paid costs to attend meal-related functions should they not attend and any fees and/or expenses associated with canceling their attendance at a pre-paid event.

**9. MATTERS PERTAINING TO THE ACTIVITIES OF THE SAN DIEGO COUNTY WATER AUTHORITY**

See staff report attached hereto.

Director Miller reported that the San Diego County Water Authority (Water Authority) has been continuing its discussions on its biennial Budget and is proposing a 14 percent rate increase for calendar year (CY) 2025. He said the Water Authority Board voted to implement a four percent rate increase immediately to cover the water transportation cost increase from Metropolitan Water District (MWD) and will continue discussions about implementing the remaining 10 percent for CY 2025 at their July 25, 2024 meeting.

**10. MEETINGS AND EVENTS**

See staff report attached hereto.

Director Kuchinsky reported that he and Director Sanchez attended the Alta Vista Botanical Gardens (AVBG) Executive Board Meeting on July 8, 2024 to present the District's Resolution recognizing AVBG on its 25<sup>th</sup> Anniversary.

Director Sanchez also reported on his attendance at the AVBG and added that he would be attending a San Diego County Redevelopment Successor Agency Oversight Board meeting on July 18, 2024.

Director MacKenzie reported that she attended a California Special Districts Association (CSDA) San Diego Chapter (Chapter) Executive Committee meeting where there were discussions regarding Chapter finances, Special District Leadership Foundation scholarship contributions, new memberships, and reviewed the program agenda for the August 15, 2024 Chapter meeting. She also reported on her attendance of an Association of California Water Agencies (ACWA) Local Government Committee's Brown Act Working Group where there were discussions regarding Brown Act legislation.

Directors MacKenzie and Miller reported that they attended the Warner Ranch Committee meeting on July 11, 2024 and the Warner Ranch Working Group meeting on July 12, 2024, which included participation by representatives from the City of Escondido and the SLRIWA.

**11. ITEMS FOR FUTURE AGENDAS AND/OR PRESS RELEASES**

See staff report attached hereto.

Director Kuchinsky inquired if a press release had been issued regarding the District's presentation of the Resolution to the AVBG recognizing their 25<sup>th</sup> Anniversary. Mr. Hodgkiss stated that it has not been the District's practice to issue press releases for such events and asked the Board for direction going forward. It was suggested that press releases be issued to local media sources when the District participates in local community events. Director MacKenzie also suggested utilizing the carousel on the District website to inform customers of the District's involvement in the community.

Director Kuchinsky suggested adding an item to consider commemorating the 100<sup>th</sup> anniversary of the completion of the Flume to a future agenda.

**12. COMMENTS BY DIRECTORS**

Director MacKenzie reminded the Board about the CSDA Quarterly Dinner Meeting on August 15, 2024 and the CSDA Annual Conference on September 9-12, 2024 in Indian Wells.

Director Miller commented on Senate Bill (SB) 1255, a low-income water rate assistance program. Mr. Hodgkiss stated that the District would be submitting a letter of opposition to SB 1255 to the California State Assembly Appropriations Committee.

Director Kuchinsky commented on a recent CSDA article and conveyed his appreciation for the multitude of resources and programs that CSDA offers its members. He praised staff for safe driving practices that he witnessed while driving behind a District vehicle.

President Vásquez commented on a news article from the San Diego Union Tribune regarding the City of San Diego's 10-year plan to evaluate and repair their aging dams.

### **13. COMMENTS BY GENERAL COUNSEL**

Ms. Mitchell informed the Board that the \$10 billion Safe Drinking Water, Wildfire Prevention, Drought Preparedness, and Clean Air Bond Act of 2024 would be on the ballot in November 2024; she noted that SB 1255 would apply to retail water suppliers that serve over 3,300 customers.

### **14. COMMENTS BY GENERAL MANAGER**

Mr. Hodgkiss informed the Board that MWD authorized entering into a not-to-exceed \$500,000 funding agreement with the Water Authority under the Future Supply Actions Funding Program for the District's Lake Henshaw Oxygenation Pilot Study. He mentioned that the District received a thank you note from Ms. Oxley, College and Career Center Tech at Rancho Buena Vista High School, expressing her gratitude for the District's generosity and support of students via its scholarship program. Mr. Hodgkiss commented that Lakeside Water District (LWD) would be holding its 100<sup>th</sup> year Anniversary event on August 10, 2024 and asked the Board how they would like the District's Resolution honoring the event to be presented; Director MacKenzie volunteered to attend and present the Resolution at LWD's celebration event. He wished Director Sanchez an early happy birthday.

The Board took a break at 11:07 a.m. and returned to regular session at 11:18 a.m. and went immediately into closed session on Item 15.

### **15. CLOSED SESSION – THREAT TO PUBLIC SERVICES OR FACILITIES**

Consultation with agency counsel Elizabeth A. Mitchell, Burke, Williams & Sorensen, LLP, General Counsel for Vista Irrigation District, regarding matters posing a threat to the security of public buildings, a threat to the security of essential public services, including water and drinking water, or a threat to the public's right of access to public services or public facilities pursuant to Government Code Section 54957(a).

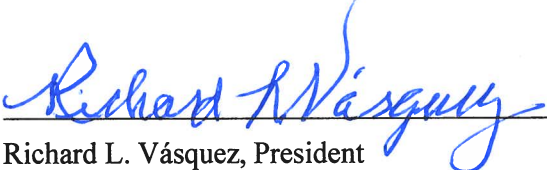
### **16. CLOSED SESSION WITH LEGAL COUNSEL – ANTICIPATED LITIGATION**

Significant exposure to litigation pursuant to Government Code section 54956.9(d)(2).  
Number of cases: 7

Ms. Mitchell reported that the Board came out of closed session on Item 15 at 11:45 a.m. and had no reportable action. She said the Board went immediately back into closed session on Item 16 and returned to regular session at 12:40 p.m. and had no reportable action.

**17. ADJOURNMENT**

There being no further business to come before the Board, at 12:41 p.m., President Vásquez adjourned the meeting.

  
Richard L. Vásquez, President

ATTEST:

  
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Ranae Ogilvie, Secretary  
Board of Directors  
VISTA IRRIGATION DISTRICT



## STAFF REPORT

Agenda Item: 6.A

Board Meeting Date: July 17, 2024  
Prepared By: Brian True  
Reviewed By: Shallako Goodrick  
Approved By: Brett Hodges

SUBJECT: FISCAL YEAR 2024 CAPITAL OUTLAY CARRYOVER

RECOMMENDATION: Approve the Capital Outlay Carryover for Fiscal Year 2024.

PRIOR BOARD ACTION: Amounts contained in the Capital Outlay Carryover have been previously approved by the Board as part of the District's Capital Budget or as separate Board approvals funded through the Capital Improvement Reserve.

FISCAL IMPACT: The amounts in the Capital Outlay Carryover have already been collected and have no impact on the current year budget or water rates.

SUMMARY: Staff annually identifies capital projects that have not been fully expended and need to be carried over to the following fiscal year. We have identified an estimated \$6,271,857 in capital items from Fiscal Year 2024 that need to be carried over to Fiscal Year 2025.

These amounts represent items that were previously approved by the Board; however, due to timing, construction delays outside the District's control, supply chain interruptions and unforeseen circumstances have not been finalized as of June 30, 2024.

DETAILED REPORT: The attached schedule indicates the capital items to be carried over to Fiscal Year 2025.

ATTACHMENT: Capital Outlay Carryover – Fiscal Year 2024.

**Vista Irrigation District  
CAPITAL OUTLAY CARRYOVER  
Fiscal Year 2024**

	Budget Item #	Approved Capital Outlay	Estimated Outlay Through 6/30/2024	Estimated Carryover	Comments
<b>ENGINEERING:</b>					
E Reservoir and Pump Station	16-04	12,600,000	11,565,042	1,034,958	In progress; expected to be completed August 2024.
Four (4) Reservoirs Rehabilitation	20-03	135,000	134,332	-	On-going.
Vista Flume Replacement	21-01	2,200,000	1,771,943	428,057	On-going.
Deodar Reservoir Rehabilitation	22-01	3,940,000	414,684	3,525,316	On-going.
		18,875,000	13,886,001	4,988,331	
<b>FIELD SERVICES:</b>					
Vehicles (2)	23-02	360,000	-	360,000	Two vehicles ordered but not yet received.
Vehicles (6)	24-02	445,000	124,857	320,143	Two vehicles received, four vehicles ordered but not yet received.
Access, Fire & Burglar Alarm Control System	24-03	90,000	-	90,000	On hold due to conflicting priorities; expected to resume in spring 2025.
		895,000	124,857	770,143	
<b>INFORMATION TECHNOLOGY:</b>					
Board Room Audio Visual System	22-06	80,000	-	80,000	Audio completed and expensed; visual to be completed in Fiscal Year 2025.
Document Management System	24-07	50,000	22,986	27,014	In progress.
		130,000	22,986	107,014	
<b>WATER RESOURCES:</b>					
Warner Wellfield Assessment and Enhancement	20-15	500,000	13,631	486,369	On hold due to conflicting priorities and staffing vacancy; expected to resume summer 2025.
		500,000	13,631	486,369	
		<b>\$ 20,400,000</b>	<b>\$ 14,047,475</b>	<b>\$ 6,271,857</b>	





## STAFF REPORT

Agenda Item: 6.B

Board Meeting Date: July 17, 2024  
Prepared By: Rick Pooley  
Reviewed By: Shallako Goodrick  
Approved By: Brett Hodgkiss

SUBJECT: BOARD ROOM AUDIO-VISUAL UPGRADE

RECOMMENDATION: Authorize the General Manager to enter into an agreement with Western A/V & Security for the purchase and installation of an upgraded Audio-Visual Solution in an amount not to exceed \$60,000.

PRIOR BOARD ACTION: The Board Room Audio-Visual solution was included as a capital item in the Fiscal Year 2021 Budget in the amount of \$80,000.

FISCAL IMPACT: This project is not to exceed \$60,000, including tax, freight, and labor.

SUMMARY: The District's Audio and Visual solution in the board room is aging, and parts of the system have begun to fail. In Fiscal Year 2021, the Board approved a capital project for \$80,000 to upgrade the audio and visual systems. The audio system portion of the project was completed in Fiscal Year 2023 for approximately \$8,800; staff is ready to proceed with the visual portion of the upgrade.

DETAILED REPORT: In April 2024, the District advertised and solicited bids for the Visual System. The specifications required replacing the existing projection screen with a large-screen television and upgrading the dais monitors, among other enhancements. Three vendors conducted walkthroughs of the Board Room to determine the project's scope and to collect the necessary measurements and information; Western AV & Security and Professional Audio Communications submitted bids and Howard Technology Solutions declined submitting due to time constraints. Western A/V & Security submitted the lowest bid and provided a comprehensive list of references, which included Otay Water District and Vallecitos Water District. The bid results were as follows:

Western A/V & Security	\$ 58,522.10
Professional Audio Communications	\$155,973.70

Based on the bid results and reference checks, staff recommends executing an agreement with Western A/V & Security for the purchase and installation of an upgraded Audio-Visual Solution.



**STAFF REPORT**

**Board Meeting Date:** July 17, 2024  
**Prepared By:** Frank Wolinski  
**Approved By:** Brett Hodgkiss

SUBJECT: PAVING SERVICES

RECOMMENDATION: Authorize the General Manager to execute an agreement with Kirk Paving, Inc. for paving services on Independence Way (D-2382; DIV NO 3) in an amount of \$124,900.00.

PRIOR BOARD ACTION: None.

FISCAL IMPACT: Not to exceed \$124,900.00.

SUMMARY: The District advertised and solicited bids from seven contractors for final asphalt repairs for this project. Three contractors attended the mandatory job walk, and three responsive bids were received. Kirk Paving, Inc. responded with the lowest bid.

DETAILED REPORT: District staff installed approximately 1,420 feet of various sizes of PVC pipe in Independence Way and Sherman Way to complete the second phase of this project. Paving requirements for this project include approximately 19,500 square feet of paving. The bid results were as follows:

Kirk Paving, Inc.	\$124,900.00
Joe's Paving, Inc.	\$147,650.00
Haitbrink Asphalt Paving, Inc.	\$165,338.78

Based on the bid results and past performance, staff recommends executing an agreement with Kirk Paving, Inc. for paving services on Independence Way.

CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA): This agreement is for a phase of the mainline replacement project, which is a project that staff previously determined to be exempt under Class 2 of the State CEQA Guidelines section 15302 (Replacement or Reconstruction), 14 CCR § 15302(c), because it consists of replacement or reconstruction of an existing utility system and/or facilities involving negligible or no expansion of capacity and there is no potential for the project to cause either a direct or a reasonably foreseeable indirect physical change in the environment.

# Cash Disbursement Report



Payment Dates 6/20/2024 - 7/2/2024

Payment Number	Payment Date	Vendor	Description	Amount
75112	06/26/2024	Refund Check 75112	Customer Refund	680.91
75113	06/26/2024	AirX Utility Surveyors, Inc	Potholing - Arcadia	3,750.00
75114	06/26/2024	AC Plumbing	Meter Tie-Backs (4) - Independence Way	6,000.00
75115	06/26/2024	Amazon Capital Services	Office Supplies	124.43
	06/26/2024		Respirator Mask Storage Bag	(57.52)
	06/26/2024		Safety Cones (2)	(140.72)
	06/26/2024		Smoke Maker for Gopher Abatement	39.87
	06/26/2024		Footwear Program	232.68
	06/26/2024		Office Supplies	65.77
	06/26/2024		Shipping Supplies - HABs	84.58
	06/26/2024		Respirator Mask Storage Bag	65.09
	06/26/2024		Tire Bead Clamps (2)	66.60
	06/26/2024		Office Supplies	84.42
	06/26/2024		Stakes (5) - Truck 7	248.96
	06/26/2024		Safety Cones (2)	140.72
	06/26/2024		Surge Protector Power Strips (6)	97.38
75116	06/26/2024	Answering Service Care, LLC	Answering Service 05/2024	298.46
75117	06/26/2024	AquaTechnex, LLC	Application of Phycomycin- HABs	22,445.00
75118	06/26/2024	Brett Hodgkiss	Lake Henshaw/Warner Ranch Inspection - P Kuchinsky	26.40
	06/26/2024		Lake Henshaw/Warner Ranch Inspection - J MacKenzie	26.40
	06/26/2024		Lake Henshaw/Warner Ranch Inspection - P Sanchez	26.40
	06/26/2024		Lake Henshaw/Warner Ranch Inspection - R Vasquez	26.40
	06/26/2024		Lake Henshaw/Warner Ranch Inspection - B Hodgkiss	26.41
	06/26/2024		Lake Henshaw/Warner Ranch Inspection	26.41
	06/26/2024		Lake Henshaw/Warner Ranch Inspection	26.41
	06/26/2024		Lake Henshaw/Warner Ranch Inspection	26.41
	06/26/2024		Lake Henshaw/Warner Ranch Inspection	26.41
	06/26/2024		Lake Henshaw/Warner Ranch Inspection	26.41
	06/26/2024		Lake Henshaw/Warner Ranch Inspection	26.41
75119	06/26/2024	Bryan and the Bee's	Live Bee Removal (1)	192.50
75120	06/26/2024	Cecilia's Safety Service Inc	Traffic Control - Independence Way	6,555.00
	06/26/2024		Traffic Control - York Dr	1,235.00
	06/26/2024		Traffic Control - Nordhal Rd	1,567.50
75121	06/26/2024	Complete Office of California, Inc	Office Supplies	1,348.42
75122	06/26/2024	Cosco Fire Protection, Inc	Fire Sprinkler Inspection - VID Headquarters	595.00
75123	06/26/2024	Culligan of Escondido	Reverse Osmosis Filter Replacement Service	328.70

Payment Number	Payment Date	Vendor	Description	Amount
	06/26/2024		Reverse Osmosis Filter Replacement Service	328.70
	06/26/2024		Reverse Osmosis Filter Replacement Service	328.70
75124	06/26/2024	Cynthia Perez	Reimburse Mileage	22.65
75125	06/26/2024	Diamond Environmental Services	Portable Restroom Service	89.00
	06/26/2024		Portable Restroom Service	102.64
	06/26/2024		Portable Restroom Service	95.01
75126	06/26/2024	Direct Energy	Electric 05/2024 - T&D / Cathodic Protection	126.06
	06/26/2024		Electric 05/2024 - Reservoirs	113.96
	06/26/2024		Electric 05/2024 - Pump Stations	18,994.51
	06/26/2024		Electric 05/2024 - Treatment Plants	52.02
	06/26/2024		Electric 05/2024 - Henshaw Buildings & Grounds	467.29
	06/26/2024		Electric 05/2024 - Henshaw Wellfield	107.31
75127	06/26/2024	Elizabeth Xaverius	Reimburse - Notary Class & Fees	669.92
75128	06/26/2024	Ferguson Waterworks	Breakaway Flange Repair Kit	276.04
	06/26/2024		Hot Tap Machine Repair Parts	122.05
75129	06/26/2024	NEOGOV	Subscription to Governmentjobs.com	1,161.92
75130	06/26/2024	Grainger	Clean-Out Cover	15.38
75131	06/26/2024	Hawthorne Machinery Co	Cotter Pins (10)	42.56
	06/26/2024		Seat Compressor & Airbag - B21	631.65
75132	06/26/2024	Hello Deli	Lunch 06/20/24 (3) - Water Resources Mgr Interviews	54.34
75133	06/26/2024	Hi-Line Inc	Shop Supplies - Garage	414.15
75134	06/26/2024	InfoSend Inc	Support & Storage 05/2024	1,773.36
75135	06/26/2024	Ken Grody Ford Carlsbad	Interior Kit Pad	52.02
	06/26/2024		Axle Flange Gaskets (2)	41.98
75136	06/26/2024	Kimball Midwest	Shop Supplies - Garage	154.64
75137	06/26/2024	KRC Rock, Inc	Retaining Wall Blocks (120)	1,578.94
75138	06/26/2024	Lightning Messenger Express	Messenger Service 06/14/24	96.00
75139	06/26/2024	Moodys	Dump Fees/Oversize (2)	1,200.00
	06/26/2024		Dump Fees/Oversize (3)	1,800.00
	06/26/2024		Dump Fee/Oversize (1)	600.00
75140	06/26/2024	MRC, Smart Technology Solutions	Managed Print Services	334.76
75141	06/26/2024	NAPA Auto Parts	Gear Oil	80.06
	06/26/2024		Filters (2), Reflective Decals (6)	39.09
	06/26/2024		Filters (2) - L3	13.90
	06/26/2024		Transmission Fluid - Truck 44	168.84
	06/26/2024		Transmission Fluid Kit - Truck 44	92.23
75142	06/26/2024	Networks 2000	DC4 Warranty Next Day Response - 1 Server	1,155.60
75143	06/26/2024	North County Auto Parts	Front Caliper Hardware Kit - Truck 10	22.22
	06/26/2024		Oil - L3	27.05
	06/26/2024		Transmission Fluid - Truck 44	175.88

Payment Number	Payment Date	Vendor	Description	Amount
75144	06/26/2024	North County Industrial Park	Association Fees 07/2024	1,028.22
75145	06/26/2024	O'Reilly Auto Parts	Hitch Sleeve Reducer (2)	51.94
	06/26/2024		Battery - T8	35.82
	06/26/2024		Window Regulator - Truck 9	80.53
	06/26/2024		Metal Drain Pan, Funnel	27.58
	06/26/2024		Engine Belts (2) - E2	21.76
75146	06/26/2024	Pacific Pipeline Supply	Drain Screens (2) - E Reservoir	71.83
	06/26/2024		Coupling 1.25 x 1 Female Flare X Super Grip (6)	306.24
	06/26/2024		Coupling 1"x1" Female Flare x Super Grip (10)	591.27
75147	06/26/2024	Phil Zamora	Reimburse - Refreshments for Employee Training	276.00
75148	06/26/2024	Ramco Petroleum	Fuel	2,654.30
75149	06/26/2024	Ramona Disposal Service	Trash Service	327.83
75150	06/26/2024	Rutan & Tucker LLP	Legal 04/2024	1,390.00
75151	06/26/2024	S & R Towing	Towing Service - Truck 44	437.50
75152	06/26/2024	San Diego Door Controls, Inc	Troubleshoot Swing Gate Operator	466.24
75153	06/26/2024	San Diego Gas & Electric	Electric 05/2024 - Warner Ranch House	45.88
	06/26/2024		Electric 05/2024 - Cathodic Protection & T&D	420.96
	06/26/2024		Electric 05/2024 - Reservoirs	273.41
	06/26/2024		Electric 05/2024 - Pump Stations	15,481.97
	06/26/2024		Electric 05/2024 - Plants	139.23
75154	06/26/2024	Sierra Analytical Labs, Inc	HABs Lab Analysis	1,525.00
75155	06/26/2024	Southern Counties Lubricants, LLC	Fuel 06/01/24 - 06/15/24	114.39
75156	06/26/2024	Starline Exhibits International Inc	VID Custom Printed Canopy	870.00
75157	06/26/2024	State Water Resources Control Board	T2 Certification Renewal	60.00
75158	06/26/2024	Stephen Huynh	Reimburse - Inventory Count Refreshments	23.48
	06/26/2024		Reimburse - Employee Event	594.20
75159	06/26/2024	Tifco Industries	Shop Supplies - Garage	281.93
75160	06/26/2024	Bend Genetics, LLC	HABs Lab Analysis	2,823.00
	06/26/2024		HABs Lab Analysis	3,928.00
75161	06/26/2024	Midas Service Experts	Alignment - Truck 39	89.99
75162	06/26/2024	UniFirst Corporation	Uniform Service	257.37
75163	06/26/2024	Verizon Wireless	Air Cards (4)	152.04
	06/26/2024		Cell Phones 05/16/24 - 06/15/24	2,134.36
75164	06/26/2024	West Coast Civil, Inc	Independence Way LCC Bid Preparation (TO 24-02)	10,520.00
75165	07/02/2024	Refund Check 75165	Customer Refund	244.36
75166	07/02/2024	Refund Check 75166	Customer Refund	75.56
75167	07/02/2024	A-1 Irrigation, Inc	Roofing Material - Weir house	1,030.34
75168	07/02/2024	Amazon Capital Services	Bookmark Sleeves/Tassels	60.80
	07/02/2024		Headphones/Headset	154.46
	07/02/2024		Welding Helmet Batteries	16.15

Payment Number	Payment Date	Vendor	Description	Amount
	07/02/2024		Adjustable Combo Hitch - Truck 15	297.14
	07/02/2024		Ratchet Wrench - Truck 10	32.85
	07/02/2024		Anti Skid Pads for Backhoe (2)	178.74
	07/02/2024		Water Pump for Humidifier	29.10
	07/02/2024		Hitch Coupler - L3	107.17
	07/02/2024		Warehouse Supplies	413.88
75169	07/02/2024	AquaTechnex, LLC	Application of SeClear - HABs	24,000.00
75170	07/02/2024	Ardurra Group, Inc.	Deordar Reservoir Rehabilitation 05/2024	7,574.00
75171	07/02/2024	Asphalt Zipper Co	Hydraulic Rotary Coupler Kit - AZ2	990.37
75172	07/02/2024	Bryan and the Bee's	Live Bee Removal (1)	192.50
	07/02/2024		Live Bee Removal (1)	192.50
	07/02/2024		Live Bee Removal (1)	192.50
	07/02/2024		Live Bee Removal (1)	192.50
	07/02/2024		Live Bee Removal (1)	192.50
	07/02/2024		Live Bee Removal (1)	192.50
	07/02/2024		Live Bee Removal (1)	192.50
	07/02/2024		Live Bee Removal (1)	192.50
	07/02/2024		Live Bee Removal (1)	192.50
75173	07/02/2024	Cal Pacific Truck Center LLC	Transmission Control Module Installation -Truck 44	2,662.35
75174	07/02/2024	Cecilia's Safety Service Inc	Traffic Control - Independence Way	8,455.00
75175	07/02/2024	City Of Escondido	Escondido Water Treatment Plant 03/2024 & 04/2024	249,598.25
75176	07/02/2024	Complete Office of California, Inc	Office Supplies	407.33
75177	07/02/2024	Conсор North America, Inc	Deodar Reservoir Rehabilitation 04/2024	11,948.49
75178	07/02/2024	Core & Main	End Caps (3)	464.80
75179	07/02/2024	DIRECTV	Direct TV Service	123.24
75180	07/02/2024	Electrical Sales Inc	Conduit Clamps (60)	259.80
75181	07/02/2024	Ferguson Waterworks	Meter Bushing / 3/4" x 1" / Ford #A34R-NL (40)	608.37
	07/02/2024		Gasket 1.5" Meter Flg HP Drop In (30)	436.79
	07/02/2024		Gasket 2" Meter Flg HP Drop In (30)	545.58
	07/02/2024		Gate Valve 6" FL R/W (5)	4,735.94
	07/02/2024		6" Non-Asbestos Ring Gaskets (100)	411.35
	07/02/2024		Cap / 1.25" PVC / Sch 40 / Slip (10)	8.66
	07/02/2024		Adapter / Male / 1" Copper (10)	81.51
	07/02/2024		Bushing / Brass / 0.75" x 0.25" (10)	31.39
	07/02/2024		Cap / 1" Brass (10)	51.96
	07/02/2024		Plug / 1" Brass (10)	37.35
	07/02/2024		Plug / 1.25" Brass (10)	52.28
	07/02/2024		Reducer / Copper / 1" x 0.75" (10)	46.01
	07/02/2024		Fire Hydrant Spool 6x24 DI	523.91

Payment Number	Payment Date	Vendor	Description	Amount
	07/02/2024		Ell 6"x16" POxFL Bury DI (5)	2,314.11
	07/02/2024		Tubing 2" Copper Soft 20' (60)	1,441.89
	07/02/2024		Ball Meter Valve 1" Lockwing FIPxSwivel Mtr Nut (26)	3,616.63
	07/02/2024		Nut Bolt Gasket Kit 3" (3" gasket) (5)	32.48
	07/02/2024		Coupling 6" Macro (10)	3,863.01
	07/02/2024		Flange 6" SOW 8-hole (5)	122.05
	07/02/2024		Fire Hydrant Spool 6x12 DI (2)	353.98
	07/02/2024		Adapter 6" DI POxFL (8)	1,324.98
	07/02/2024		Nut Bolt Gasket Kit 6"-8" (6" gasket) 3/4 x 3 1/4 (36)	750.17
	07/02/2024		Fire Hydrant LB400 Check Valve (6)	12,372.98
75182	07/02/2024	Fidelity Security Life Insurance Co (EyeMed)	Vision Insurance 07/2024 - Cobra	14.24
	07/02/2024		Vision Insurance 07/2024 - Cobra	14.24
	07/02/2024		Vision Insurance 07/2024 - Cobra	14.24
	07/02/2024		Vision Insurance 07/2024 - Cobra	14.24
	07/02/2024		Vision Insurance 07/2024 - Cobra	14.24
	07/02/2024		Vision Insurance 07/2024 - Cobra	14.24
	07/02/2024		Vision Insurance 07/2024 - Cobra	8.78
	07/02/2024		Vision Insurance 07/2024 - Cobra	8.78
	07/02/2024		Vision Insurance 07/2024 - Employees	1,548.92
	07/02/2024		Vision Insurance 07/2024 - P Kuchinsky	14.24
	07/02/2024		Vision Insurance 07/2024 - P Sanchez	14.24
	07/02/2024		Vision Insurance 07/2024 - J MacKenzie	14.24
	07/02/2024		Vision Insurance 07/2024 - M Miller	14.24
	07/02/2024		Vision Insurance 07/2024 - R Vasquez	14.24
75183	07/02/2024	Fleet Pride	Tow Hitch Part - Truck 4	85.11
75184	07/02/2024	Garda CL West, Inc	Armored Deposit Transport 07/2024	513.72
75185	07/02/2024	GoSecure	iPrism Support Renewal	120.00
	07/02/2024		35G Appliance Maintenance Renewal	1,010.85
	07/02/2024		Web Security Service Renewal	1,725.00
75186	07/02/2024	Grainger	Warehouse Supplies - Garden Hose Adapters (18)	93.90
75187	07/02/2024	Hach Company	CL17 Analyzer	5,661.48
	07/02/2024		Chlorine Analyzer, Buffer, Maintenance Kits	5,103.40
	07/02/2024		CL17 Standpipe Install Kit	(5,521.84)
75188	07/02/2024	Hawthorne Machinery Co	Hydraulic Hoses - B21	313.10
	07/02/2024		Engine Door Lock Cylinder - B10	62.11
	07/02/2024		Filters, Hydraulic Fluid - B21	111.81
75189	07/02/2024	Home Depot Credit Services	Cordless Tool Batteries (2)	323.67
	07/02/2024		Foam Material	31.68
	07/02/2024		Carpentry, Stain, Sandpaper	73.63
	07/02/2024		Parts for Shop Vac	72.43

Payment Number	Payment Date	Vendor	Description	Amount
	07/02/2024		Cable - E Reservoir	116.24
	07/02/2024		Concrete - Weir House Retaining Wall	42.88
	07/02/2024		Supplies for Weir House Project	731.37
	07/02/2024		Concrete & Mesh - Weir House Retaining Wall	782.83
	07/02/2024		Lumber	82.23
	07/02/2024		Concrete for Ditch Repairs	293.53
	07/02/2024		Tools	(161.30)
	07/02/2024		Tools & Supplies	67.34
	07/02/2024		Graffiti Remover, Torch Kit	68.85
	07/02/2024		Propane	147.18
	07/02/2024		Tools	199.13
	07/02/2024		Tools	111.40
	07/02/2024		Wet/Dry Vac	215.42
	07/02/2024		Supplies	407.20
	07/02/2024		Construction Adhesive	23.77
	07/02/2024		Concrete 60lb bag (168)	833.09
	07/02/2024		Concrete Rapid Set 60lb bag (50)	762.45
75190	07/02/2024	Joe's Paving	Thermal Bar - Grandview Rd	1,020.00
75191	07/02/2024	Jan-Pro of San Diego	Janitorial Service 06/2024	4,497.00
75192	07/02/2024	Kronick Moskovitz Tiedemann & Girard	Legal 05/2024	3,790.00
75193	07/02/2024	Lowe's Home Centers, LLC	Gift Certificate- WaterSmart Landscape Contest 2024	250.00
75194	07/02/2024	McMaster-Carr Supply Company	Lockout/Tagout Cable	47.39
	07/02/2024		Office Clock	71.74
	07/02/2024		Junction Boxes (3)	155.83
75195	07/02/2024	NAPA Auto Parts	Filters, Hydraulic Fluid - B21	90.41
75196	07/02/2024	North County Auto Parts	Fuel Hose, Hydraulic Fluid	112.89
	07/02/2024		Drive Belt for Bay Door	12.31
	07/02/2024		Filter - Truck 40	8.31



Payment Number	Payment Date	Vendor	Description	Amount
75197	07/02/2024	O'Reilly Auto Parts	Engine Belt - Truck 44	104.62
75198	07/02/2024	R & R Controls Inc	Onsite HVAC Control Software Training	625.00
	07/02/2024		Parts to Replace Controller & Thermostat for VAV	1,864.12
75199	07/02/2024	Ramae Ogilvie	Computer Loan Program 07/2024	990.33
75200	07/02/2024	San Diego Friction Products	Air Brake Part - Truck 54	46.71
75201	07/02/2024	SiteOne Landscape Supply, LLC	Landscape Material	95.92
75202	07/02/2024	SoftwareOne Inc	Microsoft Enterprise Agreement	51,884.64
75203	07/02/2024	Southern Counties Lubricants, LLC	Fuel 06/01/24 - 06/15/24	6,976.63
	07/02/2024		Bulk Oil 5W20 and 5W30	3,337.64
75204	07/02/2024	Sunbelt Rentals	Dump Truck Rental	538.99
75205	07/02/2024	Discount Tire	Tires (2) - Truck 74	320.20
	07/02/2024		Tires (2) - Truck 39	462.48
	07/02/2024		Tires (2) - Truck 45	483.52
75206	07/02/2024	Bend Genetics, LLC	HABs Lab Analysis	4,065.00
	07/02/2024		HABs Lab Analysis	855.00
75207	07/02/2024	UniFirst Corporation	Uniform Service	257.37
75208	07/02/2024	Vulcan Materials Company and Affiliates	Cold Mix - Independence Way	2,847.79
75209	07/02/2024	TS Industrial Supply	2" Pipe Wrap Tape / 10 Mil / 100' (18)	170.49
	07/02/2024		Maxiflex Gloves / Extra Large / Yellow Cuff (24)	143.41
	07/02/2024		Striping Paint Black #770 (12)	99.37
	07/02/2024		Striping Paint White #710 (12)	99.37
	07/02/2024		Striping Paint Blue #750 (12)	99.37
	07/02/2024		Metal Cutting Wheel / Type 27 / P/N 618070 (20)	89.67
	07/02/2024		Leather Gloves / Extra Large / Blue Cuff (12)	107.17
	07/02/2024		Maxiflex Gloves / Medium / Green Cuff (12)	71.70
	07/02/2024		Blade 14" Diamond Concrete (4)	935.28
	07/02/2024		Wrench Fire Hydrant (2)	37.93
	07/02/2024		Plier 8" Lineman's Cut (1)	43.92
	07/02/2024		Wrench 14" Pipe (1)	48.28
	07/02/2024		Shut-Off Tool #70 (2)	1,288.18
	07/02/2024		Tape 3" Caution (5)	62.24
	07/02/2024		Extension Cord 25' (2)	127.74
	07/02/2024		Towel Wypall X80 (5)	248.17
	07/02/2024		Gloves Thickster Nitrile XL 100 per box (10)	281.45
	07/02/2024		Wrench Magnum 1.25" One Hand (2)	308.95
	07/02/2024		Broom 24" Push (8)	515.27
	07/02/2024		Shut-Off Tool #85 (1)	385.37
75210	07/02/2024	Xerox Corporation	Xerox Supplies & Maintenance	247.07

**Grand Total: 579,699.09**



**WATER SUSTAINABILITY  
COMMITTEE REPORT**

**Agenda Item: 7**

**Board Meeting Date:**  
**Prepared By:**

**July 17, 2024**  
**Dirs. MacKenzie &  
Kuchinsky**

SUBJECT: 2024 WATERSMART LANDSCAPE CONTEST AWARD PRESENTATION

RECOMMENDATION: Award \$250 gift card and plaque to Thomas McCarter as the winner of the 2024 Vista Irrigation District WaterSmart Landscape Contest.

PRIOR BOARD ACTION: At its July 19, 2023 meeting, the Board awarded a gift card and plaque to the winner of Vista Irrigation District's 2023 WaterSmart Landscape Contest.

FISCAL IMPACT: \$300 for award and plaque.

SUMMARY: The District participated in the 2024 WaterSmart Landscape Contest, jointly coordinated and promoted, but individually judged, by participating agencies. The District joined eleven other local agencies (Helix Water District, Olivenhain Municipal Water District, Otay Water District, Padre Dam Municipal Water District, San Dieguito Water District, Sweetwater Authority, Vallecitos Water District, California American Water, Rincon Del Diablo Water District, and the cities of Escondido and Oceanside) in this year's contest. Each participating agency's landscape contest winner receives a \$250 gift certificate from their participating agency.

DETAILED REPORT: This is the twelfth straight year the District has participated in the landscape contest. Promotional materials were emailed to customers who participated in regional turf removal rebate programs and/or attended recent landscape training workshops hosted by the District. Additional landscape contest promotional efforts included a promotional article in the City of Vista's "Vista New Center" email newsletter, social media posts by the San Diego County Water Authority, direct marketing to homes with attractive water-wise landscaping, flyer distribution to nurseries in Vista, Alta Vista Botanical Gardens, and Vista public library, and announcing the contest on the District's website. The District received five applications by the May 10, 2024 deadline.

Water Sustainability Committee members MacKenzie and Kuchinsky were the contest judges. The Committee reviewed the applications taking into consideration the following criteria: overall attractiveness, appropriate plant selection, design, appropriate maintenance and efficient methods of irrigation. After discussion and careful consideration of the five applications, the Committee selected Thomas McCarter to as the winner of the Vista Irrigation District 2024 WaterSmart Landscape Contest. Mr. McCarter's winning landscape will be featured on the WaterSmart Landscape Contest's website ([www.landscapecontest.com](http://www.landscapecontest.com)) and the District's website.

ATTACHMENTS: WaterSmart Landscape Contest Applications

**Owner's Name**

Thomas McCarter

**Landscape Installation Date**

01/01/2024

**How did you hear about the contest?**

I belong to the Palomar Cactus & Succulent Society. An announcement was made at a meeting.

**Tell us why you decided to install a WaterSmart landscape (300 - 500 words):**

We moved in 3 years ago. The palm trees, the rosemary, the tangerine tree, the two hedges, a few aloes, and the pine tree were already here and a drip system was installed. We installed several succulents and rock displays around the property. We continue to add new plants! The drip system only reaches a few areas of the succulents. For the other areas, we use water from our rain barrels once a month. If those are empty, we use our hose water.

**List the water-wise plants you used in the design:**

All succulents- aloes, bromeliads, agaves, echeverias, aeoniums. euphorbias, and ground covers.

**Describe how you water your landscape (50 - 100 words):**

We have a drip system but we turned it off this year. We turn it on periodically because the hedges, palm trees, and rosemary need water. We also have 4 rain barrels.

**Before**





**Before**





**Owner's Name**

Matthew Brogoitti

**Landscape Installation Date**

05/01/2022

**How did you hear about the contest?**

mail

**Tell us why you decided to install a WaterSmart landscape (300 - 500 words):**

Save water!!!

**List the water-wise plants you used in the design:**

Succulents, cycad, bird of paradise.

**Describe how you water your landscape (50 - 100 words):**

0! Water! Plants are developed and need 0 water. No sprinklers, no drips, no hose!



# Before





**Owner's Name**

Naomi Hayes

**Landscape Installation Date**

04/21/2021

**How did you hear about the contest?**

I was sent a letter from Sandra Sanchez

**Tell us why you decided to install a WaterSmart landscape (300 - 500 words):**

When my husband and I moved into our home in 2019, the front yard was covered in lawn and weeds. The backyard was a bare dirt pile that would cause flooding and an overflow of mud every time it rained. It would be a large mess and wasn't pleasing to the eye. We wanted a front and back yard that was drought - resistant, cost-effective, low maintenance, and didn't increase our global footprint.

I initially had difficulty getting anything to grow. I did some research about local plants and decided to go with what seemed to work best with the clay soil. I tried to work with the land vs. trying to get it to be something it's not. The home had a half-dead pear tree in the middle of the yard. It had no water system connected, therefore it was always deprived of water. Despite hand watering it just seems to not be enough. I gave up for a period of time because everything just didn't seem to grow. I had accepted that we would just need to save enough money to get someone to do "something" with it in the future. But in the meantime I was always embarrassed to have friends over.

Finally, I decided to try to tackle it again. My husband thought I was crazy! I researched how to put together a drip water system. I watched a few youtube videos, talked to some folks at the hardware store and decided to try it. I took my list to Home Depot, found all the parts, bought a timer and drip system kit, and went home. As soon as I started putting it together, it made sense to me it was super easy.

I was then able to begin planting. I used only drought-resistant plants, I just didn't think anything else would grow. At the same time, I began composting in our backyard with our leftover produce. Between watering from time to time and sprinkling compost over the plants and clay areas I have been able to create a nice soil that has been beneficial to the plants in my yard.

Since a lot of the plants grow at a slower pace, it is very easy to maintain . I have been able to train some of the plants to act as hedges. I have planted and maintained this entire area myself. My husband put in our retaining wall and stairs. He had dug up the tree, unfortunately we weren't able to salvage the pear tree. Since we have made these changes we no longer have any kind of flooding or mess when it rains. I have purchased a good amount of the plants, but I learned the art of propagation and have been able to keep the cost of this project done this way. This has also taken a lot of patience.

**List the water-wise plants you used in the design:**

Front yard:

Jacaranda Tree

Agave Americana/Century Plant

Eastern Redbud Orchid Tree

Japanese Pivet

Senita Cactus

Ghost Plants

Pencil Cactus/Euphorbia Tirucalli

Elephant Bush

Tree Aeonium

Mexican Snow Ball/Echeveria Elegans

Paddle Plant/Kalanchoe Tetrphylla

Blue Chalksticks/Curio Repens

Topsy Turvy Echeveria

Backyard

Agave Americana/Century Plant

Pencil Cactus/Euphorbia Tirucalli

Ghost Plants

Elephant Bush

Tree Aeonium

Mexican Snow Ball/Echeveria Elegans

Paddle Plant/Kalanchoe Tetrphylla

Blue Chalksticks/Curio Repens

Topsy Turvy Echeveria

Jade Plant/Crassula Ovata

Bronz/Graptopetalum

Mexican Hen and Chicks/Echeveria "Pollux"

Mediterranean Cypress

Erect Prickly Pair

Morning Glory

Saucer Plant/Aeonium Urbicum

Aloe Vera

Russian Sage

English Lavendar

Senita Cactus

Slederleaf Iceplant

China Rose

Rainbow Pincushion

Molded Wax Agave

Coppery Mesemb

Polka Dot Plant

Heavenly Bamboo

Pincushion Peperomia

Eucalyptus Tree (Cider Gum)

Chinese Pepper Tree

Bougainvillea

**Describe how you water your landscape (50 - 100 words):**

I began with a drip irrigation kit. I run a line from the back part of the house that is set with a digital timer. From there I run small ¼ inch water lines with a combination of low volume sprinklers, drip watering, and deep drip watering with stakes for the younger trees. I place 1 every 4-5 ft. During Winter/Spring I hardly water due to all the rain. In summer, I will run the sprinklers early in the AM for 15 minutes weekly. The front yard does not get watered at all.

**Before**









**Owner's Name**

Lara Poling

**Landscape Installation Date**

06/01/2016

**How did you hear about the contest?**

Invited by the Vista Water District

**Tell us why you decided to install a WaterSmart landscape (300 - 500 words):**

We bought our home in Vista in April 2016. We love the farmland mixed with suburbia. We had just gotten engaged and were going to get married in October 2016. When we bought the house, the previous owner had rototilled the grass landscaping due to the high water bill and amount of maintenance. I'm from Temecula and my husband is from Fallbrook, so we are all too familiar with the scarcity of water in Southern California. We grew up mowing lawns and don't like using the chemicals it takes to maintain a green, weed free lawn. I majored in Environmental Science in college, and it was important to me to have a water wise, sustainable household with a diverse selection of plants to support local pollinators and wildlife. We were excited to have a blank slate to xeriscape the front and back yard to match the natural flora of Vista. We shared our enthusiasm for working with the yard with the previous owner. This is part of the reason that we have got the house in a competitive market. The owner felt that we had the right vision and the ability to build it out. Once we settled in, we got to work. We moved some succents that were out of place in the back to the front. Our Vista neighbor helped us start our garden by sharing cuttings from his succulents as a housewarming gift. We supplemented with a few pots of lavender, purslane, African Lions Tail, and ice plant. From there we have gradually added plants as things spread. The goal is to keep things from overcrowding, but to fill most spaces to outcompete weeds. We did all this work ourselves. We buy from local nurseries and a local masonry supplies for rocks. Recently we put in a small foot path. We also built a raised bed for Iris and freesias and those should be blooming soon!

**List the water-wise plants you used in the design:**

Birds of Paradise, Sago palm, graptopetalum, lions tail, foxtail agave, plumeria, paddle plant, candelabra aloe, silver dolor plant, haworth's aeonium, tree aeonium, starfish plant, French lavender, hottentot fig ice plant, fire stick, creeping juniper, purslane, ponytail palm, monkey flower, trailing ice plant, Mexican heather, rosemary, 10 queen palms, and 1 large canary island date palm.

**Describe how you water your landscape (50 - 100 words):**

We water the plants by hand with a hose and water efficient sprayer. We also have installed water barrels beneath the downspouts of our gutters to collect the water from our roof during storms (every little bit helps!). We mostly depend on the rain to water the plants in the winter. During warm weather we water very sparingly, just enough to keep them from dying. We find this is a successful strategy as most of our plants require very little water to survive the dry months. If things don't survive this approach, then we determine they are not a right fit for the yard and replace them with a more robust, drought tolerant species.

**Before**









**Owner's Name**

Sabrina Reid

**Landscape Installation Date**

03/01/2024

**How did you hear about the contest?**

Friend

**Tell us why you decided to install a WaterSmart landscape (300 - 500 words):**

To make our property look nice without having to use much water. This is close to a zero scape landscaping

**List the water-wise plants you used in the design:**

Barrel cactus, draceno Draco, bottle bottom, Mexican tequila agave, Hercules agave, mangave, and some unknown specimens

**Describe how you water your landscape (50 - 100 words):**

Mostly zero scape. There is a hose bib for hand watering as needed

Before











**STAFF REPORT**

**Board Meeting Date: July 17, 2024**  
**Prepared By: Brett Hodgkiss**

SUBJECT: PREPAID DIRECTOR EXPENSES

RECOMMENDATION: Consider revisions to Vista Irrigation District Rules and Regulations section 1.5.2 (J) regarding reimbursement of prepaid expenses not used by a Director.

PRIOR BOARD ACTION: At its December 21, 2005 meeting, the Board amended the District's Rules and Regulations sections 1.5.1 and 1.5.2 relating to allowable occurrences for director's compensation and expense reimbursement. Since that time, additional amendments were made to Rules and Regulations section 1.5.2 (J). At its September 2, 2009 meeting, the Board added language to allow the substitution of one director for another to avoid the loss of prepaid expenses due to a cancellation by the first director. At its May 2, 2018 meeting, the Board eliminated verbiage that allowed forgiveness of forfeited prepaid expenses if a Director's reason for not attending was approved by the Board in a public meeting.

FISCAL IMPACT: The fiscal impact will vary based on the amount of prepaid expenses forfeited and not reimbursed.

SUMMARY: At its May 1, 2024 meeting, the Board requested that an item be added to a future agenda to review and consider revisions to District Rules and Regulations section 1.5.2 (J) regarding reimbursement of prepaid expenses not used by a Director. While section 1.5.2 (J) no longer specifically addresses forgiveness of forfeited prepaid expenses due to a cancellation, it was acknowledged during the discussion on the matter during May 2, 2018 meeting that the Board would still have the ability to forgive forfeited prepaid expenses in the event of an unforeseen emergency. The Board has continued to consider requests for forgiveness of forfeited prepaid expenses from Directors since that time.

Below is the language contained in section 1.5.2 (J) of the District's Rules and Regulations.

J. If director expenses are prepaid by the District and are not used, the District will require reimbursement unless another Director attends in his or her place. If attendance is substituted by another Director, this attendance will require authorization (or ratification after the fact) by the Board in a public meeting.

ATTACHMENT: Excerpt from May 2, 2018 Board meeting minutes

Various staff responded to questions about specific items in the Budget and provided clarifications regarding items included the Capital Budget, such as the “Altitude and Seismic Valve Actuators” and the “Hyper-Converged Compute and Storage system”. Director MacKenzie suggested that when out-of-the-ordinary items such as these appear in the Budget that staff include a brief description of the item for the reader. The Board joined Mr. Hodgkiss in thanking staff, especially Marlene Kelleher and Farrokh Shahamiri, and the Fiscal Policy Committee for a job well done on the Budget.

18-05-48      *Upon motion by Director MacKenzie, seconded by Director Vasquez and unanimously carried (5 ayes: Miller, Vásquez, Dorey, Sanchez, and MacKenzie), the Board of Directors adopted the Fiscal Year 2019 Budget.*

All staff left the meeting at this time, except for Don Smith.

## 10. DIRECTOR’S COMPENSATION AND EXPENSE REIMBURSEMENT POLICY

See staff report attached hereto.

The Board reviewed the provisions of Sections 1.5.1 and 1.5.2 of the Rules and Regulations. In Section 1.5.2, Paragraph E, Director MacKenzie suggested changing the words “must” and “may” to “shall, to read as follow:

*1.5.2 E. If a spouse travels with a director, and expenses are pre-paid by the District for the spouse, those pre-paid expenses ~~must~~ shall be reimbursed to the District as soon as is practical upon the director’s return or ~~may~~ shall be deducted from the director’s expense reimbursement check.*

Regarding Paragraph J, the Board opted to eliminate the words “the reason for not attending is approved by the Board in a public meeting, or”, to read,

*1.5.2 J. If director expenses are prepaid by the District and are not used, the District will require reimbursement unless ~~the reason for not attending is approved by the Board in a public meeting, or~~ another Director attends in his or her place. If attendance is substituted by another Director, this attendance will require authorization (or ratification after the fact) by the Board in a public meeting.*

The Board acknowledged that it would still have the ability to forgive forfeited registration costs in the event of an unforeseen emergency. The Board noted that the monthly Council of Water Utilities (COWU) meetings are the most commonly attended and missed meetings. The Board discussed ways to mitigate the loss of registration fees when unforeseen circumstances prevent a director from attending COWU. The Board Secretary said that she would speak with the meeting organizers to see if there is a way to work together to come up with a workable solution.

18-05-49      *Upon motion by Director MacKenzie, seconded by Director Miller and unanimously carried (5 ayes: Miller, Vásquez, Dorey, Sanchez, and MacKenzie), the Board of Directors approved revisions to the Vista Irrigation District Rules and Regulations Section 1.5.2, Paragraphs E and J, relating to Director’s expense reimbursement.*

The Board further discussed Section 1.5.2, noting that there has been some confusion regarding Paragraph F. The Board decided to make revisions to the paragraph as follows:



**Agenda Item: 9**

**STAFF REPORT**

**Board Meeting Date: July 17, 2024**  
**Prepared By: Brett Hodgkiss**

SUBJECT: MATTERS PERTAINING TO THE ACTIVITIES OF THE SAN DIEGO COUNTY WATER AUTHORITY

SUMMARY: Informational report by staff and directors concerning the San Diego County Water Authority. No action will be required.



## **STAFF REPORT**

**Agenda Item: 10.A**

**Board Meeting Date: July 17, 2024**  
**Prepared By: Ranae Ogilvie**  
**Approved By: Brett Hodgkiss**

SUBJECT: REPORTS ON MEETINGS AND EVENTS ATTENDED BY DIRECTORS

SUMMARY: Directors will present brief reports on meetings and events attended since the last Board meeting.



**STAFF REPORT**

**Agenda Item: 10.B**

**Board Meeting Date: July 17, 2024**  
**Prepared By: Ramea Ogilvie**  
**Approved By: Brett Hodgkiss**

**SUBJECT:** SCHEDULE OF UPCOMING MEETINGS AND EVENTS

**SUMMARY:** The following is a listing of upcoming meetings and events. Requests to attend any of the following events should be made during this agenda item.

	<b>SCHEDULE OF UPCOMING MEETINGS AND EVENTS</b>	<b>ATTENDEES</b>
<b>1</b>	<b>Southern California Water Coalition Quarterly Meeting</b> <i>Jul. 26, 2024; Noon-2:00 p.m.; Downey, CA</i> <i>Registration deadline: None</i>	
<b>2 *</b>	<b>Vista Chamber Government Affairs</b> <i>Aug. 1, 2024; 12:00 p.m. – 1:30 p.m.; The Film Hub, Vista</i> <i>Reservation deadline: None</i>	Kuchinsky ◇
<b>3 *</b>	<b>CSDA Quarterly Meeting</b> <i>August 15, 2024; 6:00 p.m.; The Butcher Shop, Kearny Mesa</i> <i>Reservation deadline: TBD</i>	MacKenzie
<b>4</b>	<b>Urban Water Institute Annual Conference</b> <i>Aug. 21-23, 2024; San Diego, CA</i> <i>Early Registration deadline: Closed; Reservation deadline: 8/16/2024</i>	
<b>5 *</b>	<b>Vista Chamber Government Affairs</b> <i>Sept. 5, 2024; 12:00 p.m. – 1:30 p.m.; The Film Hub, Vista</i> <i>Reservation deadline: None</i>	Kuchinsky ◇
<b>6</b>	<b>CSDA Annual Conference</b> <i>Sept. 9-12, 2024; Indian Wells</i> <i>Early Registration deadline: 8/21/2024; Cancellation deadline: 8/21/2024</i>	MacKenzie (R, H) Sanchez (R, H)
<b>7 *</b>	<b>Vista Chamber Government Affairs</b> <i>Oct. 3, 2024; 12:00 p.m. – 1:30 p.m.; The Film Hub, Vista</i> <i>Reservation deadline: None</i>	Kuchinsky ◇
<b>8</b>	<b>Seventh Annual Western Groundwater Congress: <i>The Mountains are Calling</i></b> (Groundwater Resources Association of California) <i>Oct. 7-9, 2024; Lake Tahoe</i> <i>Early Registration deadline: 8/30/2024; Cancellation deadline: 9/6/2024</i>	
<b>9</b>	<b>ACWA Region 10 Event</b> <i>Oct. 15, 2024; Yorba Linda Water District</i> <i>Registration deadline: TBD</i>	Sanchez MacKenzie (T) Kuchinsky (T)
<b>10</b>	<b>CALAFCO Annual Conference</b> <i>Oct. 16-18, 2024; Tenaya Lodge, Yosemite</i> <i>Registration deadline: TBD</i>	
<b>11 *</b>	<b>Vista Chamber Government Affairs</b> <i>Nov. 7, 2024; 12:00 p.m. – 1:30 p.m.; The Film Hub, Vista</i> <i>Reservation deadline: None</i>	Kuchinsky ◇
<b>12</b>	<b>CSDA Quarterly Meeting</b> <i>November 21, 2024; 6:00 p.m.; The Butcher Shop, Kearny Mesa</i> <i>Reservation deadline: TBD</i>	

	<b>SCHEDULE OF UPCOMING MEETINGS AND EVENTS</b>	<b>ATTENDEES</b>
<b>13</b>	<b>ACWA Fall Conference</b> <i>Dec. 3-5, 2024; Palm Desert</i> <i>Registration deadline: TBD; Cancellation deadline: TBD</i>	
<b>14 *</b>	<b>Vista Chamber Government Affairs</b> <i>Dec. 5, 2024; 12:00 p.m. – 1:30 p.m.; The Film Hub, Vista</i> <i>Reservation deadline: None</i>	Kuchinsky ◇
<b>15</b>	<b>Colorado River Water Users Association Conference</b> <i>Dec. 4-6, 2024; Paris Hotel, Las Vegas</i> <i>Registration deadline: TBD; Cancellation deadline: TBD</i>	Miller

\* *Non-per diem meeting except when serving as an officer of the organization*

The following abbreviations indicate arrangements that have been made by staff:

**R**=Registration; **H**=Hotel; **A**=Airline; **S**=Shuttle; **C**=Car; **T**=Tentative; ◇=Attendee to Self-Register



**Agenda Item: 11**

**STAFF REPORT**

**Board Meeting Date: July 17, 2024**  
**Prepared By: Brett Hodgkiss**

SUBJECT: ITEMS FOR FUTURE AGENDAS AND/OR PRESS RELEASES

SUMMARY: This item is placed on the agenda to enable the Board to identify and schedule future items for discussion at upcoming Board meetings and/or identify press release opportunities.

*Staff-generated list of tentative items for future agendas:*

- Conflict of Interest Code Biennial Review (August/September)
- Communication and Engagement Plan
- Edgemoor Reservoir and Pump Station ribbon cutting ceremony





**Agenda Item: 12**

**STAFF REPORT**

**Board Meeting Date: July 17, 2024**  
**Prepared By: Ranae Ogilvie**

SUBJECT: COMMENTS BY DIRECTORS

SUMMARY: This item is placed on the agenda to enable individual Board members to convey information to the Board and the public not requiring discussion or action.



**Agenda Item: 13**

**STAFF REPORT**

**Board Meeting Date:**

**July 17, 2024**

**Prepared By:**

**Brett Hodgkiss**

SUBJECT: COMMENTS BY GENERAL COUNSEL

SUMMARY: Informational report by the General Counsel on items not requiring discussion or action.



**Agenda Item: 14**

**STAFF REPORT**

**Board Meeting Date:**

**July 17, 2024**

**Prepared By:**

**Brett Hodgkiss**

SUBJECT: COMMENTS BY GENERAL MANAGER

SUMMARY: Informational report by the General Manager on items not requiring discussion or action.



**Agenda Item: 15**

**STAFF REPORT**

**Board Meeting Date: July 17, 2024**  
**Prepared By: Brett Hodgkiss**

SUBJECT: CLOSED SESSION – THREAT TO PUBLIC SERVICES OR FACILITIES

SUMMARY: Consultation with agency counsel Elizabeth A. Mitchell, Burke, Williams & Sorensen, LLP, General Counsel for Vista Irrigation District, regarding matters posing a threat to the security of public buildings, a threat to the security of essential public services, including water and drinking water, or a threat to the public's right of access to public services or public facilities pursuant to Government Code Section 54957(a).



**Agenda Item: 16**

**STAFF REPORT**

**Board Meeting Date: July 17, 2024**  
**Prepared By: Brett Hodgkiss**

SUBJECT: CLOSED SESSION WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

SUMMARY: Significant exposure to litigation pursuant to Government Code section 54956.9(d)(2).  
Number of cases: 7