

MINUTES OF THE ADJOURNED MEETING OF THE
BOARD OF DIRECTORS OF
VISTA IRRIGATION DISTRICT

January 22, 2025

An Adjourned Meeting of the Board of Directors of Vista Irrigation District was held on Wednesday, January 22, 2025, at the offices of the District, 1391 Engineer Street, Vista, California.

1. CALL TO ORDER

President Sanchez called the meeting to order at 9:00 a.m.

2. ROLL CALL

Directors present: Miller, Olson, Kuchinsky, MacKenzie, and Sanchez.

Directors absent: None.

Staff present: Brett Hodgkiss, General Manager; Ramae Ogilvie, Secretary of the Board; Lesley Dobalian, Director of Water Resources; Randy Whitmann, Director of Engineering; Frank Wolinski, Director of Operations and Field Services; Shallako Goodrick, Director of Administration; and Elizabeth Xaverius, Administrative Assistant. General Counsel Elizabeth Mitchell of Burke, Williams & Sorensen was also present.

Other attendees: LaVonne Peck and Stephanie Zehren of the San Luis Rey Indian Water Authority were present via teleconference.

3. PLEDGE OF ALLEGIANCE

Director Miller led the Pledge of Allegiance.

4. APPROVAL OF AGENDA

25-01-10	<i>Upon motion by Director MacKenzie, seconded by Director Kuchinsky and unanimously carried (5 ayes: Miller, Olson, Kuchinsky, MacKenzie, and Sanchez), the Board of Directors approved the agenda as presented.</i>
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5. ORAL COMMUNICATIONS

No public comments were presented on items not appearing on the agenda.

6. CONSENT CALENDAR

25-01-11	<i>Upon motion by Director MacKenzie, seconded by Director Miller and unanimously carried (5 ayes: Miller, Olson, Kuchinsky, MacKenzie, and Sanchez), the Board of Directors approved the Consent Calendar, including Resolution No. 2025-02 approving disbursements.</i>
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A. Waterline Project Approval

See staff report attached hereto. Staff recommended and the Board approved this waterline project for 85 senior, multi-family dwelling units within approximately 5.54 gross acres owned by Wakeland Housing and Development Corporation, located at 2357 South Santa Fe Avenue, Vista (LN 2022-057; APN 217-082-08; DIV NO 5).

B. Grant of Right of Way

See staff report attached hereto. Staff recommended and the Board accepted Grant of Right of Way (A56) for a specific easement over a single-family residential lot consisting of approximately 0.64 gross acres owned by David and Michelle Asbury, located at 1656 Lone Oak Road, Vista, CA 92084 (LN 2024-038; APN 184-080-51; DIV NO 5).

C. Minutes of the Board of Directors meeting on January 8, 2025

The minutes of January 8, 2025 were approved as presented.

D. Resolution ratifying check disbursements

RESOLUTION NO. 2025-02

BE IT RESOLVED, that the Board of Directors of Vista Irrigation District does hereby approve checks numbered 76389 through 76528 drawn on US Bank totaling \$970,645.59.

FURTHER RESOLVED that the Board of Directors does hereby authorize the execution of the checks by the appropriate officers of the District.

PASSED AND ADOPTED unanimously by a roll call vote of the Board of Directors of Vista Irrigation District this 22nd day of January 2025.

7. NEW POSITION

See staff report attached hereto.

General Manager Brett Hodgkiss stated that the Operations and Field Services Division (Division) is responsible for the day-to-day operation and maintenance of the District’s water distribution system, the District’s headquarters, 11-miles of the Vista Flume, a fleet of nearly 60 vehicles and ensuring compliance with state and federal water quality standards. He said that the Division has 43 employees and oversight of day-to-day activities and projects is carried out by one director and five section supervisors. Mr. Hodgkiss stated that due to regulatory requirements that have progressively added to the workload and oversight requirements of the Division, the addition of an Operations Manager would help ensure current and future regulatory compliance, enhance operational efficiencies, reduce the burden on existing staff and provide additional leadership to the Division.

Director of Operations and Field Services Frank Wolinski stated that a manager-level position is required because of the experience and qualifications needed to oversee the broad and technical aspects of the Division. He provided additional details about the duties and responsibilities of the Operations Manager position.

The Board expressed their support for the addition of an Operations Manager position and took the following action:

25-01-12	<i>Upon motion by Director Miller, seconded by Director MacKenzie and unanimously carried (5 ayes: Miller, Olson, Kuchinsky, MacKenzie, and Sanchez), the Board of Directors authorized the General Manager to add an Operations Manager position to the Operations Department in the Operations and Field Services Division.</i>
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8. REVISION TO COMPENSATION SCHEDULE

See staff report attached hereto.

Director of Administration Shallako Goodrick said that the compensation schedule was being revised to reflect the addition of the Operations Manager position, and per California Public Employees' Retirement System retirement law, the Board must approve any revisions to the salary schedule. After a brief discussion, the Board took the following action:

25-01-13	<i>Upon motion by Director Olson , seconded by Director Kuchinsky and unanimously carried, the Board of Directors adopted Resolution No. 2025-03, approving revisions to the Compensation Schedule effective January 22, 2025 by the following roll call vote:</i>
	<i>AYES: Directors Olson, Miller, Kuchinsky, MacKenzie, and Sanchez</i>
	<i>NOES: None</i>
	<i>ABSTAIN: None</i>
	<i>ABSENT: None</i>
	<i>Resolution No. 2025-03 is on file in the official Resolution book of the District.</i>

9. 2025 STATE OF THE COMMUNITY PRESENTATION

See staff report attached hereto.

President Sanchez gave a slideshow presentation on the State of the District (attached hereto as Exhibit A) that he will deliver at the Vista State of the Community Luncheon on January 27, 2025; he received positive feedback from the Board.

10. MATTERS PERTAINING TO THE ACTIVITIES OF THE SAN DIEGO COUNTY WATER AUTHORITY

See staff report attached hereto.

Director Miller reported that the next San Diego County Water Authority's (Water Authority) Board of Directors meeting would be held January 23, 2025. He stated that the Water Authority has begun development of the Fiscal Years 2026 and 2027 budget. Director Miller provided an update on the construction of the Water Authority's new Operations and Maintenance Center in Escondido.

11. MEETINGS AND EVENTS

See staff report attached hereto.

Director MacKenzie reported on her attendance at a virtual meeting of California Association of Local Agency Formation Commissions, a California Special Districts Association (CSDA) Board of

Directors meeting where there were discussions related to new memberships, event attendance and various CSDA program budgets. She also attended a virtual meeting of the Association of California Water Agencies Legislative Committee where various bills were discussed.

Director Kuchinsky reported that he attended a Vista Unified School District Board of Trustees meeting on January 16, 2025 to promote the District's Scholarship Program.

President Sanchez reported that he attended a meeting of the San Diego County Redevelopment Successor Agency Oversight Board (Oversight Board) where they authorized a \$22.2 million request from successor agencies to pay off obligations for redevelopment money utilized in the past. He advised the Board that he is considering resigning from the Oversight Board.

12. ITEMS FOR FUTURE AGENDAS AND/OR PRESS RELEASES

See staff report attached hereto.

Director Kuchinsky suggested adding items to a future agenda to consider holding some sort of public event recognizing the 100th anniversary of the delivery of water to Vista and to receive a report on the District's Risk and Resiliency Assessment when complete.

Director MacKenzie requested that an item be added to a future agenda to consider a date for a Lake Henshaw/Warner Ranch inspection tour.

13. COMMENTS BY DIRECTORS

In response to a comment by Director MacKenzie regarding the Hoch Consulting contract, Mr. Hodgkiss clarified that the contract is for as-needed grant research and writing services.

Director Kuchinsky requested that the after-hours emergency contact number be made more prominent on the District's website.

In response to a comment by Director Olson regarding fire incidents, Mr. Wolinski explained the District's emergency operations protocol and coordination with other agencies.

Director Miller informed the Board that he would not be in attendance for the February 5, 2025 Board meeting due to a scheduled medical procedure.

14. COMMENTS BY GENERAL COUNSEL

Ms. Mitchell informed the Board that a number of executive orders supporting firefighting and recovery and rebuilding efforts had been signed in response to the fires in Southern California. She reported that Assembly Bill 259 related to the Brown Act makes teleconferencing options that were included for just cause and emergency situations permanent and extends alternative teleconferencing procedures indefinitely by removing the January 1, 2026 sunset date.

15. COMMENTS BY GENERAL MANAGER

Mr. Hodgkiss stated that Lake Henshaw's water level is currently just over 12,200 acre-feet and water releases continue.

At 10:30 a.m. President Sanchez announced that the Board would be adjourning to Closed Session.

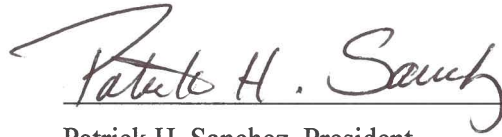
16. CLOSED SESSION WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to Government Code section 54956.9(d)(2). Number of cases: 6

At 10:44 a.m. the Board returned to regular session and Ms. Mitchell reported that at 10:31 a.m. the Board went into Closed Session; President Sanchez recused himself and left the room while the rest of the Board discussed the first two cases. At 10:34 a.m. President Sanchez returned to Closed Session and the full Board continued discussions. Director Miller left the meeting at 10:42 a.m. Ms. Mitchell stated that for all six cases direction was given, and no reportable action was taken.

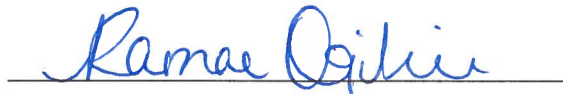
17. ADJOURNMENT

There being no further business to come before the Board, at 10:46 a.m., President Sanchez adjourned the meeting.



Patrick H. Sanchez, President

ATTEST:



Ranae Ogilvie, Secretary
Board of Directors
VISTA IRRIGATION DISTRICT



STAFF REPORT

Agenda Item: 6.A

Board Meeting Date:	January 22, 2025
Prepared By:	Christina Olson
Reviewed By:	Randy Whitmann
Approved By:	Brett Hodgkiss

SUBJECT: WATERLINE PROJECT APPROVAL

RECOMMENDATION: Approve this waterline project for 85 senior, multi-family dwelling units within approximately 5.54 gross acres owned by Wakeland Housing and Development Corporation, located at 2357 South Santa Fe Avenue, Vista (LN 2022-057; APN 217-082-08; DIV NO 5).

PRIOR BOARD ACTION: In 1925, the Board accepted blanket easement (H68).

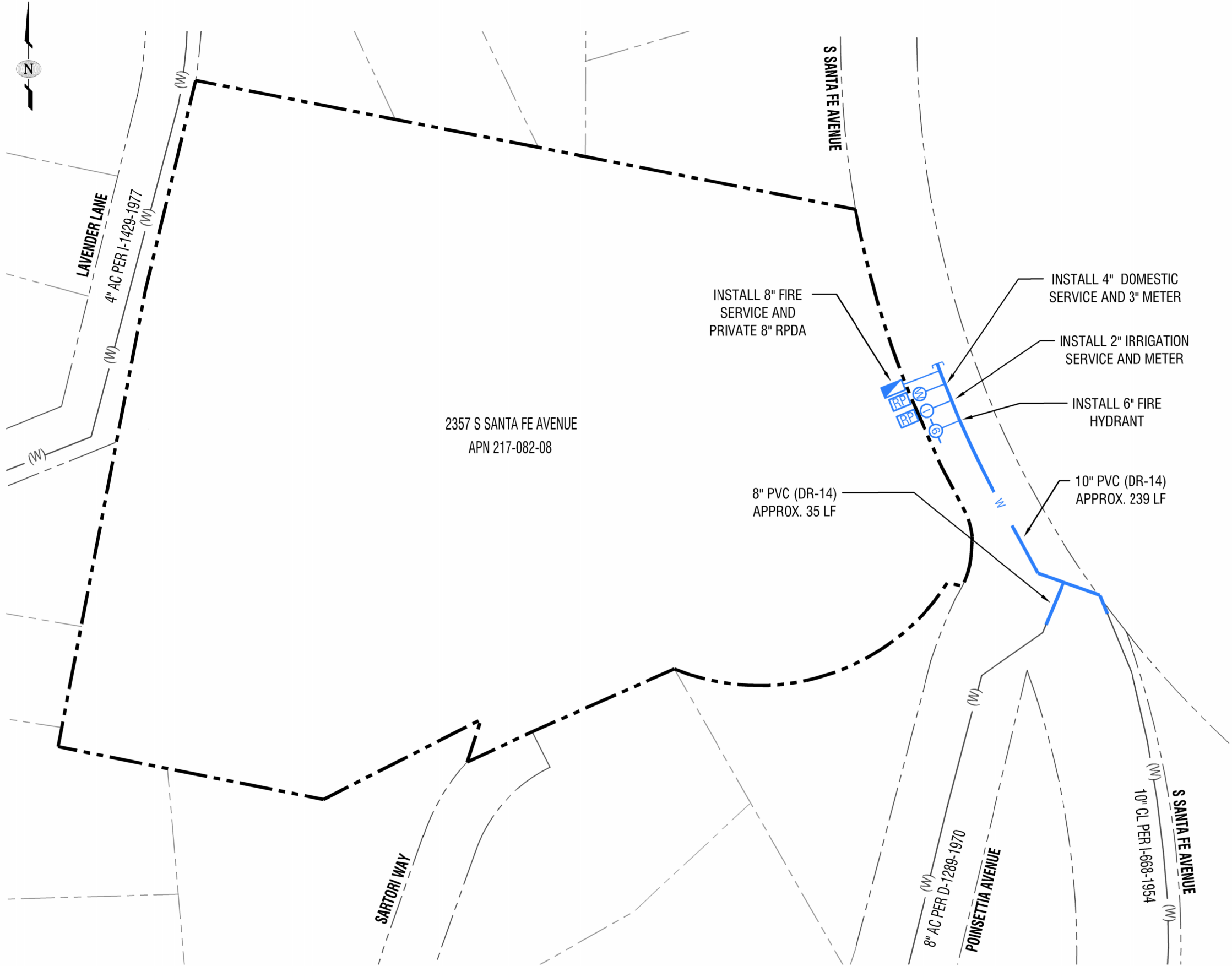
FISCAL IMPACT: None.

SUMMARY: The District has signed the improvement plans for this development; approval of this project will allow the General Manager to execute a construction agreement with the owner.

DETAILED REPORT: Under District inspection, the owner's contractor will install approximately 239 feet of 10-inch waterline, approximately 35 feet of 8-inch waterline, one 4-inch domestic service and 3-inch meter, one 2-inch irrigation service and meter, one 8-inch fire service, one fire hydrant assembly and make connections as approved on the plans; the new water facilities will be located within the public right of way of South Santa Fe Avenue. The owner will also submit applications and pay the necessary fees to the District for water meters. Approval of this waterline project will allow the owner to proceed with the development of their project.

CALIFORNIA ENVIRONMENTAL QUALITY ACT: The County of San Diego is the lead agency for this development under the California Environmental Quality Act.

ATTACHMENT: Map



LEGEND

EXISTING

— (W) — WATER MAIN

PROPOSED PROJECT PUBLIC FACILITIES

— W — PVC WATER MAIN (DR-14)

⊙ W DOMESTIC METER

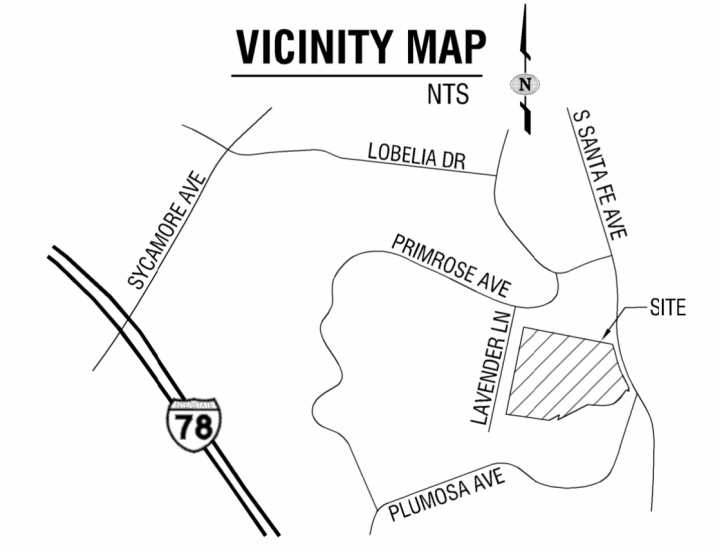
⊙ I IRRIGATION METER

⊙ 6 FIRE HYDRANT

PROPOSED PROJECT PRIVATE FACILITIES

▭ PRIVATE RPDA

▭ (RP) PRIVATE RP



OWNER:
 WAKELAND HOUSING AND
 DEVELOPMENT CORPORATION
 1230 COLUMBIA ST, STE 950
 SAN DIEGO, CA 92101

ENGINEER:
 KETTLER LEWECK ENGINEERING
 1620 5TH AVE, STE 675
 SAN DIEGO, CA 92101

VISTA IRRIGATION DISTRICT	
WATERLINE PROJECT APPROVAL	
2357 S SANTA FE AVENUE	
APN 217-082-08	T.B.
SCALE: NO SCALE	L.N. 2022-057
APPD. BY CO	DATE 1/08/25
DRAWN BY JR	DATE 12/26/24
SHEET 1 of 1	MAP I20
REVISED 1/13/25	JOSE E. RODRIGUEZ
Z:\Engineering\JOBS\LN-Jobs\LN 2022-057\Board Approval Exhibit.dwg	



STAFF REPORT

Agenda Item: 6.B

Board Meeting Date:	January 22, 2025
Prepared By:	Christina Olson
Reviewed By:	Randy Whitmann
Approved By:	Brett Hodgkiss

SUBJECT: GRANT OF RIGHT OF WAY

RECOMMENDATION: Accept Grant of Right of Way (A56) for a specific easement over a single-family residential lot consisting of approximately 0.64 gross acres owned by David and Michelle Asbury, located at 1656 Lone Oak Road, Vista, CA 92084 (LN 2024-038; APN 184-080-51; DIV NO 5).

PRIOR BOARD ACTION: None.

FISCAL IMPACT: None.

SUMMARY: The owners, David and Michelle Asbury, are in the process of building an accessory dwelling unit for APN 184-080-51. The District has existing facilities within the property. Acceptance of Grant of Right of Way (A56) via an easement document will allow the District to secure a dedicated 20-foot wide specific easement over existing District facilities that front the property.

ATTACHMENT: Map



Cash Disbursement Report

Payment Dates 12/27/2024 - 01/09/2025

Payment Number	Payment Date	Vendor	Description	Amount
76389	01/02/2025	Refund Check 76389	Customer Refund	2,996.93
76390	01/02/2025	Refund Check 76390	Customer Refund	3,439.48
76391	01/02/2025	Refund Check 76391	Customer Refund	8.94
76392	01/02/2025	A-1 Irrigation, Inc	Letters for Well Addresses	68.53
	01/02/2025		Plumbing Repairs	3.30
76393	01/02/2025	Amazon Capital Services	Office Supplies	12.85
	01/02/2025		Wheel - Truck 10	200.22
	01/02/2025		Office Supplies	23.78
	01/02/2025		12/24 Volt Jump Starter	264.74
	01/02/2025		Cell Phone Charger	16.22
	01/02/2025		Cleaning Supplies	52.72
	01/02/2025		Supplies	15.14
	01/02/2025		Presentation Remote Clicker	36.79
	01/02/2025		Calender	23.38
	01/02/2025		TV Monitor	463.30
	01/02/2025		E-Waste Fee	6.00
	01/02/2025		Retirement Gift	36.89
	01/02/2025		Windshield Washer Reservoir - Truck 52	125.18
	01/02/2025		Wall Mount Bracket for PC	779.24
	01/02/2025		Ignition Coil	27.04
	01/02/2025		Welding Rod Holder	59.52
	01/02/2025		Supplies	58.32
76394	01/02/2025	AT&T	3680/CALNET 11/13/24 - 12/12/24 Phones	2,026.30
	01/02/2025	AT&T	0230/CALNET 11/13/24 - 12/12/24 Teleconference	7.17
76395	01/02/2025	Boot Barn Inc	Footwear Program	151.81
	01/02/2025		Footwear Program	169.43
	01/02/2025		Footwear Program	180.00
76396	01/02/2025	Burke, Williams & Sorensen, LLP	Legal 11/2024	2,678.60
	01/02/2025		Legal 11/2024	47.50
76398	01/02/2025	CDW Government Inc	Splunk Renewal (Security Information and Event Management)	14,995.00
76399	01/02/2025	Cecilia's Safety Service Inc	Traffic Control - Independence Way	1,092.50
	01/02/2025		Traffic Control - Nob Circle	1,282.50
	01/02/2025		Traffic Control - Phillips St	1,757.50



Cash Disbursement Report

Payment Dates 12/27/2024 - 01/09/2025

Payment Number	Payment Date	Vendor	Description	Amount
	01/02/2025		Traffic Control - Ridgeline Ave	1,140.00
	01/02/2025		Traffic Control - Chestnut Lane	1,425.00
	01/02/2025		Traffic Control - Olympus Loop Dr	1,947.50
76400	01/02/2025	Complete Office of California, Inc	Calendars (2)	40.73
	01/02/2025		1099 Forms (2)	108.14
	01/02/2025		Office Supplies	102.64
	01/02/2025		Calendar	(17.90)
76401	01/02/2025	Core & Main	Amount Correction	(6.50)
	01/02/2025		18x12" Flg Reducer	1,161.83
	01/02/2025		12x8" Reducer	812.35
76402	01/02/2025	Davis Farr LLP	Audit Services 11/2024	4,900.00
76403	01/02/2025	Diamond Environmental Services	Portable Restroom Service	520.86
76404	01/02/2025	Direct Energy	Electric 12/2024 - T & D / Cathodic Protection	89.06
	01/02/2025		Electric 12/2024 - Reservoirs	216.10
	01/02/2025		Electric 12/2024 - Pump Stations	3,123.18
	01/02/2025		Electric 12/2024 - Treatment Plants	36.86
76405	01/02/2025	DIRECTV	Direct TV Service	116.99
76406	01/02/2025	E&M Electric and Machinery, Inc	Scada Renewal	10,425.00
76408	01/02/2025	Employment Development Department	Unemployment Insurance 04/2024 - 09/2024	4,065.96
76409	01/02/2025	Ferguson Waterworks	Gate Valve 4" FL R/W(1)	715.75
	01/02/2025		Service Saddle 6x1 PVC(4)	647.34
	01/02/2025		Clamp8x16x2 Repair Full Circle Romac SS2 Seri(1)	554.79
	01/02/2025		Clamp 1x6 Repair Full Circle Orangeberg Romac S(2)	184.13
	01/02/2025		Ball Meter Valve1" Lockwing FIPxSwivel Mtr Nut(20)	2,735.91
	01/02/2025		Flange 8" SOW(2)	86.60
	01/02/2025		Nut Bolt Gasket Kit 6"-8"(6"gasket)3/4 x 3 1/4 (8)	166.71
	01/02/2025		Plug / 1" Brass(10)	37.89
	01/02/2025		1" Meter Gaskets / 1/8" Thick(500)	270.63
	01/02/2025		Adapter / Male / 0.75" Copper(10)	35.18
	01/02/2025		Plug / 2" Black(5)	30.58
	01/02/2025		Plug / 0.75" Brass(10)	27.71
	01/02/2025		Plug / 1.5" Black(5)	20.24
	01/02/2025		Cap / 0.75" Copper(10)	13.53
	01/02/2025		Bushing / 2" x 1.5" PVC / S x S / Sch 40(5)	8.12



Cash Disbursement Report

Payment Dates 12/27/2024 - 01/09/2025

Payment Number	Payment Date	Vendor	Description	Amount
	01/02/2025		Proselect Pipe Joint Lube(12)	58.46
	01/02/2025		Adapter / Male / 1" Copper(10)	88.22
	01/02/2025		Plug / 1" Black(5)	12.18
	01/02/2025		Claval Maintenance Parts	1,586.63
	01/02/2025		8" Pipe Restraint with T-Bolts / Sigma PWM C8 (5)	330.16
	01/02/2025		5/8" x 2.5" Brass Bolts (50)	324.75
	01/02/2025		1" Brass Clamps for Anodes (50)	238.15
	01/02/2025		6" Pipe Restraint with T-Bolts / Sigma PWM C6 (4)	158.05
	01/02/2025		4" Pipe Restraint with T-Bolts / Sigma PWM C4 (4)	132.07
	01/02/2025		5/8" Brass Nuts (50)	121.78
	01/02/2025		Tee / 0.75" / Copper (10)	46.01
	01/02/2025		Adapter / Male / 0.75" / Copper (10)	35.18
	01/02/2025		Coupling / 1" / With Stop / Copper (10)	33.77
	01/02/2025		Plug / 1.25" / Brass (5)	32.04
	01/02/2025		Coupling / 0.75" / With Stop / Copper (10)	17.00
	01/02/2025		Bushing / 0.75" x 0.5" / Brass (5)	14.94
	01/02/2025		Coupling / 0.75" / No Stop / Copper (10)	23.06
76410	01/02/2025	D-Tek Enterprises, Inc	Live Bee Removal (1) - Vale View	110.00
	01/02/2025		Live Bee Removal (1) - Maryland	110.00
	01/02/2025		Live Bee Removal (1) - N Melrose	110.00
	01/02/2025		Live Bee Removal (1) - Glin	110.00
	01/02/2025		Live Bee Removal (1) - Paseo Rio	110.00
	01/02/2025		Live Bee Removal (1) - Hillside	110.00
	01/02/2025		Live Bee Removal (1) - Denison	110.00
	01/02/2025		Live Bee Removal (1) - Cantara	110.00
	01/02/2025		Live Bee Removal (1) - East Drive	110.00
	01/02/2025		Live Bee Removal (1) - Regina	110.00
	01/02/2025		Live Bee Removal (1) - Rose Dr	110.00
	01/02/2025		Live Bee Removal (1) - Ascott	110.00
76411	01/02/2025	Home Depot Credit Services	Concrete 60lb bag (112)	631.92
	01/02/2025		Concrete Rapid Set 60lb bag (50)	774.10
76412	01/02/2025	InfoSend Inc	Support & Storage 11/2024	1,725.68
76413	01/02/2025	Joe's Paving	Final Paving - Independence Way (Phase III)	90,731.84
76414	01/02/2025	Jan-Pro of San Diego	Janitorial Services	4,497.00



Cash Disbursement Report

Payment Dates 12/27/2024 - 01/09/2025

Payment Number	Payment Date	Vendor	Description	Amount
76415	01/02/2025	Ken Grody Ford Carlsbad	Diagnose and Replaced Crank Sensor - Truck 55	607.54
76416	01/02/2025	Kirk Paving, Inc	Final Paving- Independence Way (Phase II)	124,900.00
76417	01/02/2025	Lawnmowers Plus Inc	2 Stroke Oil	6.44
76418	01/02/2025	Liebert Cassidy Whitmore	Legal 11/2024	900.00
76419	01/02/2025	Major League Pest	FY2025 Pest Control & Bee Extermination	225.00
76420	01/02/2025	Makelele Systems Landscape & Maintenance, Inc	Landscape Service 12/2024	1,650.00
76421	01/02/2025	Mallory Safety and Supply, LLC	Vest Lime Hi-Viz MED (2)	44.70
	01/02/2025		Vest Lime Hi-Viz XL (4)	89.42
	01/02/2025		Vest Lime Hi-Viz XL (2)	44.70
	01/02/2025		Vest Lime Hi-Viz LG (5)	111.77
	01/02/2025		Boots 10 Knee-high Steel Toe(3)	64.79
	01/02/2025		Boots 11 Knee-high Steel Toe(1)	21.60
76422	01/02/2025	MTC	Traffic Signs (2)	175.37
76423	01/02/2025	McMaster-Carr Supply Company	Threaded Rod	33.31
76424	01/02/2025	Moody's	Dump Fees/Oversize (2)	1,200.00
	01/02/2025		Dump Fees/Oversize (2)	1,200.00
	01/02/2025		Dump Fee/Oversize (1)	600.00
	01/02/2025		Dump Fee's-Oversize (1)	600.00
76425	01/02/2025	MRC, Smart Technology Solutions	Managed Print Services	334.76
76426	01/02/2025	NAPA Auto Parts	Belt For Drill Press	21.64
	01/02/2025		Air filter	(36.10)
	01/02/2025		Air Brake Connection Seals, Batteries	13.98
	01/02/2025		Wheel Balance Weights	20.02
	01/02/2025		Parts Washer For Garage	2,705.17
76427	01/02/2025	North County Auto Parts	Hood Support Shocks - Truck 10	48.45
76428	01/02/2025	Pacific Pipeline Supply	Clamp 8x12 Repair Full Circle Romac SS2 Series (2)	712.29
	01/02/2025		Gate Valve 12" POxFL R/W (1)	3,031.00
	01/02/2025		Corp Stop 2" MIP X FIP (14)	4,152.47
	01/02/2025		Gate Valve 12" POxFL R/W (1)	3,031.00
	01/02/2025		PVC Pipe for Sewer/Drain	136.20
	01/02/2025		Adapter 6" DI POxFL (3)	503.37
	01/02/2025		Coupling 2" Brass (5)	102.85
	01/02/2025		Service Saddle 8x1 Brass AC (2)	363.72
	01/02/2025		Coupling 4" Macro (3)	906.05



Cash Disbursement Report

Payment Dates 12/27/2024 - 01/09/2025

Payment Number	Payment Date	Vendor	Description	Amount
	01/02/2025		Gate Valve 4" FL R/W (1)	753.42
	01/02/2025		Gate Valve 4" POxFL R/W (1)	702.54
	01/02/2025		Wire 10 Copper(2,000)	692.80
	01/02/2025		Tubing .75" Copper Soft 60' (6)	431.92
	01/02/2025		Service Saddle 6x2 PVC (2,000)	400.53
	01/02/2025		Clamp1x3 Repair Full Circle Orangeburg Romac S(6)	331.25
	01/02/2025		Flange 4" DI Blind (1)	63.87
	01/02/2025		Nipple 2x8 Brass (2)	69.28
	01/02/2025		Reducer 4x3 DI FL (1)	92.01
	01/02/2025		Nut Bolt Gasket Kit 4" (4" gasket)(10)	97.43
	01/02/2025		Ell 6" DI PO 22.5 Degree (2)	300.91
	01/02/2025		Ell 4" DI FL 90 Degree (1)	133.15
	01/02/2025		Ell 6" DI PO 45 Degree (1)	167.79
	01/02/2025		Angle Ball Mtr Valve 1" Flare Swl Mtr Nut(16)	2,338.20
	01/02/2025		Tubing 1" Copper Soft 60' (100)	920.13
	01/02/2025		Ell 8" DI PO 45 Degree(1)	243.56
	01/02/2025		Gate Valve 6" POxFL R/W (2)	1,851.08
	01/02/2025		Angle Stops (8)	1,846.06
	01/02/2025		18" Nut & Bolt Kit - Independence Way	252.39
76429	01/02/2025	PlanetBids, LLC	Insurance Cert. & Bid Management Software Yr 2	9,599.25
76430	01/02/2025	Ramco Petroleum	Fuel	797.81
76431	01/02/2025	RC Auto & Smog	Smog Inspection - Truck #5	393.00
	01/02/2025		Smog Inspection - Truck #5	50.00
	01/02/2025		Smog Inspection - Truck #12	50.00
	01/02/2025		Smog Inspection - Truck #36	50.00
	01/02/2025		Smog Inspection - Truck #79	50.00
	01/02/2025		Smog Inspection - Truck #37	50.00
	01/02/2025		Smog Inspection - Truck #18	50.00
	01/02/2025		Smog Inspection - Truck #39	90.00
	01/02/2025		Smog Inspection - Truck #20	90.00
76432	01/02/2025	RouseSign and Graphics Inc	Name Plates-B.Olson & E.Xaverius	103.92
76433	01/02/2025	S & R Towing	Tow - Truck # 1/Truck #72	875.00
76434	01/02/2025	Volvo Construction Equipment & Services	Filters & Hydraulic Cylinder Guard/ E-3	383.74
76435	01/02/2025	San Diego Friction Products	Running Lamp Bar - T2	36.09



Cash Disbursement Report

Payment Dates 12/27/2024 - 01/09/2025

Payment Number	Payment Date	Vendor	Description	Amount
76436	01/02/2025	San Diego Gas & Electric	Electric 03/2024- Cathodic Protection & T&D	337.40
	01/02/2025		Electric 03/2024 - Reservoirs	4,044.96
	01/02/2025		Electric 03/2024 - Pump Stations	12,816.11
	01/02/2025		Electric 03/2024 - Plants	130.18
76437	01/02/2025	Sandra Sanchez	Reimbursement -Tuition 10/2024	27.00
76438	01/02/2025	SiteOne Landscape Supply, LLC	Brass Valve	12.80
76439	01/02/2025	Southern Counties Lubricants, LLC	Fuel	378.97
76440	01/02/2025	State Water Resources Control Board	SWRCB Water System Fee	108,121.92
76441	01/02/2025	Steven Enterprises Inc	Plotter Papper	279.06
76442	01/02/2025	Summit Erosion Control	Pallet, Cardboard & Shrinkwrap	86.60
	01/02/2025		Delivery Fee	225.00
	01/02/2025		Gravel Bag / Poly / 30 lb / 3/4"	779.40
76443	01/02/2025	Sunbelt Rentals	Water Truck Rental	1,534.18
76444	01/02/2025	Sunrise Materials Inc	Cement 10lb Quikrete (32)	1,631.50
	01/02/2025		Cement 50lb Quikrete (10)	839.85
76445	01/02/2025	Tifco Industries	Saw Blades	120.45
	01/02/2025		Absorbent Pads - Truck # 79	400.72
76446	01/02/2025	Bend Genetics, LLC	HAB'S Lab Analysis	1,959.00
76447	01/02/2025	Underground Service Alert of Southern California	New DigAlert Ticket (206) - 11/2024	391.10
76448	01/02/2025	UniFirst Corporation	Uniform Service	251.74
	01/02/2025		Uniform Service	252.26
76449	01/02/2025	Verizon Wireless	Air Cards	152.04
	01/02/2025		Cell Phones 11/16/24 - 12/15/2024	2,183.23
76450	01/02/2025	Vinje & Middleton Engineering Inc	Compaction Report - S Melrose Dr	2,045.00
76451	01/02/2025	Vista Printing	Business Cards (3)	141.40
76452	01/02/2025	Volt Workforce Solutions	Temporary Svc PE 12/06/2024 - SDCWA Intern	536.76
76453	01/02/2025	TS Industrial Supply	Tape 3" Caution (6)	74.69
	01/02/2025		Shovel Square Point (2)	83.67
	01/02/2025		Poly Sprayer 1 gallon (1)	84.86
	01/02/2025		Cutting Attachment Victor CA2460-CS (1)	400.53
	01/02/2025		Lifter SS 36" Meter Lid (2)	96.99
	01/02/2025		Gloves Welding LG (5)	156.48
	01/02/2025		Welding Cutting Tip 1-1-101(5)	163.40
	01/02/2025		Broom 24" Push (3)	193.71



Cash Disbursement Report

Payment Dates 12/27/2024 - 01/09/2025

Payment Number	Payment Date	Vendor	Description	Amount
	01/02/2025		Towel Wypall X80 (9)	501.15
	01/02/2025		Shut-Off Tool #85 (1)	385.37
	01/02/2025		Curb Stop Key 1.25-2" CS320 (1)	63.40
	01/02/2025		Gloves Thickster Nitrile XL 100 per box (10)	281.45
	01/02/2025		Igloo Water Cooler 3 gal (1)	57.77
	01/02/2025		Marking Paint Roller (1)	37.00
	01/02/2025		Measuring Tape 25' Engineering (2)	48.71
	01/02/2025		Snips 10" Aviation (2)	50.03
	01/02/2025		Shop Supplies	242.99
	01/02/2025		Parts for APT Jack Hammers	306.28
	01/02/2025		Pavement Breaker Spades (3)	112.80
	01/02/2025		Suction Hose (50) - Jack Hammer Bits (5)	190.92
76454	01/02/2025	White Cap Construction Supply	Fuel Canisters	1,085.43
76455	01/02/2025	Xerox Corporation	Xerox Supplies & Maintenance	220.19
76456	01/09/2025	Refund Check 76456	Customer Refund	75.56
76557	01/09/2025	Refund Check 76457	Customer Refund	390.50
76458	01/09/2025	Refund Check 76458	Customer Refund	2,989.92
76559	01/09/2025	Refund Check 76459	Customer Refund	3,654.91
76460	01/09/2025	A-1 Irrigation, Inc	Ball Meter Valve	29.08
76461	01/09/2025	ACWA/JPIA	Medical & Dental Ins 02/2025 - Cobra	69.09
	01/09/2025		Medical & Dental Ins 02/2025 - Cobra	69.09
	01/09/2025		Medical & Dental Ins 02/2025 - Cobra	904.70
	01/09/2025		Medical & Dental Ins 02/2025 - Cobra	69.09
	01/09/2025		Medical & Dental Ins 02/2025 - Cobra	33.72
	01/09/2025		Medical & Dental Ins 02/2025 - Cobra	69.09
	01/09/2025		Medical & Dental Ins 02/2025 - Cobra	69.09
	01/09/2025		Medical & Dental Ins 02/2025 - Cobra	69.09
	01/09/2025		Medical & Dental Ins 02/2025 - Cobra	69.09
	01/09/2025		Medical & Dental Ins 02/2025 - Cobra	69.09
	01/09/2025		Medical & Dental Ins 02/2025 - Cobra	69.09
	01/09/2025		Medical & Dental Ins 02/2025 - 02/2025	205,118.29
	01/09/2025		Medical & Dental Ins 02/2025 - 02/2025	43,893.90
	01/09/2025		Medical & Dental Ins 02/2025 - MacKenzie	1,878.49
	01/09/2025		Medical & Dental Ins 02/2025 - Vasquez	(2,230.09)



Cash Disbursement Report

Payment Dates 12/27/2024 - 01/09/2025

Payment Number	Payment Date	Vendor	Description	Amount
	01/09/2025		Medical & Dental Ins 02/2025 - Sanchez	1,878.49
	01/09/2025		Medical & Dental Ins 02/2025 - Kuchinsky	1,878.49
	01/09/2025		Medical & Dental Ins 02/2025 - Miller	1,878.49
76462	01/09/2025	Airgas USA LLC	Oxygen & Acetylene	393.62
76463	01/09/2025	Amazon Capital Services	Remotes	57.36
	01/09/2025		Warehouse Supplies	82.26
	01/09/2025		Office Supplies	36.42
	01/09/2025		Protective Case	25.92
	01/09/2025		Office Supplies	14.88
	01/09/2025		Supplies	164.37
	01/09/2025		Muffler for Truck #75	71.41
	01/09/2025		HVAC Control Panel-Truck #4	627.40
	01/09/2025		Sit Stands (2)	321.26
	01/09/2025		Office Supplies	27.04
	01/09/2025		Universal Joint	156.95
	01/09/2025		Footwear (1)	179.25
76464	01/09/2025	Bennett-Bowen & Lighthouse Inc	Portable Lights-Truck #2 /Truck #45	427.76
76465	01/09/2025	Boot World Inc	Footwear Program (2)	360.00
76466	01/09/2025	California Department of Tax and Fee	E-Waste Return 12/2024	4.00
76467	01/09/2025	CDW Government Inc	Kiwi CatTools Renewal 02/26/2025 - 02/26/2026	357.17
76468	01/09/2025	Cecilia's Safety Service Inc	Traffic Control - Independence Way	3,990.00
	01/09/2025		Traffic Control - Weston Circle	3,586.25
	01/09/2025		Traffic Control - Richland Rd	2,375.00
76469	01/09/2025	760Print	Collection Reminders	771.83
76470	01/09/2025	City of Oceanside	Weese Treatment July - October 2024	27,682.52
76471	01/09/2025	Clinical Lab of San Bernardino Inc	Stage II Samples- 4th Qtr	1,200.00
76472	01/09/2025	Complete Office of California, Inc	Office Supplies	95.77
76473	01/09/2025	Cosco Fire Protection, Inc	FY2025 Annual & Qtrly Testing Sprinkler & Fire Ext	2,095.00
	01/09/2025		Annual Fire Sprinkler Inspection-Henshaw	625.00
76474	01/09/2025	Dell Awards	Name Badge	18.35
76475	01/09/2025	Diamond Environmental Services	Portable Restroom Service	176.51
	01/09/2025		Portable Restroom Service	82.12
76476	01/09/2025	Direct Energy	Electric 11/2024 - Henshaw Wellfield	916.28
76477	01/09/2025	E Source Companies LLC	Water loss audit	2,250.00



Cash Disbursement Report

Payment Dates 12/27/2024 - 01/09/2025

Payment Number	Payment Date	Vendor	Description	Amount
76478	01/09/2025	EDCO Waste & Recycling Services Inc	Trash Service	484.57
76479	01/09/2025	Electrical Sales Inc	Light Fixtures	(643.01)
	01/09/2025		Lights for parking lot	2,406.53
	01/09/2025		Conduit Sealant	346.66
	01/09/2025		Generator-RWS	160.19
	01/09/2025		Electrical Supplies	229.87
76480	01/09/2025	Ferguson Waterworks	Aquaphalt (36)	2,279.75
	01/09/2025		Meter Boxes (19)	1,354.37
76481	01/09/2025	Fidelity Security Life Insurance Co (EyeMed)	Vision Insurance 01/2025 - Cobra	8.78
	01/09/2025		Vision Insurance 01/2025 - Cobra	8.78
	01/09/2025		Vision Insurance 01/2025 - Cobra	14.24
	01/09/2025		Vision Insurance 01/2025 - Cobra	14.24
	01/09/2025		Vision Insurance 01/2025 - Cobra	14.24
	01/09/2025		Vision Insurance 01/2025 - Cobra	14.24
	01/09/2025		Vision Insurance 01/2025 - Cobra	14.24
	01/09/2025		Vision Insurance 01/2025 - Cobra	14.24
	01/09/2025		Vision Insurance 01/2025 - Employees	1,580.24
	01/09/2025		Vision Insurance 08/2024- M Miller	14.24
	01/09/2025		Vision Insurance 08/2024 - P Sanchez	14.24
	01/09/2025		Vision Insurance 08/2024 - P Kuchinsky	14.24
	01/09/2025		Vision Insurance 08/2024 - J MacKenzie	14.24
76482	01/09/2025	FMLASource	FMLA Program 02/01/2025 - 01/31/2026	1,890.00
76483	01/09/2025	Garda CL West, Inc	Armored Transport 01/01/2025	610.30
76484	01/09/2025	Grainger	Filter Replacement	105.07
	01/09/2025		Replace Fire Extinguisher	374.71
	01/09/2025		Stencils	26.80
	01/09/2025		Packing Material	27.51
76485	01/09/2025	Hach Company	Chlorine Buffers (8)	679.81
	01/09/2025		CL17 for Deodar Reservoir	3,128.16
	01/09/2025		CL17 Controller For Deodar Reservoir	2,227.79
76486	01/09/2025	HELIX Environmental Planning, Inc	AB Pipeline Repl CEAQ & Environmental Svc 11/2024	1,791.25
76487	01/09/2025	D-Tek Enterprises, Inc	Live Bee Removal	110.00
76488	01/09/2025	Home Depot Credit Services	Solder & Fittings Truck #65	92.52
	01/09/2025		Grinder Truck #85	269.53



Cash Disbursement Report

Payment Dates 12/27/2024 - 01/09/2025

Payment Number	Payment Date	Vendor	Description	Amount
	01/09/2025		Batteries Truck #75	215.42
	01/09/2025		Blocks	42.95
	01/09/2025		Copper Cutters Truck #75	138.41
	01/09/2025		MTR Box Reinforcement	43.37
	01/09/2025		Driveway Filler Sealant	80.04
	01/09/2025		Lumber	516.64
	01/09/2025		Lights	86.47
	01/09/2025		Mineral Spirits	51.92
	01/09/2025		Impact Drill, Grinder & Tools	471.93
	01/09/2025		Supplies For Maintenance	377.88
	01/09/2025		W.Q Supplies	88.33
76489	01/09/2025	HydroPro Solutions	3"Octave Meter w/No module	5,913.54
	01/09/2025		Encoder Module w/ 5' Intron Connector	450.35
76490	01/09/2025	Inland Kenworth (US) Inc	HVAC Filter Cover - Truck 4	53.17
	01/09/2025		HVAC Control Module - Truck 4	1,038.35
	01/09/2025		Batteries - (3) / Truck #52	457.24
	01/09/2025		HVAC Unit- Truck #4	(1,038.35)
	01/09/2025		Battery Core (3) - Truck #52	(109.10)
76491	01/09/2025	Joe's Paving	FY2025 Annual Paving Services	56,100.08
	01/09/2025		FY2025 Annual Paving Services	9,335.78
	01/09/2025		FY2025 Annual Paving Services	8,604.05
76492	01/09/2025	Ken Grody Ford Carlsbad	Battery Jackets	84.85
	01/09/2025		Mirrors - Truck #65	553.55
76493	01/09/2025	Liebert Cassidy Whitmore	Webinar	75.00
76494	01/09/2025	McMaster-Carr Supply Company	Electrical Supplies	270.50
76495	01/09/2025	Mission Automotive Equipment & Lifts Inc	Lift Inspections	585.00
76496	01/09/2025	Moodys	Dump Fees/ Oversize (2)	1,200.00
76497	01/09/2025	NAPA Auto Parts	Jumper Cables- Truck#11/Truck#52	91.99
	01/09/2025		Filters	91.54
	01/09/2025		Filters- #E-1 & Truck #74	124.50
76498	01/09/2025	NMC Vista Palomar, LLC	Refund Inspection Deposit I-3104	7,418.50
	01/09/2025		Refund As-Built Deposit I-3104	9,918.00
76499	01/09/2025	North County Auto Parts	Chemicals & Wiper Blades	160.37
	01/09/2025		Rear Shocks- Truck #74	150.34

Cash Disbursement Report



Payment Dates 12/27/2024 - 01/09/2025

Payment Number	Payment Date	Vendor	Description	Amount
76500	01/09/2025	O'Reilly Auto Parts	Batteries (3)-Truck #52	796.31
	01/09/2025		Belts - Truck #38	43.67
	01/09/2025		New Batteries- Truck #52	(792.66)
	01/09/2025		Batteries	97.27
76501	01/09/2025	Parkhouse Tire Inc	Tires (2) # T-11 - Henshaw	293.83
76502	01/09/2025	Patrick Sanchez	Reimburse - Travel Expenses 12/2024	432.64
76503	01/09/2025	Paychex of New York LLC	Onboarding/Recruiting/Flex Services 01/2025	812.50
76504	01/09/2025	Peter Kuchinsky	Reimburse - Travel Expenses 12/2024	136.67
76505	01/09/2025	Powerland Equipment, Inc	Axle for Tractor	7,581.21
76506	01/09/2025	Ramona Disposal Service	Trash Service	339.28
76507	01/09/2025	Randy Whitmann	Fall ACWA Conference	172.22
76508	01/09/2025	RC Auto & Smog	Smog Inspection - Truck #66	90.00
76509	01/09/2025	Rincon del Diablo MWD	MD Reservoir Water Service	47.07
76510	01/09/2025	RouseSign and Graphics Inc	Date Stickers	90.93
76511	01/09/2025	S & R Towing	Tow Service - Truck 28	900.00
76512	01/09/2025	Volvo Construction Equipment & Services	Engine Oil- #E - 1	144.32
76513	01/09/2025	San Diego Co Superintendent of Schools	Splash Lab Sponsorship 12/10/2024	862.00
76514	01/09/2025	San Diego County Vector Control Program	County Mosquito Control 07/2024 - 06/2025	476.13
76515	01/09/2025	San Diego Friction Products	Bearing Hub Caps (3) - Truck #75	167.25
76516	01/09/2025	San Diego Gas & Electric	Gas 12/2024	1,074.14
	01/09/2025		Electric 12/2024	7,758.26
	01/09/2025		Electric 12/24 - Warner Ranch House	48.48
76517	01/09/2025	Southern Counties Lubricants, LLC	Fuel 12/16/2024 - 12/31/2024	6,217.88
76518	01/09/2025	State Water Resources Control Board	D3 Certification Renewal	90.00
76519	01/09/2025	Shred-it	Shredding Service	187.11
76520	01/09/2025	Stillwater Sciences	As-Needed HABs Consulting 10/24 - 11/24	7,842.50
76521	01/09/2025	Discount Tire	Tires (4) - Truck #38	682.48
76522	01/09/2025	Bend Genetics, LLC	HABs Lab Analysis	2,311.00
	01/09/2025		HABs Lab Analysis	1,475.00
76523	01/09/2025	Midas Service Experts	Tires (2) For #VE-2	362.87
76524	01/09/2025	UniFirst Corporation	Uniform Service	281.38
	01/09/2025		Uniform Service	253.66
76525	01/09/2025	Vista Chamber of Commerce	Membership Dues 2025	940.00
76526	01/09/2025	Vista Printing	Business Cards	50.47



Cash Disbursement Report

Payment Dates 12/27/2024 - 01/09/2025

Payment Number	Payment Date	Vendor	Description	Amount
76527	01/09/2025	Volt Workforce Solutions	Temporary Svc PE 12/13/2024-SDCWA	536.76
76528	01/09/2025	Weck Laboratories, Inc	RWS - Well #2 Testing	3,162.00
Grand Total:				970,645.59



STAFF REPORT

Board Meeting Date: January 22, 2025
Prepared By: Frank Wolinski
Approved By: Brett Hodgkiss

SUBJECT: NEW POSITION

RECOMMENDATION: Authorize the General Manager to add an Operations Manager position to the Operations Department in the Operations and Field Services Division.

PRIOR BOARD ACTION: None.

FISCAL IMPACT: \$152,531 to \$185,403 annually plus benefits.

SUMMARY: Due to regulatory requirements that have progressively added to the workload and oversight requirements of the Operations and Field Services Division (Division), staff is proposing to add the position of Operations Manager to the Division.

DETAILED REPORT: The Division is responsible for the day-to-day operation and maintenance of the District's D5-rated water distribution system which includes over 429 miles of pipelines, 29,000 service connections, 3,800 fire hydrants, 40 flow control facilities and 12 storage reservoirs. Additionally, the Division is responsible for maintaining District headquarters, 11 miles of the Vista Flume, a fleet of nearly 60 vehicles and ensuring regulatory compliance and water quality standards are met through its State Water Resources Control Board accredited laboratory. Currently, the Division includes 43 budgeted positions; oversight of day-to-day activities and projects is carried out by one director and five section supervisors.

Since 2018, several regulatory requirements related to emergency preparedness, cross-connection control, water quality and fleet operations have been implemented, all of which fall under the purview of the Division. These regulatory requirements include the America's Water Infrastructure Act of 2018, the Cross-Connection Control Policy Handbook, the NELAC Institute Standards and Advanced Clean Fleet Regulation. These regulations have not only progressively burdened the workload of the Director of Operations and Field Services but also the Water Distribution Supervisor and the Operations department as a whole, creating a need for increased oversight at a managerial level based on the broad and technical aspects within the Division.

Although this is being established as a new position, the District had an Operations Manager position from 1986 to 2014 when it was consolidated through retirement attrition. The reinstatement of the Operations Manager position will help ensure current and future regulatory compliance, enhance operational efficiencies, reduce the burden on existing staff and provide additional leadership to the Division. For the above noted reasons, staff recommends the Operations Manager position be added to the Division.

ATTACHMENT: Proposed Operations and Field Services Division Organizational Chart (new position shown in dashed outline).

Director of Operations & Field Services

Facilities Office Assistant

Operations Manager

System Controls Supv.

System Controls Tech. III

System Controls Tech. I

System Controls Tech. I

Operations Supervisor

Water Quality Op. III

Water Quality Op. III

System Operator II

System Operator II

System Operator II

System Operator I

Construction Supervisor

Welder II

Welder I

Equipment Operator

Equipment Operator

Equipment Operator

Construction Worker

Construction Worker

Construction Worker

Utility Worker

Utility Worker

Construction Supervisor

Sr. Construction Worker

Welder/Equip. Operator

Heavy Equip. Operator

Equipment Operator

Construction Worker

Construction Worker

Construction Worker

Facilities Supervisor

Sr. Facilities Worker

Sr. Equipment Mechanic

Facilities Worker

Equipment Mechanic

Facilities Locator

Meter Technician

Maintenance Worker

Utility Worker

Utility Worker Trainee

Utility Worker Trainee



STAFF REPORT

Agenda Item: 8

Board Meeting Date: January 22, 2025
Prepared By: Shallako Goodrick
Approved By: Brett Hodgkiss

SUBJECT: REVISION TO COMPENSATION SCHEDULE

RECOMMENDATION: Adopt Resolution No. 2025-XX approving revisions to the Compensation Schedule effective January 22, 2025.

PRIOR BOARD ACTION: At least annually, the Board approves a Compensation Schedule for all employees to facilitate California Public Employees' Retirement System (CalPERS) reporting requirements under state pension law. Most recently, the Board adopted revisions to the Compensation Schedule on December 11, 2024.

FISCAL IMPACT: The revised Compensation Schedule will increase annual salary costs by approximately \$152,531 to \$185,403 plus benefits.

SUMMARY: CalPERS retirement law requires that the governing body of all public agencies approve a salary schedule and any revisions thereto for all employees in an open public forum.

DETAILED REPORT: The California Code of Regulations (CCR) at Section 570.5 requires public agencies to make duly adopted and approved pay schedules publicly available prior to including the compensation as a part of the members' retirement benefit. CCR Section 570.5 requires that the employee pay rate be limited to the amount listed on a pay schedule that has been duly approved and adopted by the employer's governing body in accordance with the requirements of applicable public meeting laws.

Pending Board approval (reference agenda item 7), the new position of Operations Manager has been added to the Compensation Schedule. The maximum staffing level would increase from 89 to 90.

ATTACHMENT: Resolution No. 2025-XX

RESOLUTION NO. 2025-XX

RESOLUTION OF THE BOARD OF DIRECTORS OF
VISTA IRRIGATION DISTRICT
APPROVING REVISIONS TO THE COMPENSATION SCHEDULE
EFFECTIVE JANUARY 22, 2025

WHEREAS, Vista Irrigation District’s negotiating team completed meet and confer labor negotiations for 2025, 2026 and 2027 salaries and benefits as set forth in a Memorandum of Agreement for represented employees and a Resolution for unrepresented employees; and

WHEREAS, the District has previously negotiated and the Board of Directors has previously approved in each of these labor agreements certain adjustments to salary for each of the three years of the contract term; and

WHEREAS, California Code of Regulations (CCR) Section 570.5 requires public agencies to have a pay schedule duly approved and adopted by the employer’s governing body in accordance with requirements of applicable public meeting laws in order for CalPERS to consider pay as “compensation earnable” for purposes of calculating a member’s retirement benefit.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of Vista Irrigation District does hereby acknowledge adding the position of Operations Manager and approves and adopts revisions to the Compensation Schedule to reflect that change as set forth in the attached “Exhibit A”, incorporated herein by reference.

BE IT FURTHER RESOLVED that the Board of Directors has authorized execution of documents by the General Manager and Human Resources Manager that may be required to carry out this Resolution.

PASSED AND ADOPTED by the Board of Directors this 22nd day of January 2025, by the following roll call vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

Patrick H. Sanchez, President

ATTEST:

Ramae Ogilvie, Secretary
Board of Directors
Vista Irrigation District

EXHIBIT A

Vista Irrigation District COMPENSATION SCHEDULE Effective January 22, 2025

Job Title	Range - Monthly			Non-Exempt	Exempt
Accountant	\$8,112	-	\$9,860	X	
Accounts Payable Clerk	\$5,752	-	\$6,991	X	
Administrative Assistant	\$7,237	-	\$8,797	X	
Construction Worker (New Series)	\$5,752	-	\$6,991	X	
Construction Worker (Terminal)	\$6,018	-	\$7,315	X	
Customer Service Representative (New Series)	\$5,752	-	\$6,991	X	
Customer Service Representative (Terminal)	\$6,018	-	\$7,315	X	
Engineer I	\$9,570	-	\$11,632	X	
Engineer II	\$10,089	-	\$12,264	X	
Engineering Aide	\$7,237	-	\$8,797	X	
Engineering Inspector	\$8,680	-	\$10,550	X	
Engineering Specialist I	\$8,112	-	\$9,860	X	
Engineering Specialist II	\$8,680	-	\$10,550	X	
Equipment Mechanic	\$6,920	-	\$8,412	X	
Equipment Operator	\$6,920	-	\$8,412	X	
Executive Assistant/Secretary of the Board	\$8,680	-	\$10,550	X	
Facilities Locator	\$6,402	-	\$7,782	X	
Facilities Office Assistant	\$6,018	-	\$7,315	X	
Facilities Worker	\$6,920	-	\$8,412	X	
GIS Specialist	\$8,112	-	\$9,860	X	
GIS Systems Associate	\$9,151	-	\$11,123	X	
Heavy Equipment Operator	\$7,237	-	\$8,797	X	
Human Resources Office Assistant	\$6,402	-	\$7,782	X	
Information Technology System Administrator	\$9,151	-	\$11,123	X	
Inventory Control Clerk	\$5,752	-	\$6,991	X	
Maintenance Worker	\$5,752	-	\$6,991	X	
Management Analyst	\$9,151	-	\$11,123	X	
Meter Reader	\$4,968	-	\$6,039	X	
Meter Reader Trainee	\$4,731	-	\$5,751	X	
Meter Repair Technician	\$6,018	-	\$7,315	X	
Purchasing Agent	\$8,112	-	\$9,860	X	
Receptionist/Cashier	\$5,752	-	\$6,991	X	
Safety & Risk Administrator	\$10,619	-	\$12,908	X	
Senior Accountant	\$9,151	-	\$11,123	X	
Senior Construction Worker	\$8,112	-	\$9,860	X	
Senior Customer Service Representative	\$6,402	-	\$7,782	X	
Senior Equipment Mechanic	\$8,112	-	\$9,860	X	
Senior Facilities Worker	\$8,112	-	\$9,860	X	
Senior System Operator	\$8,112	-	\$9,860	X	
System Controls Technician I	\$8,112	-	\$9,860	X	
System Controls Technician II	\$8,680	-	\$10,550	X	
System Controls Technician III	\$9,151	-	\$11,123	X	
System Operator I	\$7,237	-	\$8,797	X	
System Operator II	\$7,667	-	\$9,319	X	
Utility Worker (New Series)	\$5,216	-	\$6,341	X	

EXHIBIT A

Vista Irrigation District COMPENSATION SCHEDULE Effective January 22, 2025

Job Title	Range - Monthly		Non-Exempt	Exempt
Utility Worker (Terminal)	\$5,752	-	\$6,991	X
Utility Worker Trainee	\$4,968	-	\$6,039	X
Water Conservation Specialist I	\$8,112	-	\$9,860	X
Water Conservation Specialist II	\$8,680	-	\$10,550	X
Water Quality Operator I	\$7,237	-	\$8,797	X
Water Quality Operator II	\$7,667	-	\$9,319	X
Water Quality Operator III	\$8,112	-	\$9,860	X
Water Resources Aide	\$6,402	-	\$7,782	X
Water Resources Assistant	\$7,667	-	\$9,319	X
Water Resources Office Assistant	\$6,018	-	\$7,315	X
Welder I	\$7,237	-	\$8,797	X
Welder II	\$7,667	-	\$9,319	X
Welder/Equipment Operator	\$7,667	-	\$9,319	X
Construction Supervisor	\$10,619	-	\$12,908	X
Customer Service Supervisor	\$9,570	-	\$11,632	X
Director of Administration	\$15,318	-	\$18,620	X
Director of Engineering	\$17,558	-	\$21,342	X
Director of Operations and Field Services	\$15,318	-	\$18,620	X
Director of Water Resources	\$17,558	-	\$21,342	X
Engineering Project Manager	\$14,133	-	\$17,178	X
Engineering Services Manager	\$14,133	-	\$17,178	X
Facilities Supervisor	\$10,619	-	\$12,908	X
Finance Supervisor	\$10,619	-	\$12,908	X
General Manager	\$25,146	-	\$25,146	X
Human Resources Manager	\$14,133	-	\$17,178	X
Information Technology Supervisor	\$10,619	-	\$12,908	X
Operations Manager	\$12,711	-	\$15,450	X
System Controls Supervisor	\$10,619	-	\$12,908	X
Water Distribution Supervisor	\$10,619	-	\$12,908	X
Water Resources Manager	\$12,711	-	\$15,450	X
Water Resources Supervisor	\$8,454	-	\$10,276	X



STAFF REPORT

Agenda Item: 9

Board Meeting Date:	January 22, 2025
Prepared By:	Brent Reyes
Reviewed By:	Shallako Goodrick
Approved By:	Brett Hodgkiss

SUBJECT: 2025 STATE OF THE COMMUNITY PRESENTATION

RECOMMENDATION: For information only.

PRIOR BOARD ACTION: None

FISCAL IMPACT: None

SUMMARY: The Vista Chamber of Commerce has invited the Vista Irrigation District to speak at the 2025 State of the Community event to be held on Monday, January 27, 2025 at 11:00 AM at the City of Vista. President Sanchez will be making the presentation on behalf of the District. President Sanchez has requested that an item be placed on the agenda so that the Board could preview the presentation before it is delivered at the event.



Agenda Item: 10

STAFF REPORT

Board Meeting Date: January 22, 2025
Prepared By: Brett Hodgkiss

SUBJECT: MATTERS PERTAINING TO THE ACTIVITIES OF THE SAN DIEGO COUNTY WATER AUTHORITY

SUMMARY: Informational report by staff and directors concerning the San Diego County Water Authority. No action will be required.

**Summary Report for
The Metropolitan Water District of Southern California
Board Meeting
January 14, 2025**

CONSENT CALENDAR OTHER ITEMS - ACTION

Approved Commendatory Resolution for Director Timothy Smith representing San Diego County Water Authority. **(Agenda Item 6B)**

Approved waiver of Administrative Code to extend the term of Nonofficer members of the Executive Committee through the end of March 2025. **(Agenda Item 6C)**

CONSENT CALENDAR ITEMS – ACTION

Authorized an increase of \$5.55 million to an agreement with Arcadis U.S. Inc. for a new not-to-exceed amount of \$7.55 million for final design to rehabilitate the finished water reservoirs at the Henry J. Mills and Joseph Jensen Water Treatment Plants. **(Agenda Item 7-1)**

Authorized the General Manager to enter into a funding agreement for the Disadvantaged Communities Leak Detection and Repair Program with the U.S. Bureau of Reclamation to implement phase two of the Lower Colorado River Basin System Conservation and Efficiency Program. **(Agenda Item 7-2)**

Authorized: (a) renewal of the Municipal Water Quality Investigations Agreement between the Department of Water Resources, the State Water Contractors, and participating urban State Water Project Contractors; and (b) renewal of the Municipal Water Quality Investigations Program Specific Project Agreement between the State Water Contractors and participating urban State Water Project Contractors. **(Agenda Item 7-3)**

Adopt CEQA determination that the proposed action related to the following program was previously addressed in various CEQA documents and related actions, and authorized the General Manager to enter into an agreement for Reclamation to fund the generation of up to 36,066 AF of conserved Colorado River system water between August 1, 2026, and December 31, 2026. **(Agenda Item 7-4)**

Authorized an increase of \$150,000, to an amount not to exceed \$450,000 for an existing contract with GeoPentech, Inc. for consulting services. **(Agenda Item 7-5)**

Authorized increase in the maximum amount payable under a contract for legal services with Seyfarth Shaw LLP for Darren A. Reese v. Metropolitan Water District of Southern California in the amount of \$150,000 for a total amount not to exceed \$900,000. **(Agenda Item 7-6)**

Authorized the General Counsel to increase the amount payable under its agreement with Olson Remcho LLP by \$200,000 to a maximum amount payable of \$600,000. **(Agenda Item 7-7)**

OTHER BOARD ITEMS - ACTION

Adopt a resolution to support a grant application selected to receive United States Department of the Interior, Bureau of Reclamation WaterSMART: Applied Sciences Program funding for fiscal year 2023 for an amount totaling \$390,000; authorized Metropolitan's non-federal cost share of \$130,000; and authorized the General Manager to enter a contract with the United States Department of the Interior, Bureau of Reclamation, subject to General Counsel approval.
(Agenda Item 8-1)

Authorized increase in the maximum amount payable under contract for legal services with Seyfarth Shaw LLP in the amount of \$250,000 for a total amount not to exceed \$500,000.
(Agenda Item 8-2)

Authorized an increase in the maximum amount payable under contract for legal services with BDG Law Group, APLC, in the amount of \$250,000 for a total amount not to exceed \$500,000.
(Agenda Item 8-3)

Discussed and conferred with legal counsel in closed session and provided direction to staff and approved staff recommendation provided in closed session. **(Agenda Item 8-5)**

THIS INFORMATION SHOULD NOT BE CONSIDERED THE OFFICIAL MINUTES OF THE MEETING.

All current month materials, and materials after July 1, 2021 are available on the public website here: <https://mwdh2o.legistar.com/Calendar.aspx>

This database contains archives from the year 1928 to June 30, 2021:
<https://bda.mwdh2o.com/Pages/Default.aspx>



STAFF REPORT

Agenda Item: 11.A

Board Meeting Date: January 22, 2025
Prepared By: Ranae Ogilvie

SUBJECT: REPORTS ON MEETINGS AND EVENTS ATTENDED BY DIRECTORS

SUMMARY: Directors will present brief reports on meetings and events attended since the last Board meeting.



STAFF REPORT

Agenda Item: 11.B

Board Meeting Date: January 22, 2025
Prepared By: Ramae Ogilvie
Approved By: Brett Hodgkiss

SUBJECT: SCHEDULE OF UPCOMING MEETINGS AND EVENTS

SUMMARY: The following is a listing of upcoming meetings and events. Requests to attend any of the following events should be made during this agenda item.

	SCHEDULE OF UPCOMING MEETINGS AND EVENTS	ATTENDEES
1 *	Southern California Water Coalition Quarterly Meeting – Registration Open <i>January 24, 2025; Intuit Dome, Inglewood</i> <i>Registration deadline: TBD</i>	
2 *	State of the Community Luncheon <i>January 27, 2025; 11:00 a.m. – 1:30 p.m.; Vista Civic Center, Vista</i> <i>Early Registration deadline: closed</i>	Sanchez (R) MacKenzie (R) Miller (R) Kuchinsky (R) Olson (R)
3 *	Vista Chamber Government Affairs <i>February 6, 2025; 12:00 p.m. – 1:30 p.m.; The Film Hub, Vista</i> <i>Registration deadline: none</i>	Kuchinsky ◇
4	Urban Water Institute’s Spring Conference <i>February 26-28, 2025; Riviera Resort & Spa, Palm Springs, CA</i> <i>Registration deadline: closed; Cancellation deadline: 2/14/2025</i>	Sanchez (R)(H)
5 *	Vista Chamber Government Affairs <i>March 6, 2025; 12:00 p.m. – 1:30 p.m.; The Film Hub, Vista</i> <i>Registration deadline: none</i>	Kuchinsky ◇
6	ACWA 2025 Legislative Symposium <i>March 26, 2025; 1:00 p.m. - 5:00 p.m.; Sacramento, CA</i> <i>Registration deadline: TBD</i>	
7 *	Vista Chamber Government Affairs <i>April 3, 2025; 12:00 p.m. – 1:30 p.m.; The Film Hub, Vista</i> <i>Registration deadline: none</i>	Kuchinsky ◇
8	Special District Leadership Academy (CSDA) – Registration Open <i>April 21-24, 2025; Embassy Suites, La Quinta, CA</i> <i>Early Registration deadline: 3/21/2025; Cancellation deadline: 3/21/2025</i>	
9 *	Vista Chamber Government Affairs <i>May 1, 2025; 12:00 p.m. – 1:30 p.m.; The Film Hub, Vista</i> <i>Registration deadline: none</i>	Kuchinsky ◇
10	ACWA Spring Conference <i>May 13-15, 2025; Monterey, CA</i> <i>Registration deadline: TBD</i>	
11	Special District Legislative Days (CSDA) – Registration Open <i>May 20-21, 2025; Sheraton Grand Hotel, Sacramento, CA</i> <i>Early Registration deadline: 4/23/2025; Cancellation deadline: 4/23/2025</i>	MacKenzie ◇ (R)(H)
12 *	Vista Chamber Government Affairs <i>June 5, 2025; 12:00 p.m. – 1:30 p.m.; The Film Hub, Vista</i> <i>Registration deadline: none</i>	Kuchinsky ◇
13 *	Vista Chamber Government Affairs <i>July 3, 2025; 12:00 p.m. – 1:30 p.m.; The Film Hub, Vista</i> <i>Registration deadline: none</i>	Kuchinsky ◇

	SCHEDULE OF UPCOMING MEETINGS AND EVENTS	ATTENDEES
14 *	Vista Chamber Government Affairs <i>August 7, 2025; 12:00 p.m. – 1:30 p.m.; The Film Hub, Vista</i> <i>Registration deadline: none</i>	Kuchinsky ◇
15	Urban Water Institute’s Annual Conference <i>August 20-22, 2025; Paradise Point Resort, San Diego, CA</i> <i>Registration deadline: TBD; Cancellation deadline: TBD</i>	
16	CSDA Annual Conference – Registration Open <i>August 25-28, 2025; Monterey, CA</i> <i>Early Registration deadline: 7/25/2025; Cancellation deadline: 7/25/2025</i>	
17 *	Vista Chamber Government Affairs <i>September 4, 2025; 12:00 p.m. – 1:30 p.m.; The Film Hub, Vista</i> <i>Registration deadline: none</i>	Kuchinsky ◇
18 *	Vista Chamber Government Affairs <i>October 2, 2025; 12:00 p.m. – 1:30 p.m.; The Film Hub, Vista</i> <i>Registration deadline: none</i>	Kuchinsky ◇
19	2025 CALAFCO Annual Conference <i>October 22-24, 2025; Wyndham San Diego Bayside, San Diego, CA</i> <i>Registration deadline: TBD</i>	
20 *	Vista Chamber Government Affairs <i>November 6, 2025; 12:00 p.m. – 1:30 p.m.; The Film Hub, Vista</i> <i>Registration deadline: none</i>	Kuchinsky ◇
21	ACWA 2025 Fall Conference <i>December 2-4, 2025; San Diego, CA</i> <i>Registration deadline: TBD</i>	
22 *	Vista Chamber Government Affairs <i>December 4, 2025; 12:00 p.m. – 1:30 p.m.; The Film Hub, Vista</i> <i>Registration deadline: none</i>	Kuchinsky ◇
23	Colorado River Water Users Conference <i>December 16-18, 2025; Caesars Palace, Las Vegas, NV</i> <i>Registration deadline: TBD</i>	

* *Non-per diem meeting except when serving as an officer of the organization*

The following abbreviations indicate arrangements that have been made by staff:

R=Registration; **H**=Hotel; **A**=Airline; **S**=Shuttle; **C**=Car; **T**=Tentative; ◇=Attendee to Self-Register



Agenda Item: 12

STAFF REPORT

Board Meeting Date: January 22, 2025
Prepared By: Brett Hodgkiss

SUBJECT: ITEMS FOR FUTURE AGENDAS AND/OR PRESS RELEASES

SUMMARY: This item is placed on the agenda to enable the Board to identify and schedule future items for discussion at upcoming Board meetings and/or identify press release opportunities.

Staff-generated list of tentative items for future agendas:

- Main Replacement Program update (February)
- Edgehill Reservoir and Pump Station ribbon cutting ceremony (first quarter of 2025)
- Strategic Plan review



Agenda Item: 13

STAFF REPORT

Board Meeting Date: January 22, 2025
Prepared By: Ranae Ogilvie

SUBJECT: COMMENTS BY DIRECTORS

SUMMARY: This item is placed on the agenda to enable individual Board members to convey information to the Board and the public not requiring discussion or action.



STAFF REPORT

Agenda Item: 14

Board Meeting Date: January 22, 2025
Prepared By: Brett Hodgkiss

SUBJECT: COMMENTS BY GENERAL COUNSEL

SUMMARY: Informational report by the General Counsel on items not requiring discussion or action.



Agenda Item: 15

STAFF REPORT

Board Meeting Date: January 22, 2025
Prepared By: Brett Hodgkiss

SUBJECT: COMMENTS BY GENERAL MANAGER

SUMMARY: Informational report by the General Manager on items not requiring discussion or action.



Agenda Item: 16

STAFF REPORT

Board Meeting Date: January 22, 2025
Prepared By: Brett Hodgkiss

SUBJECT: CLOSED SESSION WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

SUMMARY: *Significant exposure to litigation pursuant to Government Code section 54956.9(d)(2).
Number of cases: 6*